

# OLIVEHURST PUBLIC UTILITY DISTRICT

## Water and Wastewater Committee



Date/Time: Wednesday April 5<sup>th</sup>, 2023 at 5:45 p.m.

Directors: Floe and Griego

Location: Hybrid Meeting

OPUD Committee meetings will be conducted at its regular in-person meeting location in the Board Chambers, 1970 9<sup>th</sup> Avenue, Olivehurst, for the public to attend. Attendance will be limited to 50 percent of room capacity (no more than 20 persons), and it is strongly recommended that all in-person attendees wear face coverings and social distance as recommended by public health authorities.

All attendees are encouraged to be fully vaccinated.

Meetings will also continue to be streamed live and members of the public may participate remotely as described below.

Accordingly, on the day of the meeting you will have the option to:

- Attend via Zoom, using the procedure outlined below.
- Participate in person, as noted above.

If you anticipate wanting to speak during the meeting, please join in advance of public comment time. To submit public comment during the meeting, please join us in person or on Zoom.

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

**Link and password for Hybrid Committee Meeting will be available on our website at [www.opud.org](http://www.opud.org) or contact the OPUD Business Office at (530) 743-4657**

**Note: Your phone number will appear on the screen unless you first dial \*67 before dialing the numbers provided on our website.**

If you want to comment during the public comment portion of the Agenda, you can use the "Raise Hand" function in Zoom or you can Press \*9 if you are calling in. The Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

*Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members.*

*If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-4658 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-4658.*

The following items are scheduled for discussion:

- 1) Discuss policies and practices OPUD could adopt to help mitigate the costs of constructing affordable housing (Strategic Plan 1.0)

No items were reported.

- a) Forwarded item(s): None
  - i) Staff Direction: None
  - ii) Staff Report Requested: None

- 2) [Discuss the lift station smell at River Oaks and Zanes in Plumas Lake.](#)

John Tillotson, General Manager, stated that after the flushing of the lines the smell has gotten better. Staff are looking at carbon filters. They will continue to clean out the lines and have slowed down the flow to reduce the cascade affect.

- a) Forwarded item(s): Bring update to Board for review.
  - i) Staff Direction: None
  - ii) Staff Report Requested: None

- 3) Discuss OPUD South County Infrastructure Project draft CEQA document and next steps in CEQA process.

John Tillotson, General Manager, stated that the grant application is officially turned in and we should hear back early to mid-June. The CEQA has been out in public with no comments or disputes received as of yet.

- a) Forwarded item(s): Bring to Board for further review.
  - i) Staff Direction: None
  - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

- 4) [Discuss customer deposit change request.](#)

Karin Helvey, Financial Manager, stated that the process to calculate the deposit is manual. She and staff are looking to streamline the process and cut down on overtime for staff. She also said that they are looking at doing a flat rate charge of \$150.00 instead of the current process.

- a) Forwarded item(s): Bring to Board for further discussion.
  - i) Staff Direction: None
  - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

- 5) [Discuss after hours special charge change request.](#)

Karin Helvey, Financial Manager, stated that OPUD is currently charging a fee of \$75 for after hours services. She stated the rate should be increased to \$100 to cover for true staff costs as labor costs have increased.

- a) Forwarded item(s): Bring to Board for further discussion.
  - i) Staff Direction: None
  - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

- 6) Discuss OPUD's disaster preparedness plan.

John Tillotson, General Manager, stated the issue with the siren has been found and is getting repaired.

- a) Forwarded item(s): None

- i) Staff Direction: None
  - ii) Staff Report Requested: None
- 7) Wastewater Treatment Facility Status Report
- a) [Staff Report](#) – General Manager gave report for Chief Plant Operator
    - i) Staffing: Interviews were conducted with in-house applicants.
    - ii) Materials: No items were reported.
  - b) Budgetary Items
    - i) [Monthly Review of Revenue and Expenditures – Wastewater FY 2022-23 \(pages 15-18\) \(Strategic Plan 5.1\).](#)
    - ii) [Monthly Review of Revenue and Expenditure – Engineering FY 2022-23 \(page 5\) \(Strategic Plan 5.1\).](#)
    - iii) [Review Treasurer’s Report March 2023.](#)
      - (1) Forwarded item(s): Review of Revenue and Expenditures along with Treasurer’s Report March 2023.
        - (a) Staff Direction: None
        - (b) Staff Report Requested: None
- 8) Water Department Status Report
- a) [Staff report](#) – Water Department Manager gave report.
    - i) Staffing: No items were reported.
    - ii) Materials: No items were reported.
  - b) Budgetary Items
    - i) [Monthly Review of Revenue and Expenditures – Water FY 2022-23 \(pages 15-18\) \(Strategic Plan 5.1\).](#)
    - ii) [Review Treasurer’s Report March 2023.](#)
      - (1) Forwarded item(s): Review of Revenue and Expenditures along with Treasurer’s Report March 2023.
        - (a) Staff Direction: None
        - (b) Staff Report Requested: None
- 9) [General Manager Report](#) - General Manager gave report.
- 10) [Discuss OPUD Equity Program Policies and Objectives](#) – Discussed proposed equity program policies and objectives.

*In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.*