

AGENDA
OLIVEHURST PUBLIC UTILITY DISTRICT (OPUD)
BOARD OF DIRECTORS REGULAR MEETING
7:00 p.m., Thursday, July 18, 2019
Board Room, 1970 9th Avenue, Olivehurst

Our Mission is to provide superior, environmentally sensitive services to responsibly enhance our community.

We will do this by focusing on:

- *District growth,*
- *Maintaining a positive public image*
- *Recreation and parks*
- *Sustainable long-term fire protection*
- *Fully depreciating our facilities*
- *Ensuring organizational stability*

Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection in the Olivehurst Public Utility District Office, 1970 9th Avenue in Olivehurst during normal business hours or online at <http://www.opud.net>. These proceedings may be recorded by a person or persons other than the District Clerk and as such, are not controlled by Olivehurst Public Utility District. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members. In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.

1. Call to Order – President

2. Pledge of Allegiance

3. Roll Call

4. Public Participation –

Items appearing on this agenda: members of the public wishing to address the OPUD Board regarding items appearing on this agenda are requested to complete the brief Request to Speak cards located in the back of the Board Room. Additional copies of the agenda are also available in the back of the room. Your completed Request to Speak cards are to be submitted to the OPUD Board Clerk. When your item(s) is called, the Board Clerk will announce your opportunity to come to the podium and address the Board. Comments should be limited to 3 minutes per speaker.

Items not appearing on this agenda: members of the public may address the Board on any matter within the Board's jurisdiction that does not appear on posted agenda. No action may be taken on any matter that is not on the posted agenda. Members of the public wishing to address the OPUD Board at this time are requested proceed to the podium, state your name and residency for the record, and begin your address to the Board. Comments should be limited to 3 minutes per speaker

5. Consent Agenda – The Consent Agenda groups together those items which are considered routine and noncontroversial, or for which prior policy direction has been given to staff. Items in this category are typically adopted in total by one motion, though the Board may, upon the request of Directors, Staff, or any member of the public, consider any matter separately.–D/A

5.1. [Approve Minutes of the June 20, 2019 Regular Meeting](#)

5.2. [Approve Minutes of the July 2, 2019 Special Meeting](#)

5.3. [Approve June 2019 Claims for Payment.](#)

5.4. [Approve June 2019 Overtime Report.](#)

5.5. [Consider the amendment of Sewer Ordinance 209, known as the "Olivehurst Public Utility District Sewer Use Ordinance".](#)

5.6. Approve merit increase for Jon Phillips, Utility Worker, Step 4 to Step 5, retroactive to June 30, 2019

5.7. Approve merit increase for Nicholas Pomeroy, Utility Operator 3, Step 3 to Step 4, retroactive to July 9, 2019

5.8. Entertain motions for approval of consent agenda and take roll as appropriate.

6. District Business

6.1. [Public Hearing regarding the collection of delinquent water/sewer charges by means of Direct Assessment.](#)

6.1.1. Open the Public Hearing.

6.1.2. Confirmation of required notice by law.

6.1.3. Confirmation of written comments/protests.

6.1.4. Staff Presentation.

6.1.5. Public Comment.

6.1.6. Consider Resolution No. 2344 adopting report of delinquent utility charges and authorizing collection on County Tax Roll. –D/A

6.1.7. Close the Public Hearing.

6.2. [Consider Resolution No. 2345 approving the Plumas Lake CFD No. 2002-1 Tax Report for Fiscal Year 2019-20 and levying and apportioning the Special Tax for Fiscal Year 2019-20 as provided therein \(Strategic Plan 5.3 & 5.4\). – D/A](#)

6.2.1. Public comment

6.2.2. Questions/comments from Directors

6.2.3. Entertain motions and take roll as appropriate

6.3. [Consider approving Resolution No. 2346 approving CFD No. 2005-2 Tax Report for Fiscal Year 2019-20 and levying and apportioning the Special Tax for Fiscal Year 2019-20 as provided therein \(Strategic Plan 5.3 & 5.4\). – D/A](#)

6.3.1. Public comment

6.3.2. Questions/comments from Directors

6.3.3. Entertain motions and take roll as appropriate

6.4. [Consider authorizing Staff to respond to the Yuba County 2018-2019 Grand Jury Final Report. – D/A](#)

6.4.1. Public comment

6.4.2. Questions/comments from Directors

6.4.3. Entertain motions and take roll as appropriate

6.5. Review Fee Waivers Granted July 2019. – D/A

- 6.5.1. Public comment
- 6.5.2. Questions/comments from Directors
- 6.5.3. Entertain motions and take roll as appropriate

