

Olivehurst Public Utility District



Agenda Item Staff Report

Meeting Date: January 21, 2021

Item description/summary:

Amended Budget - Budget Year 2020-21. Operations during the first 6 months of the 2020-21 budget year resulted in budget amendment requests submitted by staff.

Fiscal Analysis:

Attached are the requested changes in the total amount of \$133,350 for all departments combined.

Employee Feedback

Sample Motion:

Make motion to approve/not approve Budget Amendments and approve/not approve 2020-21 Budget Amendment 1.

Prepared by:

Karin Helvey, Financial Manager

BUDGET AMENDMENT 1

Reference	Account	Account Name	Amount	Detail	Funding Source
11 00 1	11.59402.00.0	WORKERS' COMP INSURANCE - GENERAL	2,500		Admin. Allocation
			<u>\$2,500</u>		
11 02	11.59102.02.0	OVERHEAD - ADMIN EXPENSES - OH PARKS	38		
11 02 1	11.59101.02.0	SALARIES - PARK	5,000	Actual hHours different from 8% / 92% allocation	
11 02 2	11.59307.02.0	PRINTING/PUBLIC/LEGAL NOTICES - PARKS	100		
11 02 3	11.59317.02.0	IRRIGATION EXPENSE - PARKS	20,000		Property Taxes
11 02 4	11.59401.02.0	GENERAL INSURANCE -OH PARKS	1,300	Addtl. insured certificates	
11 02 5	11.59402.02.0	WORKERS' COMP INSURANCE - OH PARKS	100	Insurance adjustments	
11 02 6	11.59404.02.0	COMPUTER SERVICES - PARKS OH PARKS	500	Addtl. workstation	
			<u>\$27,038</u>		
11 03	11.59103.03.0	OVERHEAD - ADMIN EXPENSES - CSA 66 PARKS	88		
11 03 1	11.59305.03.0	UTILITIES & PHONE	4,000	Remote Irrigation Cellular Cost	
11 03 2	11.59317.03.0	IRRIGATION EXPENSE - PARKS	30,000		
11 03 3	11.59401.03.0	GENERAL INSURANCE - CSA 66 PARKS	100	Addtl. insured certificates	Assessments
11 03 4	11.59402.03.0	WORKERS' COMP INSURANCE - OH	500	Insurance adjustments	
11 03 5	11.59404.03.0	COMPUTER SERVICES - PARKS (PLUMAS LAKE)	2,500	Addtl. workstation	
11 03 6	11.59600.03.0	CAPITAL OUTLAY	8,000	Remote irrigation controle equipment	
			<u>\$45,188</u>		
11 09	11.59102.09.0	OVERHEAD - ADMIN EXPENSES - FIRE	100		
11 09 1	11.59319.09.0	INTERNSHIP EXPENSE	2,500	Budget for 125 hours @ \$20/hour expended 11/30/2	Property Taxes - Fire Protection Contract - Strike team Revenue
11 09 2	11.59801.09.0	BLDS & IMPROVEMENTS	1,250	Refrigerator for Olivehurst fire station	
			<u>\$3,850</u>		
12	12.59103.00.0	OVERHEAD - ADMIN EXPENSES - WATER	1,125		
12 1	12.59200.00.0	WATER METERS AND SUPPLIES	50,000	See Monthly Water Report for detail	
12 2	12.59304.00.0	FEES, LICENSES&PERMITS WATER FACILITIES	5,000		Water Sales Revenue
			<u>\$56,125</u>		
13	13.59103.00.0	OVERHEAD - ADMIN EXPENSES - SEWER	1,125		
			<u>\$1,125</u>		Wastewater Sales Revenue
	XX.59103.00.0	OVERHEAD - ADMIN EXPENSES - CFDs	25		Assessments
			<u>\$25</u>		

Total Budget Amendments \$133,350