

Olivehurst Public Utility District

Board Report



Meeting Date: September 17, 2026

Item description/summary:

California Fire Foundation Grant: On September 3, 2026, I received notification that the District has been awarded a \$16,000 grant from the California Fire Foundation. The grant agreement requires completion and execution within 14 calendar days of receipt of the notification. Therefore, timely action is necessary to ensure that the District does not miss the agreement deadline. I discussed the grant award and the required agreement with the General Manager. The GM advised me to proceed with signing the grant agreement within the required timeframe. Based on that direction, I completed and sign the agreement so that the District can meet the California Fire Foundation's deadline. However, no grant funds will be accepted, expended, committed, or otherwise moved forward until the Board has formally considered and approved acceptance of the \$16,000 grant.

Fiscal Analysis:

No cost to the district.

Employee Feedback

Sample Motion:

Staff recommends that the Board: Consider and approve acceptance of the grant. Receive and acknowledge the California Fire Foundation grant award of \$16,000. Authorize staff to proceed with the grant requirements.

Prepared by:

Randy York, Fire Chief

Follow Up

C. ★ Public Profile

Project wildfire response
Process: 2026 Statewide Climate-Related Wildfire & Disaster Prevention and Preparedness Support

Contact Info

Request

Documents 0

Applicant:
Michael Schafer
mschafer@opud.org
530-743-7117

Organization:
Olivehurst Fire Department
94-6003628
530-743-7117
1962 9th ave
Olivehurst, CA 95961

If your Organization information does not appear correct, please contact California Fire Foundation.
Thank you.

Contact Email History

Application

Follow Up

Document Viewer

FollowUp Packet

Question List

Question Group

Utility Service Territory

Is the applicant located in Pacific Gas & Electric's service area?

Yes

Applicant Type

Applicants must meet these criteria to be considered for funding: [Priorities & Guidelines](#) | [FAQs](#)

Fire Department



Applicant

Name of the department, association, tribe, or organization applying for funds.

Olivehurst Fire Department

Website

If applicant does not have a website, provide the URL to one of its social media channels.



<https://www.opud.org/olivehurst-fire-department>

Prior Grantee?

Has the California Fire Foundation previously awarded the applicant funding?

☐ Yes

☒ No

NOTE: Prior grantees whose previously awarded projects ended more than 45 days ago should have submitted a final report for that grant. *Grantees with outstanding reporting requirements **may not** be considered for funding. Reporting requirements are noted on a grantee's dashboard in this portal. If you are unsure of your status, please contact us via email at cffgrants@cpf.org.*

Fire Departments ONLY

Is your department primarily comprised of full-time personnel or volunteer firefighters?

Full-Time/Paid



EV Fire Engine?

Has your fire department considered and/or actively explored adding an electric fire engine to its apparatus fleet?

- ☐ Yes
- ☒ No
-

Nonprofits ONLY

Upload a copy of your organization's exemption determination letter.

**** * * Failure to upload requested documentation will result in your organization's application being marked incomplete, which may prevent it from being considered for funding.***

Upload a file

Size

*What is the size of your department or organization? **Please account for personnel or volunteers and members, where applicable.***

- ☒ Less than 25
- ☐ 26-50
- ☐ 51-100
- ☐ Over 100

Regional Area

In what region of California is applicant based?

- ☐ Central California
- ☐ Greater Bay Area
- ☒ Northern California
- ☐ Southern California

Wildfire Risk

Is applicant located in or does its project serve a Tier 3 or Tier 2 high wildfire risk area, as defined by the California Public Utilities Commission (CPUC)? [View the CPUC's Fire Threat Map](#) or [View Wildfire Risk Areas by County](#).

- ☒ Yes
☐ No
-

Project Name

What is the name of your project?

Project wildfire response

Disaster Category

Select the category(ies) that best describe(s) what type of disaster your project is in response to, in preparation for, and/or prevention of:

- ☐ Drought
☒ Wildfire
☐ Earthquake; Tsunami; Debris Flow; Landslide
☐ Flood; Avalanche
☐ Storm/Wave Surge; Cyclone

Primary County Served

Select the primary county in which your project's efforts are concentrated.

Yuba



Primary Focus Area

Select the primary focus area of your project.

- ☐ Education, Planning or Community Outreach Campaigns
☐ Vegetation Mitigation & Fuels Reduction
☐ Personal Protective Equipment
☒ Specialized Equipment

Funding Purpose

Briefly summarize the specific purpose for which you are requesting grant funds.

