

AGENDA
OLIVEHURST PUBLIC UTILITY DISTRICT (OPUD)
BOARD OF DIRECTORS REGULAR MEETING
7:00 p.m., Thursday, August 20, 2020
LOCATION: Virtual Board Meeting

CORONAVIRUS (COVID-19) ADVISORY NOTICE

PUBLIC ADVISORY: THE OPUD BOARD ROOM WILL NOT BE OPEN TO THE PUBLIC

To ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Board chambers will not be open for the meeting. To maintain transparency and public access, Board members and the public will be participating virtually or telephonically and will not be physically present in the Board Room.

If you would like to speak on an agenda item, you can access the meeting remotely:

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

Link and password for Virtual Board Meeting will be available on our website at www.opud.org or contact the OPUD Business Office at (530) 743-4657

Note: Your phone number will appear on the screen unless you first dial *67 before dialing the numbers provided on our website.

If you want to comment during the public comment portion of the Agenda, you can use the “Raise Hand” function in Zoom or you can Press *9 if you are calling in. The acting Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

If you do not want to speak during the public comment portion of the Agenda, you are also encouraged to submit email correspondence to cvanmeter@opud.org.

Email comments will be accepted up until 6:00 PM the day of the meeting and forwarded to the Board of Directors, posted to the OPUD website, and placed in OPUD’s permanent records. Email messages should be sent to cvanmeter@opud.org. If you choose to submit an email, please note in the Subject Line the part of the Agenda your email pertains to.

For example, you can type in the Subject Line,
“Agenda Item 6 – District Business” or “Agenda Item 8 – Business Office”.

Our Mission is to provide superior, environmentally sensitive services to responsibly enhance our community.

We will do this by focusing on:

- *District growth,*
- *Maintaining a positive public image*
- *Recreation and parks*
- *Sustainable long-term fire protection*
- *Fully depreciating our facilities*
- *Ensuring organizational stability*

**D/A - Discussion/Action

Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection in the Olivehurst Public Utility District Office, 1970 9th Avenue in Olivehurst during normal business hours or online at <http://www.opud.net>. These proceedings may be recorded by a person or persons other than the District Clerk and as such, are not controlled by Olivehurst Public Utility District. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members. In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.

1. Call to Order – Meeting was called to order at 7:00 p.m. by Director Burbank

2. Pledge of Allegiance

3. Roll Call

Directors Present: Director White, Director Floe, Director Carpenter, Director Griego, and Director Burbank

Also Present: John Tillotson, General Manager; Christopher Oliver, Public Works Engineer; Karin Helvey, Financial Manager; Deirdre Joan Cox, Legal Counsel; Cindy Van Meter, Bri Anne Ritchie, District Clerk; and other interested parties

4. Public Participation

Members of the Public Present: Mark Perrault, Gary Bradford, Yuba County Supervisor

Items appearing on this agenda: When your item(s) is called, the Board Clerk will announce your opportunity to address the Board. Comments should be limited to 3 minutes per speaker.

Items not appearing on this agenda: members of the public may address the Board on any matter within the Board's jurisdiction that does not appear on posted agenda. No action may be taken on any matter that is not on the posted agenda. Members of the public wishing to address the OPUD Board at this time are requested use the raise hand feature, state your name and residency for the record, and begin your address to the Board. Comments should be limited to 3 minutes per speaker.

5. Consent Agenda – The Consent Agenda groups together those items which are considered routine and noncontroversial, or for which prior policy direction has been given to staff. Items in this category are typically adopted in total by one motion, though the Board may, upon the request of Directors, Staff, or any member of the public, consider any matter separately–D/A

5.1. [Approve Minutes of the July 16, 2020 Regular Meeting](#)

5.2. [Approve July 2020 Claims for Payment.](#)

5.3. [Approve July 2020 Overtime Report.](#)

5.4. [Review Revenue and Expenditure Summary Jul 27, 2020 FY 2020 \(Strategic Plan 5.3 & 5.4\).](#)

- 5.5. [Review Revenue and Expenditure Summary Aug 11, 2020 FY 2021 \(Strategic Plan 5.3 & 5.4\).](#)
- 5.6. [Review Water Sales June 2016 to June 2020 \(Strategic Plan 5.1, 5.3\).](#)
- 5.7. [Review Invoice Cloud Activity through July 6, 2020 \(Strategic Plan 5.1, 5.3\).](#)
- 5.8. [Review Preliminary Treasurer's Report for June 202 \(Strategic Plan 5.3 & 5.4\).](#)
- 5.9. Approve merit increase for James Fisher, Fire Department Engineer, Step 1 to Step 2, retroactive to July 28, 2020.
- 5.10. Entertain motions for approval of consent agenda and take roll as appropriate.

