

OLIVEHURST PUBLIC UTILITY DISTRICT Parks and Recreation Committee

Date/Time: Tuesday, October 5th, 2020 at 5:00 p.m.

Directors: Burbank and Nelson

Location: Virtual Meeting



CORONAVIRUS (COVID-19) ADVISORY NOTICE

PUBLIC ADVISORY: THE OPUD BOARD ROOM WILL NOT BE OPEN TO THE PUBLIC

To ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Board chambers will not be open for the meeting. To maintain transparency and public access, Board members and the public will be participating virtually or telephonically and will not be physically present in the Board Room.

If you would like to speak on an agenda item, you can access the meeting remotely:

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

Link and password for Virtual Board Meeting will be available on our website at www.opud.org or contact the OPUD Business Office at (530) 743-4657

Note: Your phone number will appear on the screen unless you first dial *67 before dialing the numbers provided on our website.

If you want to comment during the public comment portion of the Agenda, you can use the "Raise Hand" function in Zoom or you can Press *9 if you are calling in. The acting Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

In compliance with AB 361:

1. Consistent with all OPUD meetings, this meeting will be conducted in a manner that protects the statutory and constitutional rights of the parties and the public appearing before the legislative party.
2. If there is a disruption to the meeting broadcast or in the ability to take call-in or internet-based public comment, no further action can be taken on agenda items until the issue is resolved.
3. OPUD will not require comments to be submitted before the start of the meeting. Each member of the public will be allowed to make "real time" public comment.
4. As is its practice, OPUD will provide a reasonable time for public comment. As is its customary practice for public comment, OPUD's public comment period will be left open until the time expires.
5. All votes in OPUD meetings will be taken by roll call.

Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-4658 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-4658.

The following items are scheduled for discussion:

1) Status of Parks and Recreation Facilities.

a) Staff report – The Park Maintenance Coordinator presented report.

- i) Staffing – No items were reported.
- ii) Materials – No items were reported.
- iii) Vandalism and Costs – There has been an increase in graffiti at the parks that is becoming concerning. It was suggested that cameras be installed to catch the individuals responsible or at least put up signs stating that recording is in progress as a deterrent. Police reports are being filed with the Yuba County Sheriff's Department and a request for additional patrols at the affected parks is being made.
Forward sign idea to the Board for further discussion.

b) Budgetary items

i) Monthly Review of Revenue and Expenditures – Parks and Pool (pages page 5-10, 18)

(1) Forwarded item(s): Review of Revenue and Expenditures

- (a) Staff Direction: None
- (b) Staff Report Requested: None

2) Discuss creating a policy that addresses requests to affix items to OPUD property and requirements.

John Tillotson, General Manager, stated that this is a work in progress and hopes to have more information and a draft of the policy at the next Committee meeting.

a) Forwarded item(s): None

- i) Staff Direction: None
- ii) Staff Report Requested: None

3) Discuss OPUD Pool Project Change Order.

John Tillotson, General Manager, stated that there were pockets under the old liner that had to be repaired for an additional cost. He said the pool was in worse condition under the liner than what was originally thought. The additional cost was within the General Manager's approval limit and was less than anticipated. The concrete decking around the pool needs to be replaced otherwise it will become a safety issue. This is something that can be completed in-house and shouldn't have a high price tag.

a) Forwarded item(s): None

- i) Staff Direction: None
- ii) Staff Report Requested: None

4) Discuss Prop 68 Per Capita projects and requirements.

Bri Anne Ritchie, Board Clerk, stated that in previous committee and board meetings, this grant was discussed as well as locations where the grant monies could best be utilized. She covered the requirement of matching funds as well as project requirements. The grant can only be used at one park location and must be a capital outlay project. It was discussed that a possible project could be a half basketball court at Johnson Park. Another suggestion was using the funds at a Plumas Lake park for shade. It was determined that the grant funds would benefit the Olivehurst Parks more than Plumas Lake. John Tillotson, General Manager, provided an idea of an additional splash pad at one of the Olivehurst parks, mainly the Olivehurst Community Park. It could be tied to the pool and would greatly benefit the surrounding community.

a) Forwarded item(s): Bring Splash Pad at Olivehurst Community Park to Board for further discussion.

- i) Staff Direction: Get quotes on project cost for Board meeting.
- ii) Staff Report Requested: Staff Report to be completed for Board meeting.

- 5) Discuss requests made by Plumas Lake Little League to make field and stadium improvements to the two baseball fields located at Eufay Woods, Sr. Park.

Bri Anne Ritchie, Board Clerk, stated that the Little League would like to bring in specialized baseball dirt to make improvements to the infield at each of the ball fields. She stated that the Little League would also like to add shade sails above the stadium seating at each of the ball fields. John Tillotson, General Manager, stated that the shade sails would need to be engineered. We would need the information and details on what it is they are wanting to install.

- a) Forwarded item(s): Bring to Board for further discussion.
i) Staff Direction: Obtain exact detailed information on the shade sails the Little League would like to install.
ii) Staff Report Requested: Staff Report to be completed for Board meeting.

- 6) [Discuss waiving the restrictions of Yuba County Ordinance 8.76.030 for Plumas Lake Properties to hold Movie Night Events from October 2021 to December 2023.](#)

Bri Anne Ritchie, Board Clerk, stated that the Board has previously approved this request in 2020 but it was only for the year. She said that this would be for a little over 2 years.

- a) Forwarded item(s): Bring to Board for further discussion.
i) Staff Direction: None
ii) Staff Report Requested: Staff Report to be completed for Board meeting.

- 7) Special Events Requests and Parks and Facilities Use Agreement inquiries.

- a) [Trunk-or-Treat/Movie Night in the Park Request at Eufay Woods, Sr. Park.](#)

Bri Anne Ritchie, Board Clerk, stated that this request from Plumas Lake Properties has been approved in the past for Movie Night in the Park.

- i) Forwarded item(s): Bring to Board for further discussion.
(1) Staff Direction: None
(2) Staff Report Requested: Staff Report to be completed for Board meeting.

- b) Cub Scouts Request for use of Youth Center Building on October 24, 2021.

John Tillotson, General Manager, stated that this request is from Director Perrault. His Cub Scout group would like to use the Youth Center Building for one of their activities.

- i) Forwarded item(s): None
(1) Staff Direction: Approved
(2) Staff Report Requested: None

- 8) [General Manager Report](#) – General Manager gave report.

In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.