

OLIVEHURST PUBLIC UTILITY DISTRICT Parks and Recreation Committee

Date/Time: Tuesday, May 3rd, 2022 at 5:00 p.m.

Directors: Burbank and Nelson

Location: Virtual Meeting



CORONAVIRUS (COVID-19) ADVISORY NOTICE

PUBLIC ADVISORY: THE OPUD BOARD ROOM WILL NOT BE OPEN TO THE PUBLIC

To ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Board chambers will not be open for the meeting. To maintain transparency and public access, Board members and the public will be participating virtually or telephonically and will not be physically present in the Board Room.

If you would like to speak on an agenda item, you can access the meeting remotely:

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

Link and password for Virtual Board Meeting will be available on our website at www.opud.org or contact the OPUD Business Office at (530) 743-4657

Note: Your phone number will appear on the screen unless you first dial *67 before dialing the numbers provided on our website.

If you want to comment during the public comment portion of the Agenda, you can use the "Raise Hand" function in Zoom or you can Press *9 if you are calling in. The acting Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

In compliance with AB 361:

1. Consistent with all OPUD meetings, this meeting will be conducted in a manner that protects the statutory and constitutional rights of the parties and the public appearing before the legislative party.
2. If there is a disruption to the meeting broadcast or in the ability to take call-in or internet-based public comment, no further action can be taken on agenda items until the issue is resolved.
3. OPUD will not require comments to be submitted before the start of the meeting. Each member of the public will be allowed to make "real time" public comment.
4. As is its practice, OPUD will provide a reasonable time for public comment. As is its customary practice for public comment, OPUD's public comment period will be left open until the time expires.
5. All votes in OPUD meetings will be taken by roll call.

Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-4658 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-4658.

The following items are scheduled for discussion:

1) Status of Parks and Recreation Facilities.

a) [Staff report](#) – The Park Maintenance Coordinator gave report.

- i) Staffing – 2 temporary staff members have been brought on.
- ii) Materials – Gametime ADA Swings being added to Plumas Lake Parks was discussed and will be brought to the Board for further discussion. Staff Report will be needed.
- iii) Vandalism and Costs – Graffiti in Plumas Lake parks was discussed.

b) Budgetary items

- i) [Monthly Review of Revenue and Expenditures – Parks and Pool \(pages page 5-10, 18\)](#)
- ii) [Review March 2022 Treasurer Report](#)
- iii) [Review Revenue/Cost Allocations for 2022-23](#)

(1) Forwarded item(s): Review of Revenue and Expenditures, Review March 2022 Treasurer Report, and Review Revenue/Cost Allocations for 2022-23.

(a) Staff Direction: None

(b) Staff Report Requested: None

2) Discuss increasing taxes on parcels annexed into OPUD CFD 2005-2, Parks Maintenance CFD. (OPUD Strategic Plan 3.2 & 3.3)

John Tillotson, General Manager, discussed raising the CFD 2005-2 taxes on parcels for Parks Maintenance. He stated that the increase would allow OPUD to hire additional staff to help maintain the parks.

a) Forwarded item(s): Bring to Board for further discussion.

- i) Staff Direction: None
- ii) Staff Report Requested: Staff Report to be completed for Board meeting.

3) Discuss modifying the Parks Coordinator job description.

Cindy Van Meter, HR Coordinator, stated that she is in the process of completing a position description and pay range scale to bring to the Board meeting.

a) Forwarded item(s): Bring to Board for further discussion.

- i) Staff Direction: None
- ii) Staff Report Requested: Staff Report to be completed for Board meeting.

4) Discuss funding additional parks Maintenance Worker I position.

John Tillotson, General Manager, stated that we have brought on a temporary employee to help with the park maintenance. We would need to have additional funding in order to have a permanent second parks maintenance worker. He said that increasing the CFD 2005-2 will help cover the costs associated with making this addition permanent.

a) Forwarded item(s): Bring to Board for further discussion.

- i) Staff Direction: None
- ii) Staff Report Requested: Staff Report requested for Board meeting.

5) Discuss OPUD Parks Master Plan update.

John Tillotson, General Manager, stated that a kick off meeting with the parks consultant took place. They are in the process of working on the scope.

a) Forwarded item(s): None

- i) Staff Direction: None

ii) Staff Report Requested: None

6) Discuss bringing youth programs to OPUD.

Nothing to report.

a) Forwarded item(s): None

i) Staff Direction: None

ii) Staff Report Requested: None

7) Discuss the Youth Center Building.

A request was made by Yuba County to host a community engagement/input session for their “active transportation project” and would like to hold it at the Youth Center Building.

A request was made by Yuba Sutter Community Task Force and First 5 to build and install a free little library at the Youth Center Building. All books would be provided by First 5.

a) Forwarded item(s): Bring library request to Board for further discussion.

i) Staff Direction: None

ii) Staff Report Requested: Staff Report to be completed for Board meeting.

8) Discuss finishing Bear River Park.

John Tillotson, General Manager, stated that Cresleigh Homes will be starting construction on the remaining portion of the park soon and once complete, the park will be completely finished.

a) Forwarded item(s): None

i) Staff Direction: None

ii) Staff Report Requested: None

9) Discuss pool daily entrance and season pass fees.

Bri Anne Ritchie, Board Clerk, stated she completed an analysis of OPUD’s pool fees and the surrounding public pools. She determined that the fee schedule is in line with other local pools and should not be adjusted.

a) Forwarded item(s): None

i) Staff Direction: None

ii) Staff Report Requested: None

10) Special Events Requests and Parks and Facilities Use Agreement inquiries.

a) [Metanoia Community Church – Movies in the Park](#)

The Church would like to hold movies in the Olivehurst Community Park. They would also like to put a banner on the fence to let the public know.

i) Forwarded item(s): Bring to the Board for further discussion.

(1) Staff Direction: None

(2) Staff Report Requested: Staff Report to be completed for Board meeting.

b) [Hegemony Hope Foundation – Non-Profit kickoff celebration](#)

The Foundation would like to have a kickoff celebration for their non-profit. They would like to serve beer and wine at the event at Eufay Park.

- i) Forwarded item(s): Bring to Board for further discussion.
 - (1) Staff Direction: None
 - (2) Staff Report Requested: Staff Report to be completed for Board meeting.

11) [General Manager Report](#) – General Manager gave report.

In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.