

Olivehurst Public Utility District



Staff Report

Meeting Date: July 21, 2022

Item description/summary:

Intermittent/ Seasonal Firefighters. The three firefighting positions would allow the fire department to better serve the community. The three additional firefighters will work alongside current staff responding to 911 calls, answering station phone, assist with issuing burn permits and other district duties. It will also help with improving are Strategic Planning 3.1. These positions will improve firefighter safety by establishing additional staff each day on 911 calls.

Fiscal Analysis:

Funding will be from Measure K. See Fiscal Analysis report from Finance Manager.

Employee Feedback

The full time staff are happy that additional firefighters will be on duty for firefighter safety.

Sample Motion:

Move to establish the intermittent / seasonal Firefighter positions and fill in accordance to OPUD Policy.

Prepared by:

Fire Chief Randy York

Seasonal Firefighter Cost and Funding Source

		Seasonal Firefighter			Total cost for each position
		Wages	PR tax	Workers Comp	
Monthly Hours	202				
Hourly Rate	\$17.50	\$3,535.00	\$279.27	\$149.53	\$3,963.80

Source of Funding: Measure K revenue

Measure K receipts and disbursements

Date	Revenues	Expeditures	Invoice	Comments	Balance
01/31/2022	552,550.04			Apr 2019-Jan 2022	552,550.04
02/28/2022	36,848.44			Feb-22	589,398.48
03/31/2022	17,398.25			Mar-22	606,796.73
04/30/2022	17,849.12			Apr-22	624,645.85
05/31/2022	54,116.01			May-22	678,761.86
03/31/2022	404.48			Interest Q3	679,166.34
07/01/2022		8,600.00	Locality Media Inv# 2315	Fire Software	670,566.34
07/06/2022	21,602.66			Jun-22	692,169.00

OLIVEHURST PUBLIC UTILITY DISTRICT
Intermittent/Seasonal Firefighter

DEFINITION

Under supervision responds to all emergency calls to the Fire Department.

DISTINGUISHING CHARACTERISTICS

The incumbent in this position is required to perform a wide variety of duties, and deal with emergencies under stressful conditions.

EXAMPLE OF DUTIES

Under supervision, fights fires protecting life and property; operate and maintain firefighting equipment, and fire stations; participate in fire suppression and prevention activities; responds to emergency lifesaving calls; serves as a hose operator in firefighting situations including pulling working lines, holding the nozzle to direct the stream of water on the fire, raising, lowering, and climbing ladders; assisting in ventilation, overhaul and salvage operations; responds to rescue calls and administers emergency medical care; cleans and tests fire hoses; operates radio-telephone equipment; cleans stations quarters and equipment; studies fire department rules and regulations, fire hazards, firefighting techniques, and related subjects; operates and maintains a variety of tools and equipment related to fire suppression and rescue activities; participates in fire drills and training exercises; participates in continuous training in fire prevention, inspection and suppression through both simulated and on-the-job exercises, presents fire and life safety educational programs; prepares reports with respect to work operations; serves as Acting Fire Engineer as assigned; and performs related work as required.

DESIRABLE QUALIFICATIONS

Skills at: Learning rules, regulations, operational procedures of the Fire Department, firefighting methods and techniques, the operation of firefighting equipment, street location and physical layout of the District, major traffic and fire hazards; demonstrating physical endurance, agility, strength, and stamina in the performance of hazardous tasks under emergency conditions, and a high degree of mechanical aptitude; thinking and acting quickly in emergencies; understanding and following oral and written directions promptly and accurately; dealing courteously and effectively with the general public; establishing and maintaining cooperative relationships with those contacted in the course of work; meeting standards of physical stature, endurance, and agility established by the District.

JOB QUALIFICATION REQUIREMENTS

1. Possession of a valid California (Class B) Driver's License or Firefighters Endorsement.
2. Must be insurable by District's liability insurer.
3. Certification as Fire Fighter I (issued by State Fire Marshal's Office).
4. five year experience as a volunteer Firefighter.
5. Must have a CPAT Card.

SPECIAL REQUIREMENTS

Essential Duties require the following physical skills and work requirements: Requires the ability to maintain mental capacity which allows the capability of exercising sound judgment and rational thinking under varied circumstances; think and act quickly in emergencies; effectively deal with personal danger; maintain physical condition appropriate to the performance of assigned duties and responsibilities including lifting 50 pounds and over, running, walking, crouching or crawling during emergency operations, moving equipment and injured/deceased persons, climbing stairs/ladders, performing life-saving and rescue procedures, operating assigned equipment and vehicles; work in an environment with exposure to fire and smoke, extreme heat and cold, diseases, medical hazardous waste, harsh or harmful chemicals, cleansing agents, other skin irritants and other potentially hazardous substances while wearing self-contained breathing apparatus and heavy personal protective equipment; maintain effective audio-visual discrimination and perception needed for making observations, distinguish color, sound, texture, odor, and shape; hear and communicate orally; requires sufficient hand/eye coordination to perform semi-skilled repetitive movements, such as typing, data entry or use of other office equipment or supplies; involves VDT exposure.

Olivehurst Public Utility District is an equal opportunity employer. In compliance with the Americans with Disabilities Act, the District will provide reasonable accommodation to qualified individuals with disabilities.