

# OLIVEHURST PUBLIC UTILITY DISTRICT Parks and Recreation Committee

Date/Time: Tuesday, October 4<sup>th</sup>, 2022 at 5:00 p.m.

Directors: Burbank and Nelson

Location: Virtual Meeting



## **CORONAVIRUS (COVID-19) ADVISORY NOTICE**

### **PUBLIC ADVISORY: THE OPUD BOARD ROOM WILL NOT BE OPEN TO THE PUBLIC**

To ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Board chambers will not be open for the meeting. To maintain transparency and public access, Board members and the public will be participating virtually or telephonically and will not be physically present in the Board Room.

If you would like to speak on an agenda item, you can access the meeting remotely:

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

**Link and password for Virtual Board Meeting will be available on our website at [www.opud.org](http://www.opud.org) or contact the OPUD Business Office at (530) 743-4657**

**Note: Your phone number will appear on the screen unless you first dial \*67 before dialing the numbers provided on our website.**

If you want to comment during the public comment portion of the Agenda, you can use the "Raise Hand" function in Zoom or you can Press \*9 if you are calling in. The acting Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

In compliance with AB 361:

1. Consistent with all OPUD meetings, this meeting will be conducted in a manner that protects the statutory and constitutional rights of the parties and the public appearing before the legislative party.
2. If there is a disruption to the meeting broadcast or in the ability to take call-in or internet-based public comment, no further action can be taken on agenda items until the issue is resolved.
3. OPUD will not require comments to be submitted before the start of the meeting. Each member of the public will be allowed to make "real time" public comment.
4. As is its practice, OPUD will provide a reasonable time for public comment. As is its customary practice for public comment, OPUD's public comment period will be left open until the time expires.
5. All votes in OPUD meetings will be taken by roll call.

*Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-4658 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-4658.*

The following items are scheduled for discussion:

- 1) Status of Parks and Recreation Facilities.
  - a) [Staff report](#) – Parks Manager gave report.
    - i) Staffing – The department is now fully staffed.
    - ii) Materials – No items were reported.
    - iii) Vandalism and Costs – Vandalism has increased. There has been an increase in graffiti clean up along with a fire to one of the park play structures.
  - b) Budgetary items
    - i) [Monthly Review of Revenue and Expenditures – Parks and Pool FY 2022-23 \(pages page 6-11, 19\).](#)
    - ii) [Changes to Preliminary Budget FY 2022-23.](#)
      - (1) Forwarded item(s): Review of Revenue and Expenditures and Changes to Preliminary Budget FY 2022-23
        - (a) Staff Direction: None
        - (b) Staff Report Requested: None

2) Discuss future parks:

John Tillotson, General Manager, discussed future parks and the funding behind the parks. He stated that an update is being done to the parks master plan and more information will be coming to the board for review.

- a) Forwarded item(s): Bring update to the Board.
  - i) Staff Direction: None
  - ii) Staff Report Requested: None

3) Discuss request from Plumas Lake Adult Softball League to make modifications to Eufay Woods, St. Park baseball fields.

This item was tabled.

- a) Forwarded item(s): None
  - i) Staff Direction: None
  - ii) Staff Report Requested: None

4) [Discuss request to amend Use Agreement with Plumas Lake Sports Association.](#)

Bri Anne Ritchie, Board Clerk, stated that Plumas Lake Sports Association would like to make a change to their use agreement with OPUD by extending the current term from April 1<sup>st</sup> to October 1<sup>st</sup> to a longer term of April 1<sup>st</sup> to December 1<sup>st</sup> to allow for a fall season.

- a) Forwarded item(s): Bring to Board for further Discussion.
  - i) Staff Direction: None
  - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

5) Discuss a request to raise funds for the purchase of a larger Christmas Tree for Plumas Lake to replace the current tree.

Bri Anne Ritchie, Board Clerk, stated that a request was received to replace the Christmas Tree in Plumas Lake at Eufay Woods, Sr. Park because it is dry and looks like it is dying due to lack of water from when the pump was broke. It was requested to put up an artificial tree as the tree is making a recovery but will not be ready in time for Christmas lights.

- a) Forwarded item(s): Bring to Board for further discussion.

- i) Staff Direction: None
- ii) Staff Report Requested: Staff Report to be completed for Board meeting.

6) Discuss bringing youth programs to the Youth Center Building.

No items were reported.

- a) Forwarded item(s): None
  - i) Staff Direction: None
  - ii) Staff Report Requested: None

7) Special Events Requests and Parks and Facilities Use Agreement inquiries.

a) [Plumas Lake Properties – Christmas Tree Lighting](#)

Bri Anne Ritchie, Board Clerk, stated that Plumas Lake Properties would like to hold their annual Christmas Tree Lighting at Eufay Woods, Sr. Park.

- i) Forwarded item(s): Bring to Board for further discussion.
  - (1) Staff Direction: None
  - (2) Staff Report Requested: Staff Report to be completed for Board meeting.

b) [Plumas Lake Properties – Trunk or Treat](#)

Bri Anne Ritchie, Board Clerk, stated that Plumas Lake Properties would like to hold their annual Trunk or Treat in the parking lot at Eufay Woods, Sr. Park.

- i) Forwarded item(s): None
  - (1) Staff Direction: Approve Request
  - (2) Staff Report Requested: None

c) [Plumas Lake Adult Softball League – Softball Tournament](#)

Bri Anne Ritchie, Board Clerk, stated that the Plumas Lake Adult Softball League would like to hold a softball tournament at Eufay Woods, Sr. Park.

- i) Forwarded item(s): None
  - (1) Staff Direction: Approve Request.
  - (2) Staff Report Requested: None

8) Discuss celebrating OPUD's 75<sup>th</sup> anniversary.

Cindy Van Meter, Office Manager/HR Coordinator, stated that OPUD will be turning 75 next year (2023) and we should celebrate with the community to reinforce positive public perception. She stated that we could do it in either the Spring or Fall at the Olivehurst Community Park.

- a) Forwarded item(s): Bring to Board for further discussion.
  - i) Staff Direction: None
  - ii) Staff Report Requested: None

9) Receive an update on in-person and virtual meetings.

Bri Anne Ritchie, Board Clerk, stated that Directors will start meeting via a hybrid style meeting, in-person and via zoom. She also stated that there have been changes to the Brown Act, AB 2449, effective January 1, 2023, that will affect the ability to meet remotely.

- a) Forwarded item(s): Bring Brown Act update to Board.
  - i) Staff Direction: None
  - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

10) [General Manager Report](#) – General Manager gave report.

*In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.*