

# OLIVEHURST PUBLIC UTILITY DISTRICT

## Water and Wastewater Committee Report



Date/Time: Wednesday, July 3<sup>rd</sup>, 2019 at 5:45 p.m.

Directors: Floe and Griego

Location: General Manager's Office, 1970 9th Avenue, Olivehurst, CA, 95961

*Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members.*

*In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.*

The following items were scheduled for discussion:

1. Discuss policies and practices OPUD could adopt to help mitigate the costs of constructing affordable housing. (Strategic Plan 2018-2023, 1.0)

No items were reported.

Forwarded item(s): None

Staff Direction: None

Staff Report Requested: None

2. Discuss the benefits of approving Tasks 4.4, 4.5 and 4.6 from the supplemental portion of the Sports, Entertainment and Industrial Zones Wastewater Collections detailed study and possible funding source.

General Manager informed Directors that these tasks involve trying to fix old systems to accommodate for future usage, and provided the internal funding sources and expected cost. General Manager explained that execution of these tasks would improve current wastewater operations for both the lines and the plant itself, and that having these task orders done now would help to reduce the tasks' overall costs.

Forwarded item(s): Discuss the benefits of approving Tasks 4.4, 4.5 and 4.6 from the supplemental portion of the Sports, Entertainment and Industrial Zones Wastewater Collections detailed study and possible funding source.

Staff Direction: None

Staff Report Requested: General Manager

3. Wastewater Treatment Facility Status Report
  - a. Staff report – General Manager gave a report.
  - b. Budgetary Items – Financial Manager gave a report.
    1. Monthly Review of Revenue and Expenditures – Wastewater (Pages 13-16) (Strategic Plan 2013-2018, 5.1)
  - c. Staffing – No items were reported.
  - d. Materials – No items were reported.

Forwarded item(s): None

Staff Direction: None

Staff Report Requested: None

4. Discuss property tax split between OPUD parks, fire, pool and other property tax funded departments.

General Manager and Financial Manager broke down the allocations of property tax between the departments that receive that funding, and discussed the implications of changing the current allocation structure with Directors. Directors asked about how various percentage changes would affect the respective departments. Financial Manager explained that most departments running very lean budgets, and that small percentage changes could make a significant impact. General Manager, Directors, and Staff contemplated how grants and community partnerships may assist in minimizing any potential impact. General Manager discussed revisiting the topic if relevant updates occur. Financial Manager gave historical context for the current split and the process for putting money into various Department reserves for future operations.

Forwarded item(s): None

Staff Direction: None

Staff Report Requested: None

5. [Consider removal of uncollectible, written-off utility accounts.](#)

Financial Manager reported that per general accounting practices, organizations expense out every year a certain amount of accounts that are deemed uncollectable, and either directly take off the revenue or take off an allowance. Financial Manager explained that this practice is not gift of public funds, and informed Directors that clearing the current balance off the book so that the District can focus on current collectable accounts.

Forwarded item(s): Consider removal of uncollectible, written-off utility accounts.

Staff Direction: None

Staff Report Requested: Financial Manager

6. Water Department Status Report
  - a. [Staff report](#) – Water Department Manager gave a report.
  - b. [Budgetary Items](#) – Financial Manager gave a report.
    1. [Monthly Review of Revenue and Expenditures – Water \(pages 13-16\) \(Strategic Plan 2013-2018, 5.1\)](#)
  - c. Staffing – No items reported.
  - d. Materials – No items reported.

Forwarded item(s): None

Staff Direction: None

Staff Report Requested: None

[General Manager Report](#)