

OLIVEHURST PUBLIC UTILITY DISTRICT

Fire Department/Safety Committee



Date/Time: Tuesday, March 30th, 2021 at 5:00 p.m.

Directors: Burbank and Perrault

Location: Virtual Meeting

CORONAVIRUS (COVID-19) ADVISORY NOTICE

PUBLIC ADVISORY: THE OPUD BOARD ROOM WILL NOT BE OPEN TO THE PUBLIC

To ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Board chambers will not be open for the meeting. To maintain transparency and public access, Board members and the public will be participating virtually or telephonically and will not be physically present in the Board Room.

If you would like to speak on an agenda item, you can access the meeting remotely:

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

Link and password for Virtual Board Meeting will be available on our website at www.opud.org or contact the OPUD Business Office at (530) 743-4657

Note: Your phone number will appear on the screen unless you first dial *67 before dialing the numbers provided on our website.

If you want to comment during the public comment portion of the Agenda, you can use the "Raise Hand" function in Zoom or you can Press *9 if you are calling in. The acting Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members.

If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-4658 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-4658.

The following items are scheduled for discussion:

- 1) Discuss Weed Abatement Direct Assessment.

Nothing to report.

- a) Forwarded item(s): None
 - i) Staff Direction: None
 - ii) Staff Report Requested: None

2) Report on Operations and Staffing

- a) [Staff report](#) – Captain Aust provided report.
 - i) Staffing – No items were reported.
 - ii) Materials – No items were reported.
- b) Fire EMS Image Task Force – Positive Public Perception. (Strategic Plan 2013-2018, 3.4)

Nothing to report.

- c) Budgetary items
 - i) [Monthly Review of Revenue and Expenditures – Fire Department \(page 11-12\) \(Strategic Plan 2013-2018, 5.1\).](#)
 - ii) [Monthly Review of Revenue and Expenditures – Administration \(page 3\) \(Strategic Plan 2013-2018, 5.1\).](#)
 - iii) [Review Past-Due Accounts.](#)
 - (1) Forwarded item(s): Review of Revenue and Expenditures and Past-Due Accounts
 - (a) Staff Direction: None
 - (b) Staff Report Requested: None
 - (c) Documents: None

3) [Consider OPUD Cost Allocation for 2021-22 Budget year.](#)

Karin Helvey, Finance Manager, discussed the need to think about any changes that may need to be made for allocation to the 2021-22 budget year. This review will assist in next fiscal year's budget creation.

- a) Forwarded item(s): Bring to Board for further discussion.
 - i) Staff Direction: None
 - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

4) Financial Status updated on Hard Rock Fire Protection Contract Year 1.

John Tillotson, General Manager, stated that he is awaiting on a date for a meeting with the Tribe.

- a) Forwarded item(s): None
 - i) Staff Direction: None
 - ii) Staff Report Requested: None

5) Discuss revising the OPUD Purchasing Policy.

John Tillotson, General Manager, discussed the need to revise the OPUD Purchasing Policy to update the long-term contract verbiage which will affect our current approved contracts.

- a) Forwarded item(s): Bring to Board for further discussion.
 - i) Staff Direction: None
 - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

6) [Business Office Status Report](#) – Finance Manager gave report.

7) [General Manager Report](#) – General Manager gave report.

In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.