AGENDA
OLIVEHURST PUBLIC UTILITY DISTRICT (OPUD)
BOARD OF DIRECTORS REGULAR MEETING
7:00 p.m., Thursday, August 20, 2026
LOCATION: Hybrid Board Meeting Via Zoom and In-Person at the Board Room Located at 1970 9th Avenue, Olivehurst, CA 95961

OPUD Board meetings will be conducted at its regular in-person meeting location in the Board Chambers, 1970 9th Avenue, Olivehurst, for the public to attend.

Meetings will also continue to be streamed live, and members of the public may participate remotely as described below.

Accordingly, on the day of the meeting you will have the option of:

- Attend via Zoom, using the procedure outlined below.
- Participate in person, as noted above.

If you anticipate wanting to speak during the meeting, please join in advance of public comment time.
To submit public comments during the meeting, please join us in person or on Zoom.

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen to and view the meeting on Zoom.

Link and password for Hybrid Board Meeting will be available on our website at www.opud.org or contact the OPUD Business Office at (530) 743-4657

Note: Your phone number will appear on the screen unless you first dial *67 before dialing the numbers provided on our website.

If you want to comment during the public comment portion of the Agenda, you can use the "Raise Hand" function
in Zoom or you can Press *9 if you are calling in. The Board Clerk will select you from the meeting queue. Please be patient while waiting in the queue.

Our Mission is to provide superior, environmentally sensitive services to responsibly enhance our community.

We will do this by focusing on:

- *District growth,*
- *Maintaining a positive public image*
- *Recreation and parks*
- *Sustainable long-term fire protection*
- *Fully depreciating our facilities*
- *Ensuring organizational stability*

Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection in the Olivehurst Public Utility District Office, 1970 9th Avenue in Olivehurst during normal business hours or online at http://www.opud.net. These proceedings may be recorded by a person or persons other than the District Clerk and as such, are not controlled by Olivehurst Public Utility District. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members.
In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.

1. Call to Order – The meeting was called to order at 7:00 p.m. by Director Burbank

2. Pledge of Allegiance

3. Roll Call

   Directors Present: Director Floe, Director Griego, Director Nelson, Director Perrault, and Director Burbank
   Directors Absent: None

   Also Present: John Tillotson, General Manager; Karin Helvey, Financial Manager; Deirdre Joan Cox, Legal Counsel; Swarnjit Boyal, Public Works Manager; Cindy Van Meter, Office Manager; Bri Anne Ritchie, Board Clerk; and other interested parties

4. Public Participation
   Items appearing on this agenda: When your item(s) is called, the Board Clerk will announce your opportunity to address the Board. Comments should be limited to 3 minutes per speaker.
   Items not appearing on this agenda: members of the public may address the Board on any matter within the Board's jurisdiction that does not appear on the posted agenda. No action may be taken on any matter that is not on the posted agenda. Members of the public wishing to address the OPUD Board at this time are requested to use the raise hand feature, state your name and residency for the record, and begin your address to the Board. Comments should be limited to 3 minutes per speaker.

   6 members of the public were present.

   Director Burbank announced that changes to items 5.17 and 5.18 needed to be made correcting the step numbers. See below for changes to steps numbers..

5. Consent Agenda – The Consent Agenda groups together those items which are considered routine and noncontroversial, or for which prior policy direction has been given to staff. Items in this category are typically adopted in total by one motion, though the Board may, upon the request of Directors, Staff, or any member of the public, consider any matter separately–D/A

   5.1. Approve Minutes of the June 18, 2026, Regular Meeting.
   5.2. Approve Minutes of the June 24, 2026, Special Meeting.
   5.3. Approve Minutes of the July 1, 2026, Special Meeting.
   5.4. Approve Minutes of the July 14, 2026, Special Meeting.
   5.5. Approve Minutes of the July 16, 2026, Regular Meeting.
   5.6. Approve Minutes of the August 6, 2026, Special Meeting.
   5.7. Approve June 2026 Claims for Payment.
   5.8. Approve July 2026 Claims for Payment.
   5.9. Approve June 2026 Overtime Report.
   5.10. Approve July 2026 Overtime Report.
   5.11. Review Revenue and Expenditures Summary July 31, 2026, FY 2025-26 (Strategic Plan 5.3 & 5.4).
   5.12. Review Water Sales August 2022 to August 2026 (Strategic Plan 5.1, 5.3).
   5.13. Review Invoice Cloud Activity through August 13, 2026 (Strategic Plan 5.1, 5.3).
   5.14. Review Service Water Account Analysis August 2026 (Strategic Plan 5.1, 5.3).

