

Revision 1

AGENDA
OLIVEHURST PUBLIC UTILITY DISTRICT (OPUD)
BOARD OF DIRECTORS REGULAR MEETING
7:00 p.m., Thursday, July 16, 2020
LOCATION: Virtual Board Meeting

CORONAVIRUS (COVID-19) ADVISORY NOTICE

PUBLIC ADVISORY: THE OPUD BOARD ROOM WILL NOT BE OPEN TO THE PUBLIC

To ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Board chambers will not be open for the meeting. To maintain transparency and public access, Board members and the public will be participating virtually or telephonically and will not be physically present in the Board Room.

If you would like to speak on an agenda item, you can access the meeting remotely:

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

Link and password for Virtual Board Meeting will be available on our website at www.opud.org or contact the OPUD Business Office at (530) 743-4657

Note: Your phone number will appear on the screen unless you first dial *67 before dialing the numbers provided on our website.

If you want to comment during the public comment portion of the Agenda, you can use the "Raise Hand" function in Zoom or you can Press *9 if you are calling in. The acting Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

If you do not want to speak during the public comment portion of the Agenda, you are also encouraged to submit email correspondence to cvanmeter@opud.org.

Email comments will be accepted up until 6:00 PM the day of the meeting and forwarded to the Board of Directors, posted to the OPUD website, and placed in OPUD's permanent records. Email messages should be sent to cvanmeter@opud.org. If you choose to submit an email, please note in the Subject Line the part of the Agenda your email pertains to.

For example, you can type in the Subject Line,
"Agenda Item 6 – District Business" or "Agenda Item 8 – Business Office".

Our Mission is to provide superior, environmentally sensitive services to responsibly enhance our community.

We will do this by focusing on:

- *District growth,*
- *Maintaining a positive public image*
- *Recreation and parks*
- *Sustainable long-term fire protection*
- *Fully depreciating our facilities*
- *Ensuring organizational stability*

**D/A - Discussion/Action

Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection in the Olivehurst Public Utility District Office, 1970 9th Avenue in Olivehurst during normal business hours or online at <http://www.opud.net>. These proceedings may be recorded by a person or persons other than the District Clerk and as such, are not controlled by Olivehurst Public Utility District. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members.

In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.

1. Call to Order – President

2. Pledge of Allegiance

3. Roll Call

4. Public Participation

Items appearing on this agenda: When your item(s) is called, the Board Clerk will announce your opportunity to address the Board. Comments should be limited to 3 minutes per speaker.

Items not appearing on this agenda: members of the public may address the Board on any matter within the Board's jurisdiction that does not appear on posted agenda. No action may be taken on any matter that is not on the posted agenda. Members of the public wishing to address the OPUD Board at this time are requested use the raise hand feature, state your name and residency for the record, and begin your address to the Board. Comments should be limited to 3 minutes per speaker.

5. Consent Agenda – The Consent Agenda groups together those items which are considered routine and noncontroversial, or for which prior policy direction has been given to staff. Items in this category are typically adopted in total by one motion, though the Board may, upon the request of Directors, Staff, or any member of the public, consider any matter separately–D/A

5.1. [Approve Minutes of the June 18, 2020 Regular Meeting](#)

5.2. [Approve June 2020 Claims for Payment.](#)

5.3. [Approve June 2020 Overtime Report.](#)

5.4. [Review Revenue and Expenditure Summary July 6, 2020 \(Strategic Plan 5.3 & 5.4\)](#)

5.5. [Review Water Sales June 2016 to June 2020 \(Strategic Plan 5.1, 5.3\)](#)

5.6. [Review Invoice Cloud Activity through July 6, 2020 \(Strategic Plan 5.1, 5.3\)](#)

5.7. [Budget Transfer Requests.](#)

→ 5.8. Approve merit increase for Nicholas Pomeroy, Utility Operator 3, Step 4 to Step 5, retroactive to July 9, 2020.

