

OLIVEHURST PUBLIC UTILITY DISTRICT

Water and Wastewater Committee



Date/Time: Wednesday January 31st, 2024, at 3:30 p.m.
Directors: Floe and Griego
Location: Hybrid Meeting Via Zoom and In-Person in the Board Room
Located at 1970 9th Avenue, Olivehurst, CA 95961

OPUD Committee meetings will be conducted at its regular in-person meeting location in the Board Chambers, 1970 9th Avenue, Olivehurst, for the public to attend. Attendance will be limited to 50 percent of room capacity (no more than 20 persons), and it is strongly recommended that all in-person attendees wear face coverings and social distance as recommended by public health authorities.

All attendees are encouraged to be fully vaccinated.

Meetings will also continue to be streamed live and members of the public may participate remotely as described below.

Accordingly, on the day of the meeting you will have the option to:

- Attend via Zoom, using the procedure outlined below.
- Participate in person, as noted above.

If you anticipate wanting to speak during the meeting, please join in advance of public comment time. To submit public comment during the meeting, please join us in person or on Zoom.

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

Link and password for Hybrid Committee Meeting will be available on our website at www.opud.org or contact the OPUD Business Office at (530) 743-4657

Note: Your phone number will appear on the screen unless you first dial *67 before dialing the numbers provided on our website.

If you want to comment during the public comment portion of the Agenda, you can use the "Raise Hand" function in Zoom or you can Press *9 if you are calling in. The Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members.

If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-4658 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the Clerk of the Board at (530) 743-4658.

The following items are scheduled for discussion:

- 1) Discuss policies and practices OPUD could adopt to help mitigate the costs of constructing affordable housing (Strategic Plan 1.0).

John Tillotson, General Manager, stated that the lift station is being built for the low-income apartments in Plumas Lake. The project is moving along.

- a) Forwarded item(s): None
 - i) Staff Direction: None
 - ii) Staff Report Requested: None

- 2) Discuss the lift station smell at River Oaks and Zanes in Plumas Lake.

John Tillotson, General Manager, stated that we have received a few complaints about the smell being more potent. He said that the design for a long-term solution is in progress. It should take 2-3 months for a design and investigative review. Once that is completed, this project will be fast-tracked.

- a) Forwarded item(s): Bring update to Board.
 - i) Staff Direction: None
 - ii) Staff Report Requested: None

- 3) Discuss OPUD's disaster preparedness plan.

John Tillotson, General Manager, stated that he and Chief Randy York met with Yuba County OES and Sheriff's Department. In order to put the utilization of the siren into the OES and Sheriff's plan, it must be implemented in every city and area throughout the county. They stated that there isn't enough money to fund a siren in all communities.

- a) Forwarded item(s): None
 - i) Staff Direction: None
 - ii) Staff Report Requested: None

- 4) [Discuss South County Agreements.](#)

John Tillotson, General Manager, stated that the agreements apply to the South County project. The deal points that were previously discussed have been turned into these agreements.

- a) Forwarded item(s): Bring to Board for further discussion.
 - i) Staff Direction: None
 - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

- 5) Discuss purchasing new sewer inspection camera.

John Tillotson, General Manager, stated that the current camera that the Wastewater Department uses has been having glitching issues even after multiple repairs. The camera is used to inspect all of the lines and can go through pipes as small as 4 inches in diameter.

- a) Forwarded item(s): Bring to Board for further discussion
 - i) Staff Direction: None
 - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

- 6) [Discuss CINTAS Uniform Contract renewal.](#)

Karin Helvey, Financial Manager, stated that the previous contract was for a 3-year term. The proposed contract renewal is for a 5-year term and has high contract termination costs should it need to be dissolved

prior to the end of the 5-year term. The price increases are in line with the CCI. Karin stated that it would be better to have a 3-year term instead of a 5-year term.

- a) Forwarded item(s): Bring to Board for further discussion.
 - i) Staff Direction: None
 - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

7) [Discuss FY 2022-23 Financial Audit & Management Letter.](#)

Karin Helvey, Financial Manager, stated that the audit has been completed and there are no findings for the 5th consecutive year. She asked how the Directors would prefer to receive the information, either in the form of a presentation or summary.

- a) Forwarded item(s): Bring to Board for further discussion.
 - i) Staff Direction: Directors would rather have a brief summary instead of a presentation.
 - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

8) Wastewater Treatment Facility Status Report

- a) [Staff Report](#) – Chief Plant Operator gave report.
 - i) Staffing: No items were reported.
 - ii) Materials: The Bar Screen is being repaired the week of February 12th and should be completed February 17th.

b) VCIO Report

No items were reported.

c) Budgetary Items

- i) [Monthly Review of Revenue and Expenditures – Wastewater FY 2023-24 \(pages 15-18\) \(Strategic Plan 5.1\).](#)
- ii) [Monthly Review of Revenue and Expenditures - Engineering FY 2023-24 \(page 5\) \(Strategic Plan 5.1\).](#)
- iii) [Discuss Budget Amendment 1 for FY 2023-2024](#)
 - (1) Forwarded item(s): Review of Revenue and Expenditures FY 2023-24 along with the Budget Amendment 1 for FY 2023-24.
 - (a) Staff Direction: None
 - (b) Staff Report Requested: None

9) Water Department Status Report

- a) [Staff report](#) – Water Department Manager gave report.
 - i) Staffing: Discussed proposed translation policies
 - ii) Materials: No items were reported.

b) VCIO Report

No items were reported.

c) Budgetary Items

- i) [Monthly Review of Revenue and Expenditures – Water FY 2023-24 \(pages 15-18\) \(Strategic Plan 5.1\).](#)
- ii) [Discuss Budget Amendment 1 for FY 2023-2024](#)
 - (1) Forwarded item(s): Review Revenue and Expenditures FY 2023-24 along with the Budget Amendment 1 for FY 2023-24.
 - (a) Staff Direction: None
 - (b) Staff Report Requested: None

10) [General Manager Report](#) – General Manager gave report.

In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the Clerk of the Board at (530) 743-0317.