

**AGENDA**  
**OLIVEHURST PUBLIC UTILITY DISTRICT (OPUD)**  
**BOARD OF DIRECTORS SPECIAL MEETING**  
**5:30 p.m., Wednesday, February 01, 2023**  
**LOCATION: Hybrid Special Board Meeting**

OPUD Board meetings will be conducted at its regular in-person meeting location in the Board Chambers, 1970 9<sup>th</sup> Avenue, Olivehurst, for the public to attend. Attendance will be limited to 50 percent of room capacity (no more than 20 persons), and it is strongly recommended that all in-person attendees wear face coverings and social distance as recommended by public health authorities.

All attendees are encouraged to be fully vaccinated.

Meetings will also continue to be streamed live and members of the public may participate remotely as described below.

Accordingly, on the day of the meeting you will have the option to:

- Attend via Zoom, using the procedure outlined below.
- Participate in person, as noted above.

If you anticipate wanting to speak during the meeting, please join in advance of public comment time.

To submit public comment during the meeting, please join us in person or on Zoom.

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

**Link and password for Hybrid Board Meeting will be available on our website at [www.opud.org](http://www.opud.org) or contact the OPUD Business Office at (530) 743-4657**

**Note: Your phone number will appear on the screen unless you first dial \*67 before dialing the numbers provided on our website.**

If you want to comment during the public comment portion of the Agenda, you can use the “Raise Hand” function in Zoom or you can Press \*9 if you are calling in. The Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

***Our Mission is to provide superior, environmentally sensitive services to responsibly enhance our community.***

*We will do this by focusing on:*

- *District growth,*
- *Maintaining a positive public image*
- *Recreation and parks*
- *Sustainable long-term fire protection*
- *Fully depreciating our facilities*
- *Ensuring organizational stability*

\*\*D/A - Discussion/Action

*Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection in the Olivehurst Public Utility District Office, 1970 9<sup>th</sup> Avenue in Olivehurst during normal business hours or online at <http://www.opud.net>. These proceedings may be recorded by a person or persons other than the District Clerk and as such, are not controlled by Olivehurst Public Utility District. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members. In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.*

1. Call to Order – The meeting was called to order at 5:30 p.m. by Director Nelson

2. Roll Call

Directors Present: Director Burbank, Director Floe, Director Griego, Director Perrault, and Director Nelson

Directors Absent: None

Also Present: John Tillotson, General Manager; Karin Helvey, Financial Manager; Cindy Van Meter, Office Manager/HR Coordinator; Deirdre Joan Cox, Legal Counsel; Bri Anne Ritchie, Board Clerk; and other interested parties.

3. Public Participation

Items appearing on this agenda: When your item(s) is called, the Board Clerk will announce your opportunity to address the Board. Comments should be limited to 3 minutes per speaker.

Items not appearing on this agenda: members of the public may address the Board on any matter within the Board's jurisdiction that does not appear on posted agenda. No action may be taken on any matter that is not on the posted agenda. Members of the public wishing to address the OPUD Board at this time are requested use the raise hand feature, state your name and residency for the record, and begin your address to the Board. Comments should be limited to 3 minutes per speaker.

No members of the public were present.

4. Human Resources

4.1. [Consider approving the Utility Worker eligibility list and authorize the General Manager to hire per OPUD policies and procedures – D/A](#)

4.1.1. Public comment

4.1.2. Questions/comments from Directors

4.1.3. Entertain motions and take roll as appropriate

A motion was made by Director Griego and seconded by Director Burbank approving the Utility Worker eligibility list and authorizing the General Manager to hire per OPUD policies and procedures. The motion passed as follows:

Ayes: Directors Burbank, Floe, Griego, Perrault, and Nelson

Noes: None

Absent: None

\*\*D/A - Discussion/Action

4.2. [Consider approving the Wastewater Collections System Operator I eligibility list and authorize the General Manager to hire per OPUD policies and procedures – D/A](#)

4.2.1. Public comment

4.2.2. Questions/comments from Directors

4.2.3. Entertain motions and take roll as appropriate

A motion was made by Director Burbank and seconded by Director Griego approving the Wastewater Collections System Operator I eligibility list and authorizing the General Manager to hire per OPUD policies and procedures. The motion passed as follows:

Ayes: Directors Burbank, Floe, Griego, Perrault, and Nelson

Noes: None

Absent: None

4.3. [Consider approving the Wastewater Operator-in-Training \(OIT\) eligibility list and authorize the General Manager to hire per OPUD policies and procedures – D/A](#)

4.3.1. Public comment

4.3.2. Questions/comments from Directors

4.3.3. Entertain motions and take roll as appropriate

A motion was made by Director Griego and seconded by Director Burbank approving the Wastewater Operator-in-Training (OIT) eligibility list and authorizing the General Manager to hire per OPUD policies and procedures. The motion passed as follows:

Ayes: Directors Burbank, Floe, Griego, Perrault, and Nelson

Noes: None

Absent: None

5. [Adjourn](#)

5.1. Entertain motion to adjourn.

A motion was made by Director Burbank and seconded by Director Floe to adjourn the meeting. The motion passed as follows:

Ayes: Directors Burbank, Floe, Griego, Perrault, and Nelson

Noes: None

Absent: None

The meeting adjourned at 5:33 p.m.