

# OLIVEHURST PUBLIC UTILITY DISTRICT Parks and Recreation Committee

Date/Time: Tuesday, March 30<sup>th</sup>, 2021 at 4:00 p.m.

Directors: Burbank and Nelson

Location: Virtual Meeting



## **CORONAVIRUS (COVID-19) ADVISORY NOTICE**

### **PUBLIC ADVISORY: THE OPUD BOARD ROOM WILL NOT BE OPEN TO THE PUBLIC**

To ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Board chambers will not be open for the meeting. To maintain transparency and public access, Board members and the public will be participating virtually or telephonically and will not be physically present in the Board Room.

If you would like to speak on an agenda item, you can access the meeting remotely:

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

**Link and password for Virtual Board Meeting will be available on our website at [www.opud.org](http://www.opud.org) or contact the OPUD Business Office at (530) 743-4657**

**Note: Your phone number will appear on the screen unless you first dial \*67 before dialing the numbers provided on our website.**

If you want to comment during the public comment portion of the Agenda, you can use the "Raise Hand" function in Zoom or you can Press \*9 if you are calling in. The acting Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

*Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-4658 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-4658.*

The following items are scheduled for discussion:

- 1) Status of Parks and Recreation Facilities.
  - a) Staff report – Park Maintenance Coordinator presented report.
    - i) Staffing – No items were reported.
    - ii) Materials – No items were reported.
    - iii) Vandalism and Costs – No items were reported.
  - b) Budgetary items
    - i) Monthly Review of Revenue and Expenditures – Parks and Pool (pages page 5-10, 18)
      - (1) Forwarded item(s): Review of Revenue and Expenditures
        - (a) Staff Direction: None
        - (b) Staff Report Requested: None

2) [Consider OPUD Cost Allocation for 2021-22 Budget Year.](#)

Karin Helvey, Finance Manager, discussed the need to think about any changes that may need to be made for allocation to the 2021-22 budget year. This review will assist in next fiscal year's budget creation.

- a) Forwarded item(s): Bring to Board for further discussion.
  - i) Staff Direction: None
  - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

3) Discuss the request for sunshades to be installed at District Parks.

A resident of Plumas Lake brought a request to the committee regarding the need for sunshades to cover the playground equipment. John Tillotson, General Manager, discussed the placement of the sunshades and the potential costs associated with purchase, installation, and upkeep. He stated that the District has looked into sunshades in the past and it was very costly. It was mentioned that trees could be planted near the play structures to offer additional shade during the warm weather to protect the play structures from the direct heat as an alternative to the sunshades.

- a) Forwarded item(s): Bring to Board for further discussion.
  - i) Staff Direction: Look at 5 parks to plant trees at.
  - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

4) Discuss the request for the installation of a lending library at the Feather River East Park.

A Plumas Lake resident requested that a Lending Library be installed at the Feather River East Park. The resident stated that they would happily build and maintain the Lending Library. John Tillotson, General Manager, stated that this has been previously done by the Girl Scouts and Cub Scouts as projects.

- a) Forwarded item(s): Bring to the Board for further discussion.
  - i) Staff Direction: None
  - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

5) Discuss opportunities for partnership with First 5 Yuba and Playzeum.

First 5 Yuba and Playzeum discussed their desire to formulate collaborative efforts and utilize the OPUD Youth Center Building as a central hub for youth groups to gather.

- a) Forwarded item(s): Bring to Board for further discussion.
  - i) Staff Direction: None
  - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

6) Discuss potential dog park location in Plumas Lake.

John Tillotson, General Manager, stated that the County has some land that can donate for a dog park. There are costs that need to be considered regarding capital and maintenance. OPUD and the County will need to discuss the donation of the land and funding will need to be reviewed prior to moving forward.

- a) Forwarded item(s): None
  - i) Staff Direction: Continue to work with the County. Look at grants to help fund the project.
  - ii) Staff Report Requested: None

7) Receive update on the Prop 68 Round 4 grants.

Christopher Oliver, Public Works Engineer, provided an update.

- a) Forwarded item(s): None

- i) Staff Direction: None
- ii) Staff Report Requested: None

8) Discuss revising the OPUD Purchasing Policy.

John Tillotson, General Manager, discussed the need to revise the OPUD Purchasing Policy to update the long-term contract verbiage which will affect our current approved contracts.

- a) Forwarded item(s): Bring to Board for further discussion.
  - i) Staff Direction: None
  - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

9) Special Events Requests and Parks and Facilities Use Agreement inquiries.

Nothing to report.

- a) Forwarded item(s): None
  - i) Staff Direction: None
  - ii) Staff Report Requested: None

10) [General Manager Report](#) – General Manager gave report.

*In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.*