

**Olivehurst Public Utility District**  
**Memorandum**

January 29, 2026

To: John Tillotson, General Manager

From: Jesus Velazquez, Parks Department Manager

Re: January Report of Activities

**CSA66 Parks Status**

Park Maintenance continues daily such as park checks, graffiti removal, weed pulling, trash dumping, and playground equipment inspections done weekly, but limited to. The bathrooms in Eufay Woods Park are also being cleaned and sanitized daily. Monthly herbicide use reports delivered to the County Agriculture Commissioner. In addition to general park maintenance, the following has been completed.

**All CSA 66 parks mowing and trimming as needed.**

- **Tree Maintenance:** Trees at Plumas Lake and Wheeler Ranch Parks trimmed at 6 to 12 feet in height, and green waste dumped. Trees cut-down and removed, 4 large trees at Pinkerton Park.

Tree maintenance: 5 trees re-stake & re-band at Bear River Park.

- **Lawn/Weed work:** Feather River, Prairie Trails, Deputy, Bear River, Riverside, Dry Creek, Veterans, Eufay, Brown, Pinkerton, Orchard Glen, Rolling Hills, River, Smith, Aiello, and River Glen Parks mowed and blown. Street parking, parking lot, and sidewalks are blown and cleaned. Weeds pulled by Hand at Dry Creek Park.

Weed Control - Prosecutor Herbicide mix sprayed: 6 gallons at Pinkerton, 13 gallons at Dry Creek, 16 gallons at Wheeler Ranch, 3 gallons at Joanne Aiello, 16 Gallons at Donahue, and 4 gallons at Smith Park.

- **Irrigation:** Well-Irrigation System Sand Separator service and tested at Eufay, Brown, Veterans, Rolling Hills, and Bear River Park.

**Water leak repaired:** N/A

**DXi/DX2 controller repairs:** DXi controller replacement quote pending for Rolling Hills, Veterans, Orchard Glen, and Pinkerton Park.

- **Sprinklers repaired/replaced:**
  - **Sprinklers Replaced:** N/A
  - **Sprinklers Repaired:** N/A

- **Equipment Maintenance:** Eufay Park bathrooms unclogged 2x. Man's bathroom door closer repairs pending. Dog-Bag Waste Station restocked once per week (service Friday's, will change to Monday during trash day).

Eufay Park - Concession Stand cleaned, inspected and tested electrical outlets.

Playground equipment safety repairs: swing set chains lubricated – Silicon Lubricant.

- All parks swing set chains links lubricated.
- Feather River Park: Safety Rail repaired.
- Donahue Park: Playground safety rail repaired.
- Eufay Park: playground step and rail.
- Veterans Park: Playground swing set repaired.
- Joanne Aiello Park: Safety Rail repaired. Slide replacement and rail repairs pending.

- **Vandalism:** Broken glass bottles have been removed from Eufay, Donahue, Smith, River Glen, and Rolling Hills Parks.

Graffiti/Vandalism: See report for details. Labor 3.5 hours, and cost \$66.69

- Pinkerton, Donahue and Eufay Park.

- **Safety/Training:** Booster Pump maintenance techniques, and safety inspection prevention, 1/27/26
- **Inspection/Meeting:** Sodas Vending Machine – placement location – Monday 1/26 at 10 am.

## Historic Olivehurst

- **Tree Maintenance:** Trees at Olivehurst Parks trimmed at 6 to 8 feet height, green-waste removed and dumped.
- **Lawn/Weed work:** Bus Stop, Olivehurst, Johnson, Lindhurst, Tahiti, and Becker Park mowed, street parking, parking lot, and sidewalks are blown and cleaned.

Weed Control - Prosecutor Herbicide sprayed: 24 gallons at Front office parking lot & Olivehurst Park, 2 gallons at Lindhurst Park, and 2 gallons at Bus Stop.

- **Irrigation:** N/A

Water Leak repaired: N/A

- Sprinklers repaired/replaced:  
**Sprinklers Replaced:** N/A  
**Sprinklers Repaired:** N/A

- **Equipment Maintenance:** Dog-Bag Waste Station restocked once per week (service Friday's, will change to Monday during trash day).

Becker Park – Fence Christmas light removed on Tuesday the 13<sup>th</sup>, and tree Christmas lights removed on Thursday the 29<sup>th</sup>.

- **Vandalism:** Broken glass bottles removed at Olivehurst, Becker, and Lindhurst Park. Human feces removed at Becker Park, Lindhurst, and Olivehurst Park. Household trash removed from Olivehurst Park parking lot.

Graffiti/Vandalism: See report for details. Labor 8 hours, and cost \$254.71, - Johnson Park.

- **Staffing:** N/A.

- **Inspection/Meeting:** Park Benches replacement – Benches Top fabrication quote pending – Monday 1/26 at 11 am.

- **Pool:** Pool closed. Canopy Tarp removed for repairs. Lawn mowed, weedeated, and blew. Pool vacuumed, scrubbed, backwash filters, and set pump to run for week. 12 pounds of chlorine shock added.

Weed Control - Prosecutor Herbicide sprayed - 1 gallon.

- **Pool/Vandalism:** Parking lot broken glass bottles and household trash removed.
- **Youth Center:** Kitchen, bathrooms, and lobby cleaned. Clean tables and chairs for upcoming meeting.
- **Youth Center Vandalism:** Broken glass bottles removed.
- **Shop, Equipment & Vehicle:** Park's Department shop AG room/cage cleaned. Power Chainsaw and weedeater repaired. Ford F150 safety related issues repaired. Herbicide tank installed and mix herbicides for parks.

## **January 2026, Vandalism report.**

**Vandalism: hours 11.5 , and cost: \$321.40**

WIPEOFF/Goof-Off/can \$29.64 each, (1/4=\$7.41). Acid cleaner \$0.35 per ounce.

**Plumas lake and Wheeler Ranch Parks hours 3.5 and cost \$66.69.**

Eufay Park:

Friday 23rd. Graffiti removed, 1 employee, 2 hour. 1 wipe-off can \$29.64.

Bathroom walls scrubbed with soap and water.

Donahue Park:

Monday 26th. Graffiti removed, 1 employee, 1 hour. 1 wipe-off can \$29.64.

Pinkerton Park:

Wednesday 28th. Graffiti removed, 1 employee, 30 minutes. 1/4 wipe-off can \$7.41.

**Olivehurst Parks: hours 8, and cost \$254.71.**

Johnson Park: Graffiti removed

Monday 12th, Graffiti removed, 1 employee, 2 hours, 1 hr. OT.

Playground equipment, 1 can wipe \$29.64.

Picnic tables painted.

Tuesday 13<sup>th</sup>, Graffiti removed, 2 employee, 6 hours total.

Playground equipment, 5 can wipe \$29.64x5=\$148.20.

Picnic tables painted, painting supplies \$76.87