

**AGENDA**  
**OLIVEHURST PUBLIC UTILITY DISTRICT (OPUD)**  
**BOARD OF DIRECTORS REGULAR MEETING**  
**7:00 p.m., Thursday, April 15, 2021**  
**LOCATION: Virtual Board Meeting**

**CORONAVIRUS (COVID-19) ADVISORY NOTICE**

**PUBLIC ADVISORY: THE OPUD BOARD ROOM WILL NOT BE OPEN TO THE PUBLIC**

To ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Board chambers will not be open for the meeting. To maintain transparency and public access, Board members and the public will be participating virtually or telephonically and will not be physically present in the Board Room.

If you would like to speak on an agenda item, you can access the meeting remotely:

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

**Link and password for Virtual Board Meeting will be available on our website at [www.opud.org](http://www.opud.org) or contact the OPUD Business Office at (530) 743-4657**

**Note: Your phone number will appear on the screen unless you first dial \*67 before dialing the numbers provided on our website.**

If you want to comment during the public comment portion of the Agenda, you can use the “Raise Hand” function in Zoom or you can Press \*9 if you are calling in. The acting Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

If you do not want to speak during the public comment portion of the Agenda, you are also encouraged to submit email correspondence to [britchie@opud.org](mailto:britchie@opud.org).

Email comments will be accepted up until 6:00 PM the day of the meeting and forwarded to the Board of Directors, posted to the OPUD website, and placed in OPUD’s permanent records.

Email messages should be sent to [britchie@opud.org](mailto:britchie@opud.org). If you choose to submit an email, please note in the Subject Line the part of the Agenda your email pertains to.

For example, you can type in the Subject Line,  
“Agenda Item 6 – District Business” or “Agenda Item 8 – Business Office”.

***Our Mission is to provide superior, environmentally sensitive services to responsibly enhance our community.***

*We will do this by focusing on:*

- *District growth,*
- *Maintaining a positive public image*
- *Recreation and parks*
- *Sustainable long-term fire protection*
- *Fully depreciating our facilities*
- *Ensuring organizational stability*

\*\*D/A - Discussion/Action

*Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection in the Olivehurst Public Utility District Office, 1970 9<sup>th</sup> Avenue in Olivehurst during normal business hours or online at <http://www.opud.net>. These proceedings may be recorded by a person or persons other than the District Clerk and as such, are not controlled by Olivehurst Public Utility District. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members. In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.*

1. Call to Order – President
2. Pledge of Allegiance
3. Roll Call
4. Public Participation  
Items appearing on this agenda: When your item(s) is called, the Board Clerk will announce your opportunity to address the Board. Comments should be limited to 3 minutes per speaker.  
Items not appearing on this agenda: members of the public may address the Board on any matter within the Board’s jurisdiction that does not appear on posted agenda. No action may be taken on any matter that is not on the posted agenda. Members of the public wishing to address the OPUD Board at this time are requested use the raise hand feature, state your name and residency for the record, and begin your address to the Board. Comments should be limited to 3 minutes per speaker.
5. Consent Agenda – The Consent Agenda groups together those items which are considered routine and noncontroversial, or for which prior policy direction has been given to staff. Items in this category are typically adopted in total by one motion, though the Board may, upon the request of Directors, Staff, or any member of the public, consider any matter separately–D/A
  - 5.1. [Approve Minutes of the March 18, 2021 Regular Meeting.](#)
  - 5.2. [Approve Minutes of the March 24, 2021 Special Meeting.](#)
  - 5.3. [Approve March 2021 Claims for Payment.](#)
  - 5.4. [Approve March 2021 Overtime Report.](#)
  - 5.5. [Review Revenue and Expenditure Summary March 25, 2021 FY 2021 \(Strategic Plan 5.3 & 5.4\).](#)
  - 5.6. [Review Water Sales March 2016 to March 2021 \(Strategic Plan 5.1, 5.3\).](#)
  - 5.7. [Review Invoice Cloud Activity through April 8, 2021 \(Strategic Plan 5.1, 5.3\).](#)
  - 5.8. [Review Delinquent Accounts update \(Strategic Plan 5.1, 5.3\).](#)
  - 5.9. [Review approved Review for Consideration of Resolution 2081 Waiver for 1633 5<sup>th</sup> Ave.](#)
  - 5.10. Approve merit increase for Bryse Monahan, Park Maintenance Worker I, Step 2 to Step 3, retroactive to March 30, 2021 – D/A
  - 5.11. Entertain motions for approval of consent agenda and take roll as appropriate.