5.9. Entertain motions for approval of consent agenda and take roll as appropriate.

6. District Business

6.1. [Consider approving OPUD Resolution 2355, a resolution of intent for annexation of property into OPUD CFD 2005-2 for parks maintenance \(annexation 7\) – D/A](#)

6.1.1. Public comment

6.1.2. Questions/comments from Directors

6.1.3. Entertain motions and take roll as appropriate

7. Public Works

Parks

- 7.1. Discuss construction of park adjacent to existing Tahiti Village park – D/A
 - 7.1.1. Public comment
 - 7.1.2. Questions/comments from Directors
 - 7.1.3. Entertain motions and take roll as appropriate

Water/Wastewater

- 7.2. Receive update on annexation and progress of infrastructure projects in the Industrial, Sports and Entertainment Zone for water, sewer and parks (Strategic Plan 1.0) – D/A
 - 7.2.1. Public comment
 - 7.2.2. Questions/comments from Directors
 - 7.2.3. Entertain motions and take roll as appropriate
- 7.3. Discuss negotiations with the City of Wheatland, regarding regionalization of OPUD's wastewater plant (Strategic Plan 2.0 and 5.0) – D/A
 - 7.3.1. Public comment
 - 7.3.2. Questions/comments from Directors
 - 7.3.3. Entertain motions and take roll as appropriate

8. Fire Department

- 8.1. [Consider Resolution No. 2354, authorizing collection of California Heartlands fire suppression assessment for Fiscal Year 2020-21 \(Strategic Plan 5.3 & 5.4\) – D/A](#)
 - 8.1.1. Public comment
 - 8.1.2. Questions/comments from Directors
 - 8.1.3. Entertain motions and take roll as appropriate

- 8.2. [Considering approving 2020 Non-Compliant Weed Abatement List, in accordance with Resolution 2208 – D/A](#)
 - 8.2.1. Public comment
 - 8.2.2. Questions/comments from Directors
 - 8.2.3. Entertain motions and take roll as appropriate

9. Business Office

- 9.1. [Consider Resolution No. 2352 approving the Plumas Lake CFD No. 2002-1 Tax Report for Fiscal Year 2020-21 and levying and apportioning the Special Tax for Fiscal Year 2019-20 as provided therein \(Strategic Plan 5.3 & 5.4\) – D/A](#)
 - 9.1.1. Public comment
 - 9.1.2. Questions/comments from Directors
 - 9.1.3. Entertain motions and take roll as appropriate

- 9.2. [Consider approving Resolution No. 2353 approving CFD No. 2005-2 Tax Report for Fiscal Year 2020-21 and levying and apportioning the Special Tax for Fiscal Year 2020-21 as provided therein. \(Strategic Plan 5.3 & 5.4\) – D/A](#)
 - 9.2.1. Public comment
 - 9.2.2. Questions/comments from Directors

9.2.3. Entertain motions and take roll as appropriate

10. Human Resources

10.1. [Consider authorizing returning vacation time to employees that stopped accruing vacation due to the COVID-19 pandemic – D/A](#)

10.1.1. Public comment

10.1.2. Questions/comments from Directors

10.1.3. Entertain motions and take roll as appropriate

11. Board Committee Schedule

11.1. August 2020 Committee Meeting Schedule.

11.1.1. Fire & Safety Committee – Tuesday, August 4, 2020 at 5:00 p.m.

11.1.2. Parks & Recreation Committee – Tuesday, August 4, 2020 at 4:00 p.m.

11.1.3. Water & Wastewater Committee – Wednesday, August 5, 2020 at 5:45 p.m.

12. Reports (non-action items)

12.1. [June Fire Department Committee Report](#)

12.2. [June Parks Department Committee Report](#)

12.3. [June Water & Wastewater Department Committee Report](#)

12.4. Report from the General Manager.

12.5. Report from Legal Counsel.

12.6. Reports from Directors.

12.7. Public comment.

13. Correspondence

14. Closed Session

14.1. Conference with Legal Counsel – Initiation of Litigation pursuant to Government Code Section 54956.9(d)(4): Number of potential cases: one.

15. Meeting Reconvened

15.1. Announcement of reportable actions taken in closed session.

16. Adjourn

16.1. Entertain motion to adjourn.