

**AGENDA**  
**OLIVEHURST PUBLIC UTILITY DISTRICT (OPUD)**  
**BOARD OF DIRECTORS REGULAR MEETING**  
**7:00 p.m., Thursday, March 20, 2025**  
**LOCATION: Hybrid Board Meeting Via Zoom and In-Person at the**  
**Board Room Located at 1970 9<sup>th</sup> Avenue, Olivehurst, CA 95961**

OPUD Board meetings will be conducted at its regular in-person meeting location in the Board Chambers, 1970 9<sup>th</sup> Avenue, Olivehurst, for the public to attend.

Meetings will also continue to be streamed live, and members of the public may participate remotely as described below.

Accordingly, on the day of the meeting you will have the option to:

- Attend via Zoom, using the procedure outlined below.
- Participate in person, as noted above.

If you anticipate wanting to speak during the meeting, please join in advance of public comment time.

To submit public comment during the meeting, please join us in person or on Zoom.

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

**Link and password for Hybrid Board Meeting will be available on our website at [www.opud.org](http://www.opud.org) or contact the OPUD Business Office at (530) 743-4657**

**Note: Your phone number will appear on the screen unless you first dial \*67 before dialing the numbers provided on our website.**

If you want to comment during the public comment portion of the Agenda, you can use the “Raise Hand” function in Zoom or you can Press \*9 if you are calling in. The Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

***Our Mission is to provide superior, environmentally sensitive services to responsibly enhance our community.***

*We will do this by focusing on:*

- *District growth,*
- *Maintaining a positive public image*
- *Recreation and parks*
- *Sustainable long-term fire protection*
- *Fully depreciating our facilities*
- *Ensuring organizational stability*

*Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection in the Olivehurst Public Utility District Office, 1970 9<sup>th</sup> Avenue in Olivehurst during normal business hours or online at <http://www.opud.net>. These proceedings may be recorded by a person or persons other than the District Clerk and as such, are not controlled by Olivehurst Public Utility District. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members.*

*In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.*

1. Call to Order – The meeting was called to order at 7:02 p.m. by Director Floe
2. Pledge of Allegiance
3. Roll Call

Directors Present: Director Griego, Director Perrault, and Director Floe  
Directors Absent: Director Burbank and Director Nelson

Also Present: John Tillotson, General Manager; Karin Helvey, Financial Manager; Deirdre Joan Cox, Legal Counsel; Swarnjit Boyal, Public Works Manager; Bri Anne Ritchie, Board Clerk; and other interested parties

4. Public Participation

Items appearing on this agenda: When your item(s) is called, the Board Clerk will announce your opportunity to address the Board. Comments should be limited to 3 minutes per speaker.

Items not appearing on this agenda: members of the public may address the Board on any matter within the Board's jurisdiction that does not appear on the posted agenda. No action may be taken on any matter that is not on the posted agenda. Members of the public wishing to address the OPUD Board at this time are requested to use the raise hand feature, state your name and residency for the record, and begin your address to the Board. Comments should be limited to 3 minutes per speaker.

15 members of the public were present.

5. Consent Agenda – The Consent Agenda groups together those items which are considered routine and noncontroversial, or for which prior policy direction has been given to staff. Items in this category are typically adopted in total by one motion, though the Board may, upon the request of Directors, Staff, or any member of the public, consider any matter separately–D/A
  - 5.1. [Approve Minutes of the February 20, 2025, Regular Meeting.](#)
  - 5.2. [Approve February 2025 Claims for Payment.](#)
  - 5.3. [Approve February 2025 Overtime Report.](#)
  - 5.4. [Review Revenue and Expenditure Summary March 6, 2025, FY 2024-2025 \(Strategic Plan 5.3 & 5.4\).](#)
  - 5.5. [Review Water Sales March 2021 to March 2025 \(Strategic Plan 5.1, 5.3\).](#)
  - 5.6. [Review Invoice Cloud Activity through March 12, 2025 \(Strategic Plan 5.1, 5.3\).](#)
  - 5.7. [Review Service Water Account Analysis March 2025 \(Strategic Plan 5.1, 5.3\).](#)
  - 5.8. Approve merit increase for Mike Ackerly, Wastewater Collection System Operator II, Step 4 to Step 5, retroactive to February 28, 2025.
  - 5.9. Entertain motions for approval of consent agenda and take roll as appropriate.

