

OLIVEHURST PUBLIC UTILITY DISTRICT

Water and Wastewater Committee



Date/Time: Wednesday March 2nd, 2022 at 5:45 p.m.

Directors: Floe and Griego

Location: Virtual Meeting

CORONAVIRUS (COVID-19) ADVISORY NOTICE

PUBLIC ADVISORY: THE OPUD BOARD ROOM WILL NOT BE OPEN TO THE PUBLIC

To ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Board chambers will not be open for the meeting. To maintain transparency and public access, Board members and the public will be participating virtually or telephonically and will not be physically present in the Board Room.

If you would like to speak on an agenda item, you can access the meeting remotely:

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

Link and password for Virtual Board Meeting will be available on our website at www.opud.org or contact the OPUD Business Office at (530) 743-4657

Note: Your phone number will appear on the screen unless you first dial *67 before dialing the numbers provided on our website.

If you want to comment during the public comment portion of the Agenda, you can use the “Raise Hand” function in Zoom or you can Press *9 if you are calling in. The acting Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

In compliance with AB 361:

1. Consistent with all OPUD meetings, this meeting will be conducted in a manner that protects the statutory and constitutional rights of the parties and the public appearing before the legislative party.
2. If there is a disruption to the meeting broadcast or in the ability to take call-in or internet-based public comment, no further action can be taken on agenda items until the issue is resolved.
3. OPUD will not require comments to be submitted before the start of the meeting. Each member of the public will be allowed to make “real time” public comment.
4. As is its practice, OPUD will provide a reasonable time for public comment. As is its customary practice for public comment, OPUD’s public comment period will be left open until the time expires.
5. All votes in OPUD meetings will be taken by roll call.

Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members.

If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-4658 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-4658.

The following items are scheduled for discussion:

- 1) Discuss policies and practices OPUD could adopt to help mitigate the costs of constructing affordable housing (Strategic Plan 1.0).

Nothing to report.

- a) Forwarded item(s): None
 - i) Staff Direction: None
 - ii) Staff Report Requested: None

- 2) Receive update on annexation and progress of infrastructure projects in the Industrial, Sports and Entertainment Zone for water, sewer and parks (Strategic Plan 1.0).

John Tillotson, General Manager, stated that 90% of the design is almost completed and should be finished in the next couple of months. He said CEQA should be finished in July/August. The ad-hoc has had meetings with the tribe regarding ways to finance the project.

- a) Forwarded item(s): Bring update to the Board.
 - i) Staff Direction: None
 - ii) Staff Report Requested: None

- 3) Discuss Proposition 218 process.

John Tillotson, General Manager, stated that he has been speaking with the consultant and providing them with information they have requested. He said that there should be more information to come for the March Board Meeting.

- a) Forwarded item(s): Bring update to Board.
 - i) Staff Direction: None
 - ii) Staff Report Requested: None

- 4) Discuss the lift station smell at River Oaks and Zanes in Plumas Lake.

John Tillotson, General Manager, stated that he and Swarnjit Boyal, OPUD's Public Works Engineer, made multiple site visits with a consultant to determine the best course of action to eliminate the smell at this lift station. Tests are being done on the Wastewater lift station and they are considering a biological device to help mitigate the smell and filter the odor. He said they are looking at retrofitting the plumbing as well.

- a) Forwarded item(s): Bring to Board for update
 - i) Staff Direction: Make this a number one priority and bring to the board every month for an update until the odor has been resolved.
 - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

- 5) [Discuss participation in CA Low Income Household Water Assistance Program \(LIHWAP\).](#)

Karin Helvey, Finance Manager, stated that this program is for low-income residents to help assist them in paying their water bills. The program has a maximum assistance amount of \$2,000.00 and interested parties must apply through an agency, like Yuba County, as they will review their qualifications. She stated that this is another avenue to help those in need.

- a) Forwarded item(s): Bring to Board for further discussion.
 - i) Staff Direction: None
 - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

6) Discuss payoff alternatives to PLOG to reduce interest costs to the District.

John Tillotson, General Manager, stated that OPUD owes PLOG roughly 2 million dollars still and the amount owed continues to go up when the CCI is increased causing OPUD's CCI rates to increase. The interest owed also goes up. He stated that he would like to look at doing an internal loan to payoff PLOG which will save the district money.

a) Forwarded item(s): None

- i) Staff Direction: Karin Helvey, Finance Manager, to look at alternatives to pay off PLOG with an in-house loan. Bring solutions back to committee for review.
- ii) Staff Report Requested: None

7) Wastewater Treatment Facility Status Report

a) Staff Report – Chief Plant Operator gave verbal report.

- i) Staffing: Nothing to report.
- ii) Materials: Nothing to report.

b) Budgetary Items

- i) [Monthly Review of Revenue and Expenditures – Wastewater \(pages 14-17\) \(Strategic Plan 5.1\)](#)
- ii) [2020-21 Audit Draft Highlights.](#)

(1) Forwarded item(s): Review of Revenue and Expenditures along with 2020-21 Audit Draft Highlights.

- (a) Staff Direction: None
- (b) Staff Report Requested: None

8) Water Department Status Report

a) [Staff report](#) – Water/Parks Department Manager gave report.

- i) Staffing: Nothing to report.
- ii) Materials: Nothing to report.

b) Budgetary Items

- i) [Monthly Review of Revenue and Expenditures – Water \(pages 14-17\) \(Strategic Plan 5.1\)](#)
- ii) [2020-21 Audit Draft Highlights.](#)

(1) Forwarded item(s): Review of Revenue and Expenditures along with 2020-21 Audit Draft Highlights.

- (a) Staff Direction: None
- (b) Staff Report Requested: None

9) [General Manager Report](#) – General Manager gave report.

In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.