

OLIVEHURST PUBLIC UTILITY DISTRICT Parks and Recreation Committee

Date/Time: Tuesday, August 31st, 2020 at 5:00 p.m.

Directors: Burbank and Nelson

Location: Virtual Meeting



CORONAVIRUS (COVID-19) ADVISORY NOTICE

PUBLIC ADVISORY: THE OPUD BOARD ROOM WILL NOT BE OPEN TO THE PUBLIC

To ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Board chambers will not be open for the meeting. To maintain transparency and public access, Board members and the public will be participating virtually or telephonically and will not be physically present in the Board Room.

If you would like to speak on an agenda item, you can access the meeting remotely:

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

Link and password for Virtual Board Meeting will be available on our website at www.opud.org or contact the OPUD Business Office at (530) 743-4657

Note: Your phone number will appear on the screen unless you first dial *67 before dialing the numbers provided on our website.

If you want to comment during the public comment portion of the Agenda, you can use the "Raise Hand" function in Zoom or you can Press *9 if you are calling in. The acting Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-4658 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-4658.

The following items are scheduled for discussion:

- 1) Status of Parks and Recreation Facilities.
 - a) Staff report – The Park Maintenance Coordinator presented report.
 - i) Staffing – No items were reported.
 - ii) Materials – No items were reported.
 - iii) Vandalism and Costs – No items were reported.
 - b) Budgetary items
 - i) Monthly Review of Revenue and Expenditures – Parks and Pool (pages page 5-10, 18)
 - (1) Forwarded item(s): Review of Revenue and Expenditures
 - (a) Staff Direction: None
 - (b) Staff Report Requested: None

2) [Discuss Treasurer Report and Reserve Funding June 2021.](#)

Karin Helvey, Finance Manager discussed the closeout of FY 2020-21 and that OPUD will be funding short term reserves and depreciation. The year ended with figures looking positive.

- a) Forwarded item(s): Bring to Board for further discussion.
 - i) Staff Direction: None
 - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

3) [Discuss FY 2021-22 Working Budget Changes.](#)

Karin Helvey, Finance Manager, discussed the need to make some adjustments to the working budget for FY 2021-22.

- a) Forwarded item(s): Bring to Board for further discussion.
 - i) Staff Direction: None
 - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

4) Discuss creating a policy that addresses requests to affix items to OPUD property and requirements.

John Tillotson, General Manager, stated that we need to create a policy that will formalize requests made for items to be affixed to OPUD property by the public. It will call for standardized measurements and wording as well as require approval of requested item after it has been made and prior to it being affixed.

- a) Forwarded item(s): None
 - i) Staff Direction: Have new Public Works Engineer work on the generating of a policy.
 - ii) Staff Report Requested: None

5) Discuss receiving funds from Yuba County Recreation Program trust to help fund OPUD Pool Repairs.

John Tillotson, General Manager, stated that Yuba County Recreation Program has approximately \$9,000.00 they would like to gift to OPUD for the purpose of pool repairs.

- a) Forwarded item(s): Bring to Board for further discussion.
 - i) Staff Direction: None
 - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

6) Discuss returning to in-person meetings and mask regulations.

Bri Anne Ritchie, Board Clerk, stated that as of September 30, 2021, all meetings are to go back to pre-pandemic status as the modification the Brown Act will expire. She said that it is best to wait until the recall election to see if any changes to the Brown Act are made.

- a) Forwarded item(s): Bring to Board for further discussion.
 - i) Staff Direction: None
 - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

7) Special Events Requests and Parks and Facilities Use Agreement inquiries.

a) [Youth and Family Opportunities Unlocked DBA Live Loud Request for Youth Center Building](#)

Bri Anne Ritchie, Board Clerk, discussed the request for the Youth Center Building made by Youth and Family Opportunities Unlocked.

- i) Forwarded Item(s): Bring to Board for further discussion.

- (1) Staff Direction: Reach out to Playzeum and Rise Up to find out their schedules for the Youth Center.
- (2) Staff Report Requested: Staff Report to be completed for Board meeting.

b) Field use for Yuba Sutter Youth Soccer League

Bri Anne Ritchie, Board Clerk, stated that a request for information came in regarding

- i) Forwarded Item(s):
 - (1) Staff Direction:
 - (2) Staff Report Requested:

Blood Drive at Eufay Woods, Sr. Park

This item was not on the agenda as the information had not been received yet but a representative for the organization was present and requested approval for this special event. It has been previously held multiple times and as such the Committee Members allowed it to be added to the agenda and discussed.

- i) Forwarded Item(s): None
 - (1) Staff Direction: Obtain application, insurance, and deposit.
 - (2) Staff Report Requested: None

2) [General Manager Report](#) – General Manager gave report.

In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.