5.15. Review Treasurer's Report for March 2026.
5.16. Review and Approve Third Amendment to MOU between OPUD and the Eastom Yumeka Maidu Tribe of the Enterprise Rancheria – D/A
5.17. Approve merit increase for James Tillotson, Wastewater Collections Maintenance, Step **4** ~~3~~ to Step **5** 4, retroactive to July 1, 2026.
5.18. Approve merit increase for Andrew Rodriguez, Wastewater Collections Operator I, Step **3** ~~2~~ to Step **4** ~~3~~, retroactive to June 25, 2026.
5.19. Entertain motions for approval of consent agenda and take roll as appropriate.

A motion was made by Director Griego and seconded by Director Perrault approving the changes to the step numbers and approving the consent agenda. The motion passed as follows:

Ayes: Directors Floe, Griego, Nelson, Perrault, and Burbank
Noes: None
Absent: None

6. District Business
   6.1. Consider approving budget amendment 2 for FY 2025-26 – D/A
      6.1.1. Public comment
      6.1.2. Questions/comments from Directors
      6.1.3. Entertain motions and take roll as appropriate

   A motion was made by Director Griego and seconded by Director Perrault approving budget amendment 2 for FY 2025-26. The motion passed as follows:

   Ayes: Directors Floe, Griego, Nelson, Perrault, and Burbank
   Noes: None
   Absent: None

7. Public Works
   Parks
   7.1. Consider approving Amendment 1 to the OPUD Parks and Ballfield Use Agreement with Plumas Lake Little League – D/A
      7.1.1. Public comment
      7.1.2. Questions/comments from Directors
      7.1.3. Entertain motions and take roll as appropriate

   A motion was made by Director Floe and seconded by Director Nelson approving Amendment 1 to the OPUD Parks and Ballfield Use Agreement with Plumas Lake Little League. The motion passed as follows:

   Ayes: Directors Foe, Griego, Nelson, Perrault, and Burbank
   Noes: None
   Absent: None

Water/Wastewater

7.2. Receive update on South County Infrastructure – D/A

7.2.1. Public comment
7.2.2. Questions/comments from Directors
7.2.3. Entertain motions and take roll as appropriate

Directors received an update. No motion was made,

7.3. Consider approving Loprest as the lowest responsible bidder for the Wheeler Ranch Filter Pre-Purchase Project in the amount to be determined by the Board of either $367,698.70 or $343,238.70 and authorize the General Manager to execute the contract and associated documents – D/A

7.3.1. Public comment
7.3.2. Questions/comments from Directors
7.3.3. Entertain motions and take roll as appropriate

A motion was made by Director Griego and seconded by Director Perrault approving Loprest as the lowest responsible bidder for the Wheeler Ranch Filter Pre-Purchase Project for both schedule A and B totaling $710,937.40 and authorizing the General Manager to execute the contract and associated documents. The motion passed as follows:

Ayes: Directors Floe, Griego, Nelson, Perrault, and Burbank
Noes: None
Absent: None

7.4. Consider approving Amendment No. 12 to the July 31, 2020, Professional Service Agreement with Jacobs Engineering for the revised scope of engineering and bidding services associated with the Wheatland – OPUD Regional Wastewater Transmission and Treatment Facilities, Contract No. 3, not to exceed the additional requested amount of $1,353,609.00, and authorize the General Manager to execute the amendment – D/A

7.4.1. Public comment
7.4.2. Questions/comments from Directors
7.4.3. Entertain motions and take roll as appropriate

A motion was made by Director Griego and seconded by Director Perrault approving Amendment No. 12 to the July 31, 2020, Professional Service Agreement with Jacobs Engineering for the revised scope of engineering and bidding services associated with the Wheatland – OPUD Regional Wastewater Transmission and Treatment Facilities, Contract No. 3, not to exceed the additional requested amount of $1,353,609.00, and authorizing the General Manager to execute the amendment. The motion passed as follows:

