

Olivehurst Public Utility District

Agenda Item Staff Report



Meeting Date: March 21, 2019

Consider options for service providers for the OPUD Website. (Strategic Plan 2018-2023, 2.4).

District Clerk and Public Works Administrative Assistant have been reviewing and conversing with service providers to determine which option best fits the needs of the District. District Clerk presented a spreadsheet of options to Directors at the February Regular Board Meeting, and was instructed to reach out to two of the providers for updated quotes and references. Staff reached out, and received references (Attached). Staff are requesting that Directors provide input and/or assistance on reaching out to the clients listed from both parties.

Fiscal Analysis:

Setup fees are included in all options, and range from \$500 to \$15,500.
Annual fees are included in all options, and range from \$69 to \$5,750.
The current fiscal year budget has no funding for website redesign. I recommend that we wait until the next fiscal year budget is being created to select a provider.

Employee Feedback:

Employees are excited to have an up to date website.

Sample Motion/Staff Recommendation:

No motion/ Information only.

Prepared by:

Elizabeth Mallen, District Clerk/Executive Assistant