A motion was made by Director Griego and seconded by Director Perrault approving the consent agenda. The motion passed as follows:

Ayes: Directors Griego, Perrault, and Floe  
Noes: None  
Absent Directors Burbank and Nelson

6. District Business

6.1. Consider approving and accepting the dedication agreement and Grant Deed for real property with the Estom Yumeka Maidu Tribe of the Enterprise Rancheria subject to title company verification of Assessor's Parcel Number – D/A

- 6.1.1. Public comment
- 6.1.2. Questions/comments from Directors
- 6.1.3. Entertain motions and take roll as appropriate

A motion was made by Director Griego and seconded by Director Perrault approving and accepting the dedication agreement and Grant Deed for real property with the Estom Yumeka Maidu Tribe of the Enterprise Rancheria subject to title company verification of Assessor's Parcel Number and title review by OPUD legal counsel. The motion passed as follows:

Ayes: Directors Griego, Perrault, and Floe  
Noes: None  
Absent: Directors Burbank and Nelson

7. Public Works

Parks

- 7.1. Discuss proposed dog park in Plumas Lake – D/A
  - 7.1.1. Public comment
  - 7.1.2. Questions/comments from Directors
  - 7.1.3. Entertain motions and take roll as appropriate

Directors discussed this item. No motion was made.

7.2. Consider approving the special event request made by Hegemony Hope Foundation for their Spring Fling event for the years of 2025, 2026, and 2027 subject to receiving all supporting approvals and fees paid for each event during their respective year – D/A

- 7.2.1. Public comment
- 7.2.2. Questions/comments from Directors
- 7.2.3. Entertain motions and take roll as appropriate

A motion was made by Director Perrault and seconded by Director Griego approving the special event request made by Hegemony Hope Foundation for their Spring Fling event for the years of 2025, 2026, and 2027 subject to receiving all supporting approvals and fees paid for each event during their respective year. The motion passed as follows:

Ayes: Directors Griego, Perrault, and Floe  
Noes: None  
Absent: Directors Burbank and Nelson

Water/Wastewater

- 7.3. Receive update on South County infrastructure – D/A
  - 7.3.1. Public comment
  - 7.3.2. Questions/comments from Directors
  - 7.3.3. Entertain motions and take roll as appropriate

Directors received an update. No motion was made.

- 7.4. Receive an update on the lift station at River Oaks and Zanes in Plumas Lake – D/A
  - 7.4.1. Public comment
  - 7.4.2. Questions/comments from Directors
  - 7.4.3. Entertain motions and take roll as appropriate

Directors received an update. No motion was made.

- 7.5. [Consider approving Engineering Services for Well #35 Equipping Construction Project – D/A](#)

- 7.5.1. Public comment
- 7.5.2. Questions/comments from Directors
- 7.5.3. Entertain motions and take roll as appropriate

A motion was made by Director Perrault and seconded by Director Griego approving Engineering Services for Well #35 Equipping Construction Project. The motion passed as follows:

Ayes: Directors Griego, Perrault and Floe  
Noes: None  
Absent: Directors Burbank and Nelson

- 7.6. [Consider approving Engineering Services for Plumas Lake Water System Hydraulic Model – D/A](#)

- 7.6.1. Public comment
- 7.6.2. Questions/comments from Directors
- 7.6.3. Entertain motions and take roll as appropriate

A motion was made by Director Griego and seconded by Director Perrault approving Engineering Services for Plumas Lake Water System Hydraulic Model. The motion passed as follows:

Ayes: Directors Griego, Perrault, and Floe  
Noes: None  
Absent: Directors Burbank and Nelson

- 7.7. Review approved emergency expenditure of funds to purchase a replacement 75 HP Vaughan Pump in advance of rainy season – D/A
  - 7.7.1. Public comment
  - 7.7.2. Questions/comments from Directors
  - 7.7.3. Entertain motions and take roll as appropriate

Directors reviewed this item. No motion was made.

## 9. [Board Committee Schedule](#)

- 9.1. April 2025 Committee Meeting Schedule.
  - 9.1.1. Fire & Safety Committee – Thursday, April 3, 2025, at 4:00 p.m.
  - 9.1.2. Parks & Recreation Committee – Thursday, April 3, 2025, at 5:00 p.m.
  - 9.1.3. Water & Wastewater Committee – Wednesday, April 2, 2025, at 3:30 p.m.

10. Reports (non-action items)

- 10.1. [March Fire Department Committee Report.](#)
- 10.2. [March Parks Department Committee Report.](#)
- 10.3. [March Water & Wastewater Department Committee Report.](#)
- 10.4. Report from the General Manager.
- 10.5. Report from Legal Counsel.
- 10.6. Reports from Directors.
- 10.7. Public comment.

11. Correspondence

12. Adjourn

- 12.1. Entertain motion to adjourn.

A motion was made by Director Perrault and seconded by Director Floe to adjourn the meeting. The motion passed as follows:

Ayes: Directors Griego, Perrault, and Floe

Noes: None

Absent: Directors Burbank and Nelson

The meeting adjourned at 7:39 p.m.