Ayes: Directors Floe, Griego, Nelson, Perrault, and Burbank
Noes: None
Absent: None

7.5. Consider approving the agreement with Aquatrax to be OPUD's customer portal provider subject to legal review – D/A
   7.5.1. Public comment
   7.5.2. Questions/comments from Directors
   7.5.3. Entertain motions and take roll as appropriate

A motion was made by Director Floe and seconded by Director Nelson approving the agreement with Aquatrax to be OPUD's customer portal provider subject to legal review. The motion passed as follows:

Ayes: Directors Floe, Griego, Nelson, Perrault, and Burbank
Noes: None
Absent: None

7.6. Consider accepting a conveyance from Jas Land Fund 3, a California Limited Liability Company to OPUD via grant deed for APN 014-830-050-000 River Oaks Apartments Lift Station – D/A
   7.6.1. Public comment
   7.6.2. Questions/comments from Directors
   7.6.3. Entertain motions and take roll as appropriate

A motion was made by Director Griego and seconded by Director Perrault accepting a conveyance from Jas Land Fund 3, a California Limited Liability Company to OPUD via grant deed for APN 014-830-050-000 River Oaks Apartments Lift Station. The motion passed as follows:

Ayes: Directors Floe, Griego, Nelson, Perrault, and Burbank
Noes: None
Absent: None

8. Human Resources
8.1. Consider officially closing the Wastewater Operations Manager and Public Works Engineer position descriptions - D/A
   8.1.1. Public comment
   8.1.2. Questions/comments from Directors
   8.1.3. Entertain motions and take roll as appropriate

A motion was made by Director Perrault and seconded by Director Floe officially closing the Wastewater Operations Manager and Public Works Engineer position description. The motion passed as follows:

Ayes: Directors Floe, Griego, Nelson, Perrault, and Burbank
Noes: None
Absent: None

8.2. Consider approving the installation and usage of GPS tracking in OPUD vehicles pending meet and confer – D/A
   8.2.1. Public comment
   8.2.2. Questions/comments from Directors
   8.2.3. Entertain motions and take roll as appropriate

Directors discussed this item. No motion was made.

9. Board Committee Schedule
   9.1. September 2026 Committee Meeting Schedule.
      9.1.1. Fire & Safety Committee – Thursday September 3, 2026, at 4:00 p.m.
      9.1.2. Parks & Recreation Committee – Thursday, September 3, 2026, at 4:30 p.m.
      9.1.3. Water & Wastewater Committee – Wednesday, September 2, 2026, at 3:30 p.m.

10. Reports (non-action items)
   10.1. July Fire Department Committee Report.
   10.2. August Fire Department Committee Report.
   10.3. July Parks Department Committee Report.
   10.4. August Parks Department Committee Report.
   10.5. July Water & Wastewater Department Committee Report.
   10.6. August Water & Wastewater Department Committee Report.
   10.7. Report from the General Manager.
   10.8. Report from Legal Counsel.
   10.9. Reports from Directors.
   10.10. Public comment.

11. Correspondence

12. Closed Session – Closed Session convened at 7:41 p.m.
   12.1. CONFERENCE WITH LEGAL COUNSEL – SIGNIFICANT EXPOSURE TO LITIGATION - Significant Exposure to Litigation pursuant to Government Code Section 54956.9(d)(2): Number of potential cases: Two case

   12.2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant Exposure to Litigation pursuant to Government Code Section 54956.9(d)(2): Number of cases: One [South County Project cost allocation dispute and feasibility]

13. Meeting Reconvened – Closed session adjourned at 8:58 p.m.
   13.1. Announcement of reportable actions taken in closed session.

No reportable actions were taken or reported.

14. Adjourn
   14.1. Entertain motion to adjourn.

A motion was made by Director Perrault and seconded by Director Floe to adjourn the meeting. The motion passed as follows:

Ayes: Directors Floe, Griego, Nelson, Perrault, and Burbank
Noes: None

Absent: None

The meeting adjourned at 8:58 p.m.