

# OLIVEHURST PUBLIC UTILITY DISTRICT

## Water and Wastewater Committee



Date/Time: Wednesday, January 6<sup>th</sup>, 2020 at 5:45 p.m.

Directors: Floe and Griego

Location: Virtual Meeting

### **CORONAVIRUS (COVID-19) ADVISORY NOTICE**

#### **PUBLIC ADVISORY: THE OPUD BOARD ROOM WILL NOT BE OPEN TO THE PUBLIC**

To ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Board chambers will not be open for the meeting. To maintain transparency and public access, Board members and the public will be participating virtually or telephonically and will not be physically present in the Board Room.

If you would like to speak on an agenda item, you can access the meeting remotely:

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

**Link and password for Virtual Board Meeting will be available on our website at [www.opud.org](http://www.opud.org) or contact the OPUD Business Office at (530) 743-4657**

**Note: Your phone number will appear on the screen unless you first dial \*67 before dialing the numbers provided on our website.**

If you want to comment during the public comment portion of the Agenda, you can use the “Raise Hand” function in Zoom or you can Press \*9 if you are calling in. The acting Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

*Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members.*  
*If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-4658 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-4658.*

The following items are scheduled for discussion:

- 1) Discuss policies and practices OPUD could adopt to help mitigate the costs of constructing affordable housing. (Strategic Plan 1.0)

Nothing to report at this time.

- a) Forwarded item(s): None.
  - i) Staff Direction: None.
  - ii) Staff Report Requested: None.

- 2) Receive update on annexation and progress of infrastructure projects in the Industrial, Sports and Entertainment Zone for water, sewer and parks (Strategic Plan 1.0).

General Manager, John Tillotson, gave a verbal report stating that the process is moving along. The homeowners, roughly 11 or 12, have been contacted and feedback from said owners are coming in. We received a design cost amendment to add Wheatland. This cost will not be incurred by OPUD. The group (Linda Water, Wheatland, and OPUD) will go to the Yuba Water Agency in support of Wheatland to ask for assistance in covering the costs. An agreement between OPUD and Wheatland is currently being worked on. Linda Water and OPUD are partnering up to standardize their verbiage for the purposes of the agreement in relation to operations.

- a) Forwarded item(s): Provide update to the Board.
  - i) Staff Direction: None.
  - ii) Staff Report Requested: None.

3) Wastewater Treatment Facility Status Report

- a) Staff Report – Chief Plant Operator gave a verbal report.
  - i) Staffing: Nothing to report.
  - ii) Materials: The Department will need to purchase a new computer soon.

b) Budgetary Items

- i) [Monthly Review of Revenue and Expenditures – Wastewater \(pages 14-17\) \(Strategic Plan 5.1\)](#)
- ii) [Review Budget Amendment 1](#)
  - (1) Forwarded item(s): Review of Revenue and Expenses along with the Budget Amendment 1.
    - (a) Staff Direction: None.
    - (b) Staff Report Requested: None.

4) Discuss Community Outreach events per the District’s Strategic Plan. (Strategic Plan 2.0)

Nothing to report.

- a) Forwarded item(s): None.
  - i) Staff Direction: None.
  - ii) Staff Report Requested: None.

5) Water Department Status Report

- a) [Staff report](#) – Water/Parks Department Manager gave report.
  - i) Staffing: Nothing to report.
  - ii) Materials: Nothing to report.

b) Budgetary Items

- i) [Monthly Review of Revenue and Expenditures – Water \(pages 14-17\) \(Strategic Plan 5.1\)](#)
- ii) [Review Budget Amendment 1](#)
  - (1) Forwarded item(s): Review of Revenue and Expenses along with the Budget Amendment 1.
    - (a) Staff Direction: None.
    - (b) Staff Report Requested: None.

6) [Water Treatment Plant Operator Position](#)

General Manager, John Tillotson, and Human Resources Coordinator, Cindy Van Meter, discussed the need to fill this position as the current Water Treatment Plant Operator has transitioned into the Water/Parks Department manager leaving this position vacant. This position needs to be filled according to OPUD policies and procedures.

- a) Forwarded item(s): Forward position to Board for consideration to fill according to OPUD policies and procedures.
  - i) Staff Direction: None.
  - ii) Staff Report Requested: Staff Report to be completed for Board Meeting.

7) [General Manager Report](#) – General Manager gave report.

*In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.*