

OLIVEHURST PUBLIC UTILITY DISTRICT Parks and Recreation Committee

Date/Time: Tuesday, May 4th, 2020 at 4:00 p.m.

Directors: Burbank and Nelson

Location: Virtual Meeting



CORONAVIRUS (COVID-19) ADVISORY NOTICE

PUBLIC ADVISORY: THE OPUD BOARD ROOM WILL NOT BE OPEN TO THE PUBLIC

To ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Board chambers will not be open for the meeting. To maintain transparency and public access, Board members and the public will be participating virtually or telephonically and will not be physically present in the Board Room.

If you would like to speak on an agenda item, you can access the meeting remotely:

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

Link and password for Virtual Board Meeting will be available on our website at www.opud.org or contact the OPUD Business Office at (530) 743-4657

Note: Your phone number will appear on the screen unless you first dial *67 before dialing the numbers provided on our website.

If you want to comment during the public comment portion of the Agenda, you can use the "Raise Hand" function in Zoom or you can Press *9 if you are calling in. The acting Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-4658 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-4658.

The following items are scheduled for discussion:

- 1) Status of Parks and Recreation Facilities.
 - a) Staff report – The previous Park Maintenance Coordinator presented report.
 - i) Staffing – New Park Maintenance Coordinator was hired.
 - ii) Materials – No items were reported.
 - iii) Vandalism and Costs – No items were reported.
 - b) Budgetary items
 - i) Monthly Review of Revenue and Expenditures – Parks and Pool (pages page 5-10, 18)
 - ii) Review March 2021 Treasurer Report
 - iii) 2021-22 Preliminary Budget IT
 - iv) 2021-22 Preliminary Payroll Budget Estimate I
 - v) 2021-22 Debt and Bond Debt Service

- (1) Forwarded item(s): Review of Revenue and Expenditures, Treasurer Report, 2021-22 Preliminary IT Budget, 2021-22 Preliminary Payroll Budget Estimate I, and 2021-22 Debt and Bond Debt Service.
 - (a) Staff Direction: None
 - (b) Staff Report Requested: None

2) Consider OPUD Cost Allocation for 2021-22 Budget Year.

Karin Helvey, Finance Manager, discussed the need to look at changes that can be made for the next fiscal year.

- a) Forwarded item(s): Bring to Board for further discussion.
 - i) Staff Direction: None
 - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

3) [Consider EPS service proposals for CFD 2002-1 and 2005-2.](#)

Karin Helvey, Finance Manager, discussed the proposals that were received from EPS to manage CFD 2002-1 and 2005-2 for OPUD.

- a) Forwarded item(s): Bring to Board for further discussion.
 - i) Staff Direction: None
 - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

4) Discuss Plumas Lake Community Park Lease Agreement with Danna Farms, Inc.

Nothing to report at this time.

- a) Forwarded item(s): None
 - i) Staff Direction: None
 - ii) Staff Report Requested: None

5) Discuss installation of irrigation type wells in some of our parks.

Nothing to report at this time.

- a) Forwarded item(s): None
 - i) Staff Direction: None
 - ii) Staff Report Requested: None

6) [Discuss OPUD Pool repairs.](#)

Christopher Oliver, Public Works Engineer, discussed the pool quote received for the repairs that need to be completed on the pool. The quote was much higher than anticipated and would need to go out to bid due to the cost.

- a) Forwarded item(s): Bring to Board for further discussion.
 - i) Staff Direction: Look for ways to fundraise some of the monies to lessen the cost to OPUD and the community.
 - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

7) Discuss naming 2 parks located in River Oaks South.

Christopher Oliver, Public Works Engineer, discussed the need to name two parks that are located in River Oaks South. It was brought up that the community may want to be involved in naming the parks and that maybe a poll could be taken online for park names.

- a) Forwarded item(s): Bring to Board for further Discussion.
 - i) Staff Direction: None
 - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

8) Discuss ways to ensure park reservation is posted and visible for public viewing.

Bri Anne Ritchie, Board Clerk, discussed that this was brought up at the previous Board meeting. Christopher Oliver, Public Works Engineer, stated that the reservations are posted at the park tables and on the website. It was suggested that a QR code be created and posted at all the parks that would direct the public to the OPUD website where they can view all park table reservations. This would eliminate the need or staff to post updated reservations weekly at the park and would save money on printing.

- a) Forwarded item(s): None
 - i) Staff Direction: Christopher Oliver, Public Works Engineer, to create a QR code for the parks and have it posted at each park table area.
 - ii) Staff Report Requested: None

9) [Discuss Voting Rights Act Ward Based OPUD Board Elections.](#)

Director Burbank spoke about the history regarding the Voting Rights Act and Ward Based Elections and that now that the census has been finalized, this should be brought to the Board for further discussion.

- a) Forwarded item(s): Bring to Board for further Discussion.
 - i) Staff Direction: None
 - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

10) [Special Events Requests and Parks and Facilities Use Agreement inquiries.](#)

Bri Anne Ritchie, Board Clerk, discussed the special events application for a blood drive that was received.

- a) Forwarded item(s): None
 - i) Staff Direction: Move forward with the event and allow for 3 reserved tables.
 - ii) Staff Report Requested: None

11) [General Manager Report](#) – General Manager’s report was reviewed.

In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.