OLIVEHURST PUBLIC UTILITY DISTRICT
Parks and Recreation Committee

Date/Time: Thursday, April 3rd, 2025, at 5:00 p.m.

Directors: ~~Burbank~~ and Perrault

Location: Hybrid Meeting Via Zoom and In-Person in the Board Room
Located at 1970 9th Avenue, Olivehurst, CA 95961

OPUD Committee meetings will be conducted at its regular in-person meeting location in the Board Chambers, 1970 9th Avenue, Olivehurst, for the public to attend.

Meetings will also continue to be streamed live and members of the public may participate remotely as described below.

Accordingly, on the day of the meeting you will have the option to:

- Attend via Zoom, using the procedure outlined below.
- Participate in person, as noted above.

If you anticipate wanting to speak during the meeting, please join in advance of public comment time. To submit public comment during the meeting, please join us in person or on Zoom.

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

Link and password for Hybrid Committee Meeting will be available on our website at www.opud.org or contact the OPUD Business Office at (530) 743-4657

Note: Your phone number will appear on the screen unless you first dial *67 before dialing the numbers provided on our website.

If you want to comment during the public comment portion of the Agenda, you can use the "Raise Hand" function
in Zoom or you can Press *9 if you are calling in. The Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, http://www.opud.net. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members.
If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-4658 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the Clerk of the Board at (530) 743-4658.

The following items are scheduled for discussion:

1) Status of Parks and Recreation Facilities.
   a) Staff report – Reviewed Parks Department Manager report.
      i) Staffing – No items were reported.
      ii) Materials – No items were reported.
      iii) Vandalism and Costs – No items were reported.

   b) VCIO Report

      VCIO gave verbal report.

   c) Budgetary items
      i) Monthly Review of Revenue and Expenditures – Parks and Pool FY 2024-25 (pages 6-11, 19) (Strategic Plan 5.1).
      ii) Review Treasurer's Report March 2025.
         (1) Forwarded item(s): Review of Revenue and Expenditure FY 2024-25 and Treasurer's Report March 2025.
            (a) Staff Direction: None
            (b) Staff Report Requested: None

2) Discuss FY 2023-24 Financial Audit.

   Karin Helvey discussed the audit results.

   a) Forwarded item(s): Bring to Board for further discussion.
      i) Staff Direction: None
      ii) Staff Report Requested: Staff Report to be completed for Board meeting.

3) Discuss water capacity fees for water capacity fees for Community Park Splash Pad in the amount of $26,700 payable by General Fund Olivehurst Park Department to Water Department.

   John Tillotson, General Manager, stated that negotiations are still ongoing for the water tower contracts.

   a) Forwarded item(s): None
      i) Staff Direction: None
      ii) Staff Report Requested: None

4) Discuss parks master plan update.

   John Tillotson, General Manager, discussed the updated parks master plan.

   a) Forwarded item(s): Bring to Board for further discussion.
      i) Staff Direction: None
      ii) Staff Report Requested: Staff Report to be completed for Board meeting.

5) Discuss list for new park names.

   Bri Anne Ritchie, Board Clerk, stated that we are down to the last two parks names and need to come up with additional names for future parks to be built.

   a) Forward items: Bring to Board for further discussion.
      i) Staff Direction: None
      ii) Staff Report Requested: Staff Report to be completed for Board meeting.

6) Discuss OPUD Concession Stand Policy.

Bring back to May committee for discussion.

a) Forwarded item(s): None
   i) Staff Direction: Bring to May Committee for further discussion.
   Staff Report Requested: None

7) Discuss Youth Center Building renovations.

John Tillotson, General Manager, reviewed the list of items to be renovated and the potential cost associated with the renovations.

a) Forwarded item(s): Bring to Board for further discussion.
   i) Staff Direction: Locate a funding source.
   ii) Staff Report Requested: Staff Report to be completed for Board meeting.

8) Discuss bringing programs to the Youth Center Building.

No items were reported.

a) Forwarded item(s): None
   i) Staff Direction: None
   ii) Staff Report Requested: None

9) Special Events Requests and Parks and Facilities Use Agreement inquiries.
   a) Revive Church – Easter Egg Hunt
      i) Forwarded item(s): Approved
         (1) Staff Direction: Approved item.
         (2) Staff Report Requested: None

   b) South Yuba County Sunrise Rotary – Plumas Lake Block Party
      i) Forwarded item(s): Bring to Board for further discussion.
         (1) Staff Direction: None
         (2) Staff Report Requested: Staff Report to be completed for Board meeting.

10) General Manager Report – General Manager gave report.

In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the Clerk of the Board at (530) 743-0317.