

Olivehurst Public Utility District



Agenda Item Staff Report

Meeting Date: August 18, 2023

Item description/summary:

Budget Amendment 2 - Budget Year 2022-23. Operations during the final 6 months of the 2022-23 budget year resulted in budget amendment requests submitted by staff.

Fiscal Analysis:

Attached are the requested changes for 2022-23 Budget Amendment 2 for a total of \$362,600.. Transfers between budget line items have no effect on the bottom line. Increases in water and wastewater utilities and water payroll costs are covered by service revenues (Line item requests attached)

Employee Feedback

Sample Motion:

Make motion to approve/not approve Budget Amendments and approve/not approve 2022-23 Budget Amendment 2.

Prepared by:

Karin Helvey, Financial Manager

2022-23 Budget Amendment 2

Account	Account Name	Amount	Detail	Funding Source
11.59101.00.0	SALARIES - ADMIN	(33,000)		Budget Transfer
11.59502.00.0	EMPLOYEE BENEFITS (RET/MED) - ADMIN	33,000		Budget Transfer
11.59300.00.0	OPERATING SUPPLIES - GENERAL	(2,500)		Budget Transfer
11.59304.00.0	FEES & DUES - GENERAL	2,500		Budget Transfer
		<u>\$0</u>		
GENERAL FUND (11) CSA 66 Parks (03)				
11.59103.03.0	OVERHEAD - ADMIN EXPENSES - CSA 66 PARKS			
11.59303.03.0	GAS & OIL - WATER	1,000		Budget Transfer
11.59306.03.0	OUTSIDE SERVICES	34,800	Contract Park Maintenance - Green Waste	Budget Transfer
11.59310.03.0	UNIFORMS - CSA 66 PARKS	400		Budget Transfer
11.59317.03.0	IRRIGATION EXPENSE - PARKS	(12,200)		Budget Transfer
11.59502.03.0	EMPLOYEE BENEFITS (RET/MED) - CSA 66 PARKS	(24,000)		Budget Transfer
	Total	<u>\$0</u>		
GENERAL FUND (11) Olivehurst Fire (09)				
11.59102.09.0	OVERHEAD - ADMIN EXPENSES - FIRE			
11.59312.09.0	TRAINING & EDUCATION - FIRE PREVENTION	(4,000)		Budget Transfer
11.59802.09.0	AUTO & OTHER EQUIP EXP - FIRE DEPT	4,000		Budget Transfer
11.59502.09.0	EMPLOYEE BENEFITS (RET/MED) - FIRE DEPT	(5,000)		Budget Transfer
11.59801.09.0	BLDGS & IMPROVEMENTS - FIRE DEPT	5,000		Budget Transfer
	Total	<u>\$0</u>		
GENERAL FUND (11) ENGINEERING (15)				
11.59303.15.0	GAS AND OIL	\$3,000		Budget Transfer
11.59404.15.0	COMPUTER SERVICES	(3,000)		Budget Transfer
	Total	<u>\$0</u>		
WATER (12)				
12.59101.00.0	SALARIES - WATER	28,000		Service Revenue
12.59501.00.0	PAYROLL TAXES - WATER	5,600		Service Revenue
12.59110.00.0	SALARIES OT - WATER	7,000	Hard Rock Water Ops, Winter Storms	Service Revenue
12.59300.00.0	OPERATING SUPPLIES & REPAIRS	(1,000)		Budget Transfer
12.59308.00.0	LAB SUPPLIES	1,000		Budget Transfer
12.59303.00.0	GAS & OIL - WATER	7,000		Budget Transfer
12.59305.00.0	UTILITIES	\$140,000		Service Revenue
12.59310.00.0	UNIFORMS - WATER	\$1,000		Budget Transfer
12.59311.00.0	CUSTOMER SERVICE & BILLING	(5,000)		Budget Transfer
12.59405.00.0	LEGAL FEES - WATER	(5,000)		Budget Transfer
12.59502.00.0	EMPLOYEE BENEFITS (RET/MED) - WATER	(16,000)		Budget Transfer
12.59316.00.0	CHLORINE EXPENSE	50,000		Budget Transfer
12.59650.00.0	RAISING IRON - WATER	31,000		Budget Transfer
12.59801.00.0	BLDGS & IMPROVEMENTS - WATER	23,000		Budget Transfer
12.59802.00.0	BLDGS & IMPROVEMENTS - WATER	(54,000)		Budget Transfer
	Total	<u>\$212,600</u>		
WASTEWATER (13)				
13.59103.00.0	OVERHEAD - ADMIN EXPENSES - SEWER			
13.59101.00.0	SALARIES - SEWER	(150,000)		Budget Transfer
13.59101.31.0	SALARIES - COLLECTIONS	150,000		Budget Transfer
13.59305.00.0	UTILITIES	150,000		Service Revenue
13.59333.00.0	PUMPS, MOTORS, EQUIPMENT	10,000		Budget Transfer
13.59803.00.0	UV FILTER REPAIR	(60,000)		Budget Transfer
13.59333.31.0	PUMPS, MOTORS, EQUIPMENT - SEWER COLECTION	50,000		Budget Transfer
13.59502.00.0	EMPLOYEE BENEFITS (RET/MED) - WASTEWATER	(4,000)		Budget Transfer
13.59310.00.0	UNIFORMS - WASTEWATER	4,000		Budget Transfer
	Total	<u>\$150,000</u>		
Total Budget Amendments		\$362,600		