

# OLIVEHURST PUBLIC UTILITY DISTRICT

## Fire Department/Safety Committee



Date/Time: Tuesday, February 2<sup>nd</sup>, 2020 at 5:00 p.m.

Directors: Burbank and Perrault

Location: Virtual Meeting

### **CORONAVIRUS (COVID-19) ADVISORY NOTICE**

#### **PUBLIC ADVISORY: THE OPUD BOARD ROOM WILL NOT BE OPEN TO THE PUBLIC**

To ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Board chambers will not be open for the meeting. To maintain transparency and public access, Board members and the public will be participating virtually or telephonically and will not be physically present in the Board Room.

If you would like to speak on an agenda item, you can access the meeting remotely:

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

**Link and password for Virtual Board Meeting will be available on our website at [www.opud.org](http://www.opud.org) or contact the OPUD Business Office at (530) 743-4657**

**Note: Your phone number will appear on the screen unless you first dial \*67 before dialing the numbers provided on our website.**

If you want to comment during the public comment portion of the Agenda, you can use the "Raise Hand" function in Zoom or you can Press \*9 if you are calling in. The acting Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

*Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members.*

*If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-4658 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-4658.*

The following items are scheduled for discussion:

1) Discuss Weed Abatement Direct Assessment.

Director Burbank stated that there is a County Liaison meeting that will be held on February 12, 2021 and this item will need to be discussed with the County and with Yuba Water Agency. She also stated that if a solution cannot be generated then the Fire Department will have to continue as they have previously.

- a) Forwarded item(s): Nothing at this time.  
i) Staff Direction: None.

ii) Staff Report Requested: None.

2) Report on Operations and Staffing

a) [Staff report](#) – Chief York provided report.

i) Staffing – The department had a firefighter turn in his resignation and was able to hire one of their interns. The two other interns have transitioned from intern to volunteer firefighters.

ii) Materials – None.

b) Fire EMS Image Task Force – Positive Public Perception. (Strategic Plan 2013-2018, 3.4)

Nothing to report.

c) Budgetary items

i) [Monthly Review of Revenue and Expenditures – Fire Department \(page 11-12\) \(Strategic Plan 2013-2018, 5.1\).](#)

ii) [Monthly Review of Revenue and Expenditures – Administration \(page 3\) \(Strategic Plan 2013-2018, 5.1\).](#)

iii) [Review 2019-2020 Audit.](#)

(1) Forwarded item(s): Review of Revenue and Expenditures along with the 2019-2020 Audit.

(a) Staff Direction: None.

(b) Staff Report Requested: None.

(c) Documents: None.

3) Discuss Future Audit Engagement.

Karin Helvey, Finance Manager, discussed the need to extend our contract with the current auditing company or the need to look for another auditing company as our current contract is expiring.

a) Forwarded item(s): Send to Board for further discussion.

i) Staff Direction: None.

ii) Staff Report Requested: Staff report to be completed for Board meeting.

4) Financial Status updated on Hard Rock Fire Protection Contract Year 1

Fire Chief, Randy York, discussed the number of calls that the Fire Department received and responded to for the Hard Rock. Karin Helvey, Finance Manager, discussed the contract and that OPUD needs to look at what changes need to be made for future contract(s).

a) Forwarded item(s): Nothing at this time.

i) Staff Direction: None.

ii) Staff Report Requested: None.

5) [Business Office Status Report](#) – Finance Manager provided report.

6) [General Manager Report](#) – General Manager provided report.

*In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.*