7. Public Works

Wastewater

7.1. [Consider approving Supplementary Tasks 4.4, 4.5 and 4.6 of the Wastewater Route to South Yuba County Study \(Strategic Plan 1.0\). – D/A](#)

- 7.1.1. Public comment
- 7.1.2. Questions/comments from Directors
- 7.1.3. Entertain motions and take roll as appropriate

Parks

7.2. [Consider outsourcing park maintenance for District parks \(Strategic Plan 3.0, 3.3\). – D/A](#)

- 7.2.1. Public comment
- 7.2.2. Questions/comments from Directors
- 7.2.3. Entertain motions and take roll as appropriate

7.3. [Consider the naming of the park in the Riverside Meadows subdivision. – D/A](#)

- 7.3.1. Public comment
- 7.3.2. Questions/comments from Directors
- 7.3.3. Entertain motions and take roll as appropriate

7.4. Discuss the request from community members to place portable restrooms at Richard “Doug” Donahue Park. – D/A

- 7.4.1. Public comment
- 7.4.2. Questions/comments from Directors
- 7.4.3. Entertain motions and take roll as appropriate

7.5. [Consider waiving the restrictions of Yuba County Ordinances 8.76.090 and 8.76.030, and further move to authorize Staff to execute any documents associated with the event. – D/A](#)

- 7.5.1. Public comment
- 7.5.2. Questions/comments from Directors
- 7.5.3. Entertain motions and take roll as appropriate

7.6. [Consider authorizing lease of the Youth Center Building requested by Metanoia Community Church of Olivehurst, Inc. – D/A](#)

- 7.6.1. Public comment
- 7.6.2. Questions/comments from Directors
- 7.6.3. Entertain motions and take roll as appropriate

7.7. Discuss OPUD’s Parks Grant status and gather feedback from the Community on Park Design. – D/A

- 7.7.1. Public comment
- 7.7.2. Questions/comments from Directors
- 7.7.3. Entertain motions and take roll as appropriate

8. Fire Department

- 8.1. Receive an update from the Fire Consolidation Ad Hoc Committee. – D/A
 - 8.1.1. Public comment
 - 8.1.2. Questions/comments from Directors
 - 8.1.3. Entertain motions and take roll as appropriate

9. Business Office

- 9.1. [Consider approval of Utility Accounts Receivable Uncollectible Accounts \(Strategic Plan 5.3, 5.4\). – D/A](#)
 - 9.1.1. Public comment
 - 9.1.2. Questions/comments from Directors
 - 9.1.3. Entertain motions and take roll as appropriate

- 9.2. [Review Revenues and Expenditures - Budget to Actual for July 2019 \(Strategic Plan 5.3, 5.4\). – D/A](#)
 - 9.2.1. Public comment
 - 9.2.2. Questions/comments from Directors
 - 9.2.3. Entertain motions and take roll as appropriate

- 9.3. [Review Water Sales Comparison for July 2015-19 \(Strategic Plan 5.1, 5.3\). – D/A](#)
 - 9.3.1. Public comment
 - 9.3.2. Questions/comments from Directors
 - 9.3.3. Entertain motions and take roll as appropriate

10. Board Committee Schedule

- 10.1. August 2019 Committee Meeting Schedule.
 - 10.1.1. Fire & Safety Committee.
 - 10.1.2. Parks & Recreation Committee.
 - 10.1.3. Water & Wastewater Committee.

11. Reports (non-action items)

- 11.1. [July Fire Department Committee Report](#)
- 11.2. [July Parks Department Committee Report](#)
- 11.3. [July Water & Wastewater Department Committee Report](#)
- 11.4. Report from the General Manager.
- 11.5. Report from Legal Counsel.
- 11.6. Reports from Directors.
- 11.7. Public comment.

12. Closed Session

- 12.1. Conference with Legal Counsel – Anticipated Litigation pursuant to Government Code § 54956.9(d)(3)
- 12.2. Conference with Legal Counsel – Significant exposure to litigation pursuant to Government Code § 54956.9(d)(2): one case
- 12.3. Closed Session: Government Code § 54957 – It is the intention of the Board to meet regarding Public Employee Performance Evaluation: General Manager
- 12.4. Closed Session: Government Code § 54957 – It is the intention of the Board to meet regarding Public Employee Performance Evaluation: Legal Counsel

13. Meeting Reconvened

13.1. Announcement of reportable actions taken in closed session.

14. Adjourn

14.1. Entertain motion to adjourn.