

AGENDA
OLIVEHURST PUBLIC UTILITY DISTRICT (OPUD)
BOARD OF DIRECTORS REGULAR MEETING
7:00 p.m., Thursday, April 17, 2025
LOCATION: Hybrid Board Meeting Via Zoom and In-Person at the
Board Room Located at 1970 9th Avenue, Olivehurst, CA 95961

OPUD Board meetings will be conducted at its regular in-person meeting location in the Board Chambers, 1970 9th Avenue, Olivehurst, for the public to attend.

Meetings will also continue to be streamed live, and members of the public may participate remotely as described below.

Accordingly, on the day of the meeting you will have the option to:

- Attend via Zoom, using the procedure outlined below.
- Participate in person, as noted above.

If you anticipate wanting to speak during the meeting, please join in advance of public comment time.

To submit public comment during the meeting, please join us in person or on Zoom.

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

Link and password for Hybrid Board Meeting will be available on our website at www.opud.org or contact the OPUD Business Office at (530) 743-4657

Note: Your phone number will appear on the screen unless you first dial *67 before dialing the numbers provided on our website.

If you want to comment during the public comment portion of the Agenda, you can use the “Raise Hand” function in Zoom or you can Press *9 if you are calling in. The Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

Our Mission is to provide superior, environmentally sensitive services to responsibly enhance our community.

We will do this by focusing on:

- *District growth,*
- *Maintaining a positive public image*
- *Recreation and parks*
- *Sustainable long-term fire protection*
- *Fully depreciating our facilities*
- *Ensuring organizational stability*

Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection in the Olivehurst Public Utility District Office, 1970 9th Avenue in Olivehurst during normal business hours or online at <http://www.opud.net>. These proceedings may be recorded by a person or persons other than the District Clerk and as such, are not controlled by Olivehurst Public Utility District. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members.

In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.

1. Call to Order – President

2. Pledge of Allegiance

3. Roll Call

4. Public Participation

Items appearing on this agenda: When your item(s) is called, the Board Clerk will announce your opportunity to address the Board. Comments should be limited to 3 minutes per speaker.

Items not appearing on this agenda: members of the public may address the Board on any matter within the Board's jurisdiction that does not appear on the posted agenda. No action may be taken on any matter that is not on the posted agenda. Members of the public wishing to address the OPUD Board at this time are requested to use the raise hand feature, state your name and residency for the record, and begin your address to the Board. Comments should be limited to 3 minutes per speaker.

5. Consent Agenda – The Consent Agenda groups together those items which are considered routine and noncontroversial, or for which prior policy direction has been given to staff. Items in this category are typically adopted in total by one motion, though the Board may, upon the request of Directors, Staff, or any member of the public, consider any matter separately–D/A

5.1. [Approve Minutes of the March 20, 2025, Regular Meeting.](#)

5.2. [Approve Minutes of the April 3, 2025, Special Meeting.](#)

5.3. [Approve March 2025 Claims for Payment.](#)

5.4. [Approve March 2025 Overtime Report.](#)

5.5. [Review Revenue and Expenditure Summary March 28, 2025, FY 2024-2025 \(Strategic Plan 5.3 & 5.4\).](#)

5.6. [Review Water Sales April 2021 to April 2025 \(Strategic Plan 5.1, 5.3\).](#)

5.7. [Review Invoice Cloud Activity through April 8, 2025 \(Strategic Plan 5.1, 5.3\).](#)

5.8. [Review Service Water Account Analysis April 2025 \(Strategic Plan 5.1, 5.3\).](#)

5.9. [Review March 2025 Treasurer Report \(Strategic Plan 5.1, 5.3\).](#)

5.10. Approve merit increase for Bri Anne Ritchie, District Clerk/Executive Assistant/HR Technician, Step 3 to Step 4, retroactive to April 14, 2025.

5.11. Entertain motions for approval of consent agenda and take roll as appropriate.

6. District Business

6.1. [Consider approving and accepting the 2023-24 Draft Financial Statement – D/A](#)

6.1.1. Public comment

6.1.2. Questions/comments from Directors

6.1.3. Entertain motions and take roll as appropriate

7. Public Works

Parks

7.1. [Consider approving the revised contract with Yuba County Health and Human Services for a grant of \\$26,000 for the 2025 pool season – D/A](#)

7.1.1. Public comment

7.1.2. Questions/comments from Directors

7.1.3. Entertain motions and take roll as appropriate

7.2. Consider approving the special event request made by South Yuba County Sunrise Rotary Club for their Plumas Lake Block Party event for the years of 2025, 2026, and 2027 subject to receiving all supporting approvals and fees paid for each event during their respective year – D/A

7.2.1. Public comment

7.2.2. Questions/comments from Directors

7.2.3. Entertain motions and take roll as appropriate

7.3. Discuss renovating the OPUD Youth Center Building– D/A

7.3.1. Public comment

7.3.2. Questions/comments from Directors

7.3.3. Entertain motions and take roll as appropriate

7.4. Consider approving the OPUD Parks Master Plan draft – D/A

7.4.1. Public comment

7.4.2. Questions/comments from Directors

7.4.3. Entertain motions and take roll as appropriate

7.5. Discuss park name list for new parks – D/A

7.5.1. Public comment

7.5.2. Questions/comments from Directors

7.5.3. Entertain motions and take roll as appropriate

Water/Wastewater

7.6. Receive update on South County infrastructure – D/A

7.6.1. Public comment

7.6.2. Questions/comments from Directors

7.6.3. Entertain motions and take roll as appropriate

7.7. Receive an update on the lift station at River Oaks and Zanes in Plumas Lake – D/A

7.7.1. Public comment

7.7.2. Questions/comments from Directors

7.7.3. Entertain motions and take roll as appropriate

7.8. Consider approving and awarding RCI General Engineering as the lowest responsible bidder for the Olivehurst Steel Main Replacement Project for Phase 2 – D/A

7.8.1. Public comment

7.8.2. Questions/comments from Directors

7.8.3. Entertain motions and take roll as appropriate

7.9. Review approved emergency expenditure of funds to purchase a replacement 75 HP Vaughan Pump in advance of rainy season – D/A

7.9.1. Public comment

7.9.2. Questions/comments from Directors

7.9.3. Entertain motions and take roll as appropriate

9. Board Committee Schedule

9.1. May 2025 Committee Meeting Schedule.

9.1.1. Fire & Safety Committee – Thursday, May 1, 2025, at 4:00 p.m.

9.1.2. Parks & Recreation Committee – Thursday, May 1, 2025, at 5:00 p.m.

9.1.3. Water & Wastewater Committee – Wednesday, April 30, 2025, at 3:30 p.m.

10. Reports (non-action items)

10.1. [April Fire Department Committee Report.](#)

10.2. [April Parks Department Committee Report.](#)

10.3. [April Water & Wastewater Department Committee Report.](#)

10.4. Report from the General Manager.

10.5. Report from Legal Counsel.

10.6. Reports from Directors.

10.7. Public comment.

11. Correspondence

12. Closed Session

12.1. Personnel (Government Code Section 54957) – It is the intention of the Board to meet in closed session to consider Public Employee Performance Evaluation for the Position of General Manager.

13. Meeting Reconvened

13.1. Announcement of reportable actions taken in closed session.

14. Adjourn

14.1. Entertain motion to adjourn.