6. District Business

6.1. [Consider approving the revised OPUD Purchasing Policy – D/A](#)

- 6.1.1. Public comment
- 6.1.2. Questions/comments from Directors
- 6.1.3. Entertain motions and take roll as appropriate

7. Public Works

Parks

7.1. [Consider planting trees near play structures for shade – D/A](#)

- 7.1.1. Public comment
- 7.1.2. Questions/comments from Directors
- 7.1.3. Entertain motions and take roll as appropriate

7.2. [Consider approving installation of a Lending Library at the Feather River East Park – D/A](#)

- 7.2.1. Public comment
- 7.2.2. Questions/comments from Directors
- 7.2.3. Entertain motions and take roll as appropriate

7.3. Consider approving the Lease Agreement with First 5 Yuba and Playzeum for use of the Youth Center Building – D/A

- 7.3.1. Public comment
- 7.3.2. Questions/comments from Directors
- 7.3.3. Entertain motions and take roll as appropriate

7.4. [Consider approving field use agreement with Yuba City Rayados Football Club for use of soccer fields at Richard “Doug” Donahue Park – D/A](#)

- 7.4.1. Public comment
- 7.4.2. Questions/comments from Directors
- 7.4.3. Entertain motions and take roll as appropriate

Water/Wastewater

7.5. [Receive update on South County infrastructure – D/A](#)

- 7.5.1. Public comment
- 7.5.2. Questions/comments from Directors
- 7.5.3. Entertain motions and take roll as appropriate

8. Human Resources

8.1. Consider approving the Utility Worker I eligibility list and authorize the General Manager to hire per OPUD policies and procedures – D/A

- 8.1.1. Public comment
- 8.1.2. Questions/comments from Directors
- 8.1.3. Entertain motions and take roll as appropriate

9. Board Committee Schedule

9.1. April 2021 Committee Meeting Schedule.

- 9.1.1. Fire & Safety Committee – Tuesday, May 4, 2021 at 5:00 p.m.
- 9.1.2. Parks & Recreation Committee – Tuesday, May 4, 2021 at 4:00 p.m.
- 9.1.3. Water & Wastewater Committee – Wednesday, May 5, 2021 at 5:45 p.m.

10. Reports (non-action items)

- 10.1. [April Fire Department Committee Report.](#)
- 10.2. [April Parks Department Committee Report.](#)
- 10.3. [April Water & Wastewater Department Committee Report.](#)
- 10.4. Report from the General Manager.
- 10.5. Report from Legal Counsel.
- 10.6. Reports from Directors.
- 10.7. Public comment.

11. Correspondence

12. Closed Session

- 12.1. Conference with Labor Negotiator (Gov. Code § 54957.6) – It is the intention of the Board to meet in closed session to review its position and to instruct its designated representatives:

Agency Designated Representative: John Tillotson, General Manager

Name of Employee Organization: Operating Engineers Local Union No. 3 Public Employees Division, on Behalf of the Business and Utility Unit

- 12.2. Conference with Labor Negotiator (Gov. Code § 54957.6) – It is the intention of the Board to meet in closed session to review its position and to instruct its designated representatives:

Agency Designated Representative: John Tillotson, General Manager

Name of Employee Organization: Management Professional Employees Association (MPEA)

- 12.3. Personnel (Government Code Section 54957) – It is the intention of the Board to meet in closed session to consider Public Employee Performance Evaluation for the Position of General Manager.

13. Meeting Reconvened

- 13.1. Announcement of reportable actions taken in closed session.

14. Adjourn

- 14.1. Entertain motion to adjourn.