A motion was made by Director Floe and seconded by Director Griego to approve the consent agenda. The motion passed as follows:

Ayes: Directors White, Carpenter, Griego, Floe, and Burbank.

Noes: None

Absent: None

6. District Business

- 6.1. Public Hearing for the annexation of River Oaks North and East to CFD 2005-2 for Parks Maintenance– D/A
 - 6.1.1. Open the Public Hearing. – The Public Hearing was opened at 7:03 p.m.
 - 6.1.2. Confirmation of required notice by law.
 - 6.1.3. Confirmation of written comments/protests.
 - 6.1.4. Staff Presentation.
 - 6.1.5. Public Comment.

There were no written comments or protests received and no public comment. The Public Hearing closed at 7:06 p.m.

- 6.1.6. [Consider approving OPUD Resolution 2357, a resolution calling an election to vote on the annexation of River Oaks North and East into OPUD CFD 2005-2 for parks maintenance \(annexation 7\) – D/A](#)
 - 6.1.6.1. Public comment
 - 6.1.6.2. Questions/comments from Directors
 - 6.1.6.3. Entertain motions and take roll as appropriate

A motion was made by Director Griego and seconded by Director White to approve OPUD Resolution 2357, a resolution calling for an election to vote on the annexation of River Oaks North and East into OPUD CFD 2005-2 for parks maintenance (annexation 7). The motion passed as follows:

Ayes: Directors White, Carpenter, Griego, Floe, and Burbank.

Noes: None

Absent: None

- 6.1.7. [Consider approving OPUD Resolution 2358, a resolution declaring election results for vote on the annexation of River Oaks North and East into OPUD CFD 2005-2 for parks maintenance \(annexation 7\) – D/A](#)
 - 6.1.7.1. Public comment
 - 6.1.7.2. Questions/comments from Directors
 - 6.1.7.3. Entertain motions and take roll as appropriate

A motion was made by Director Floe and seconded by Director White to approve Resolution 2358, a resolution declaring election results to vote on the annexation of River Oaks North and East into OPUD CDS 2005-2 for parks maintenance (annexation 7). The motion passed as follows:
Ayes: Directors White, Carpenter, Griego, Floe, and Burbank.
Noes: None
Absent: None

6.1.8. [First reading of OPUD Ordinance 212, levying the tax on River Oaks North and East for OPUD CFD 2005-2 for parks maintenance \(annexation 7\) – D/A](#)

- 6.1.8.1. Public comment
- 6.1.8.2. Questions/comments from Directors
- 6.1.8.3. Entertain motions and take roll as appropriate

A motion was made by Director Carpenter and seconded by Director White to read the title of OPUD Ordinance 212, levying the tax on River Oaks North and East for OPUD CFD 2005-2 for parks maintenance (annexation 7) and waive the reading of the entire Ordinance. The motion passed as follows:
Ayes: Directors White, Carpenter, Griego, Floe and Burbank.
Noes: None
Absent: None

6.2. [Consider approving OPUD Resolution 2359, a resolution of intent for annexation of the River Oaks South property into OPUD CFD 2005-2 for park maintenance \(annexation 8\) – D/A](#)

- 6.2.1. Public comment
- 6.2.2. Questions/comments from Directors
- 6.2.3. Entertain motions and take roll as appropriate

A motion was made by Director Floe and seconded by Director Carpenter to approve Resolution 2359, a resolution of intent for annexation of the River Oaks South property into OPUD CFD 2005-2 for park maintenance (annexation 8), The motion passed as follows:
Ayes: Directors White, Carpenter, Griego, Floe, and Burbank
Noes: None
Absent: None

6.3. [Public Works](#)
[Parks](#)

6.4. [Receive a presentation from CA+SA Studio on the Plumas Lake Community Park Design – D/A](#)

- 6.4.1. Public comment
- 6.4.2. Questions/comments from Directors
- 6.4.3. Entertain motions and take roll as appropriate

Directors received a presentation on this item. No motion was made.

