

OLIVEHURST PUBLIC UTILITY DISTRICT Water and Wastewater Committee



Date/Time: Wednesday November 2nd, 2022 at 5:45 p.m.

Directors: Floe and Griego

Location: Virtual Meeting

CORONAVIRUS (COVID-19) ADVISORY NOTICE

PUBLIC ADVISORY: THE OPUD BOARD ROOM WILL NOT BE OPEN TO THE PUBLIC

To ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Board chambers will not be open for the meeting. To maintain transparency and public access, Board members and the public will be participating virtually or telephonically and will not be physically present in the Board Room.

If you would like to speak on an agenda item, you can access the meeting remotely:

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

Link and password for Virtual Board Meeting will be available on our website at www.opud.org or contact the OPUD Business Office at (530) 743-4657

Note: Your phone number will appear on the screen unless you first dial *67 before dialing the numbers provided on our website.

If you want to comment during the public comment portion of the Agenda, you can use the “Raise Hand” function in Zoom or you can Press *9 if you are calling in. The acting Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

In compliance with AB 361:

1. Consistent with all OPUD meetings, this meeting will be conducted in a manner that protects the statutory and constitutional rights of the parties and the public appearing before the legislative party.
2. If there is a disruption to the meeting broadcast or in the ability to take call-in or internet-based public comment, no further action can be taken on agenda items until the issue is resolved.
3. OPUD will not require comments to be submitted before the start of the meeting. Each member of the public will be allowed to make “real time” public comment.
4. As is its practice, OPUD will provide a reasonable time for public comment. As is its customary practice for public comment, OPUD’s public comment period will be left open until the time expires.
5. All votes in OPUD meetings will be taken by roll call.

Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members.

If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-4658 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-4658.

The following items are scheduled for discussion:

- 1) Discuss policies and practices OPUD could adopt to help mitigate the costs of constructing affordable housing (Strategic Plan 1.0).

No items were reported.

- a) Forwarded item(s): None
 - i) Staff Direction: None
 - ii) Staff Report Requested: None

- 2) Discuss the lift station smell at River Oaks and Zanes in Plumas Lake.

Swarnjit Boyal, Public Works Engineer, stated that the bugs were relocated closer to the lift station and an additional manhole has been uncovered to allow for the cleaning of the pipes.

- a) Forwarded item(s): Bring update to Board.
 - i) Staff Direction: None
 - ii) Staff Report Requested: None

- 3) Discuss drought surcharge.

Karin Helvey, Financial Manager, stated that the water consumption has been the same compared to last year. She will bring more information to the Board meeting.

- a) Forwarded item(s): Bring water consumption update to Board.
 - i) Staff Direction: None
 - ii) Staff Report Requested: None

- 4) Discuss OPUD's disaster preparedness plan.

John Tillotson, General Manager, stated that he is waiting to hear from the electrician on a quote to move rewire the alarm as well as move the alarm up the tower as it currently sits too low.

- a) Forwarded item(s): None
 - i) Staff Direction: None
 - ii) Staff Report Requested: None

- 5) Wastewater Treatment Facility Status Report

- a) [Staff Report](#): - General Manager gave report for Chief Plant Operator
 - i) Staffing: None
 - ii) Materials: None

- b) Budgetary Items

- i) [Monthly Review of Revenue and Expenditures – Wastewater FY 2022-23 \(pages 15-18\) \(Strategic Plan 5.1\)](#).
- ii) [Monthly Review of Revenue and Expenditure – Engineering FY 2022-23 \(page 5\) \(Strategic Plan 5.1\)](#).
- iii) [Review Treasurer's Report June 2022](#).

(1) Forwarded item(s): Review of Revenue and Expenditure along with Treasurer's Report June 2022.

- (a) Staff Direction: None
- (b) Staff Report Requested: None

- 6) Discuss the retirement for Greg Axline, Chief Plant Operator.

John Tillotson, General Manager, stated that the recruitment for the Chief Plant Operator position will be posted by the end of the year.

- a) Forwarded item(s): None
 - i) Staff Direction: None
 - ii) Staff Report Requested: None

7) Water Department Status Report

- a) [Staff report](#) – Water Department Manager gave report.
 - i) Staffing: None
 - ii) Materials: None

- b) Budgetary Items

- i) [Monthly Review of Revenue and Expenditures – Water FY 2022-23 \(pages 15-18\) \(Strategic Plan 5.1\).](#)
- ii) [Review Treasurer’s Report June 2022.](#)
 - (1) Forwarded item(s): Review of Revenue and Expenditure along with Treasurer’s Report June 2022.
 - (a) Staff Direction: None
 - (b) Staff Report Requested: None

8) Receive an update on in-person and virtual meetings.

Bri Anne Ritchie, Board Clerk, stated that the Board Meeting for November will be held hybrid. The Board Directors will meet in person while the public attends via virtual Zoom.

- a) Forwarded item(s): None
 - i) Staff Direction: None
 - ii) Staff Report Requested: None

9) [General Manager Report](#) – General Manager gave report.

In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.