6.5. [Consider choosing a primary and secondary color for playground equipment at Riverside Meadows Park– D/A](#)

- 6.5.1. Public comment

- 6.5.2. Questions/comments from Directors
- 6.5.3. Entertain motions and take a roll as appropriate

A motion was made by Director Griego and seconded by Director White to use the same color scheme that the neighboring school utilizes. The motion passed as follows:

Ayes: Directors White, Carpenter, Griego, Floe, and Burbank

Noes: None

Absent: None

6.6. [Consider authorizing Resolution No. 2356, approving application\(s\) for Per Capita Grant Funds – D/A](#)

- 6.6.1. Public comment
- 6.6.2. Questions/comments from Directors
- 6.6.3. Entertain motions and take roll as appropriate

A motion was made by Director Griego and seconded by Director White authorizing Resolution 2356, approving application(s) for Per Capita Grant Funds. The motion passed as follows:

Ayes: Directors White, Carpenter, Griego, Floe, and Burbank

Noes: None

Absent: None

6.7. [Receive an update on the Prop 68 Round 4 Grant – D/A](#)

- 6.7.1. Public comment
- 6.7.2. Questions/comments from Directors
- 6.7.3. Entertain motions and take roll as appropriate

Directors reviewed this item. No motion was made.

Water/Wastewater

6.8. Receive update on annexation and progress of infrastructure projects in the Industrial, Sports and Entertainment Zone for water, sewer and parks (Strategic Plan 1.0) – D/A

- 6.8.1. Public comment
- 6.8.2. Questions/comments from Directors
- 6.8.3. Entertain motions and take roll as appropriate

Directors reviewed this item. No motion was made.

6.9. [Receive an update on the Inter Regional Water Management \(IRWM\) Grant Awards – D/A](#)

- 6.9.1. Public comment
- 6.9.2. Questions/comments from Directors
- 6.9.3. Entertain motions and take roll as appropriate

Directors reviewed this item. No motion was made.

7. Fire Department

7.1. [Update on 2020 Weed Abatement Program – D/A](#)

7.1.1. Public comment

7.1.2. Questions/comments from Directors

7.1.3. Entertain motions and take roll as appropriate

A motion was made by Director Griego and seconded by Director Carpenter to seek out methods to recoup the costs associated with conducting weed abatement on non-compliant properties. The motion passed as follows:

Ayes: Directors White, Carpenter, Griego, Floe, and Burbank

Noes: None

Absent: None

8. Business Office

8.1. Utility Receivables update – D/A

8.1.1. Public comment

8.1.2. Questions/comments from Directors

8.1.3. Entertain motions and take roll as appropriate

Directors reviewed this item. No motion was made.

9. Board Committee Schedule

9.1. September 2020 Committee Meeting Schedule.

9.1.1. Fire & Safety Committee – Tuesday, September 1, 2020 at 5:00 p.m.

9.1.2. Parks & Recreation Committee – Tuesday, September 1, 2020 at 4:00 p.m.

9.1.3. Water & Wastewater Committee – Wednesday, September 2, 2020 at 5:45 p.m.

10. Reports (non-action items)

10.1. August Fire Department Committee Report

10.2. August Parks Department Committee Report

10.3. August Water & Wastewater Department Committee Report

10.4. Report from the General Manager.

10.5. Report from Legal Counsel.

10.6. Reports from Directors.

10.7. Public comment.

11. Correspondence

12. Closed Session – Closed session was convened at 8:32 p.m.

12.1. Conference with Legal Counsel – Initiation of Litigation pursuant to Government Code Section 54956.9(d)(4): Number of potential cases: one.

12.2. Conference with Legal Counsel – Significant Exposure to Litigation pursuant to Government Code Section 54956.9(d)(2): Number of potential cases: three.

13. Meeting Reconvened – Board meeting was reconvened at 9:31 p.m.

13.1. Announcement of reportable actions taken in closed session.

14. Adjourn

14.1. Entertain motion to adjourn.

A motion was made by Director Carpenter and seconded by Director White to adjourn the meeting. The motion was passed as follows:

Ayes: Directors White, Carpenter, Griego, Floe, and Burbank

Noes: None
Absent: None

The meeting was adjourned at 9:32 p.m.