The Olivehurst Fire Department is requesting grant funding to purchase critical equipment that will improve firefighter safety, emergency response capabilities, and service to our community. This funding will enhance operational readiness, protect emergency personnel during high-risk incidents, and ensure our firefighters have the tools needed to effectively protect lives and property.

Measurable Outcomes

List the expected measurable outcomes for your project.

Examples:

Outcome 1. Expand public's climate-caused wildfire prevention/awareness education through the measurable distribution of an educational flyer, which will be directly mailed to 1,500 low-income residents in our target area and posted across social media channels for consumption by 2,500 active "followers."

Outcome 2. Further expand the public's education/awareness by distributing the flyer to 3,000 attendees at upcoming chili cook-off and county fair.

Outcome 1: Purchase and place into service new portable radios and wildland personal protective equipment (PPE) for frontline personnel, increasing firefighter safety and communication during wildland fire incidents.

Outcome 2: Improve firefighter accountability and incident communications by ensuring responders have reliable radio communications in challenging wildland environments, resulting in more effective coordination and enhanced responder safety.

Outcome 3: Increase the number of firefighters equipped with NFPA-compliant wildland PPE, reducing exposure to heat, smoke, and other hazards while improving the department's ability to safely respond to vegetation fires and mutual aid assignments.

Outcome 4: Train 100% of personnel assigned the new equipment on proper use, maintenance,

Key Management

List key management personnel (include rank or title) who will be involved with overseeing your project, and their role in the project.

Example:

1. Joanne Wilson, Fire Chief - overseeing the project
2. Frank Kim, Executive Director - project management

1. Randy York, Fire Chief- Overseeing project.
2. Michael Schafer, Captain- Project Manager

Vegetation Mitigation & Fuels Reduction Requests ONLY

Provide estimates below for your proposed project activities. If not applicable to your project, enter "0"

**** * * Failure to provide the following requested information will result in your application being marked incomplete, which may prevent it from being considered for funding.***

Green Waste Removal

in lbs.

#

Chipping

in yards

#

Tree or Vegetation Thinning

in sq. ft.

#

Fuel or Shaded Fuel Breaks

to be created/restored

#

Prescribed Fire or Pile Burns

to be conducted

#	
---	--

Ingress and Egress Routes

to be created/restored

#	
---	--

PPE or Specialized Equipment Purchases ONLY

Provide estimates below for your proposed PPE or equipment purchase. If not applicable to your purchase, enter "0"

****** Failure to provide the following requested information will result in your application being marked incomplete, which may prevent it from being considered for funding.***

Brush Shirts, Pants and/or Overalls

Total #

#	30
---	----

Boots

of pairs

#	
---	--

Gloves

of pairs

#	
---	--

Helmets

Total #

#	
---	--

Headlamps

Total #

#	
---	--

Shrouds and/or Masks

Total #

#	
---	--

Goggles

of pairs

#	
---	--

Fire Shelters

Total #

#	10
---	----

Portable Radios

Total #

#	2
---	---

Gear Packs

Total #

#	
---	--

Drones & Accessories

Total #

#	
---	--

Water Storage Tanks

Total #

#	
---	--

Hoses/Clamps/Nozzles

Total #

#	
---	--

Chainsaws

Total #

#	
---	--

Other

Total #

#	
---	--

Estimates & Quotes

Upload an estimate for your proposed PPE and/or equipment purchase here. **If more than one estimate, save all into one document prior to uploading.**

**** * * Failure to upload requested documentation will result in your organization's application being marked incomplete, which may prevent it from being considered for funding.***

Olivehurst_FD_Grant_Equipment_Estimate.pdf [2.3 KiB] 

People Served

Provide the **estimated total** number of people served by your project.

* For PPE & Specialized Equipment Requests: *This number should reflect the **total number of people you anticipate serving on an annual basis** with new equipment once it's in service, not the number of personnel receiving/using the equipment.*

#	50000
---	-------

Of the above total **estimated** number of people served by your project, **how many do you anticipate serving in each of the below groups?**

Recent census data may be a helpful resource.

African American

#	1500
---	------

American Indian or Alaska Native

#	1000
---	------

Asian or Pacific Islander

#	5000
---	------

Caucasian

#	24000
---	-------

Latino/a/x or Hispanic

#	18500
---	-------

Demographics

Select all that apply. Responses may represent all or a percentage of the applicant's service area or your project's target population.

- ☒ Children/Youth
- ☒ Disabled
- ☒ Female
- ☒ LGBTQA+
- ☒ Low-Income
- ☒ Seniors
- ☒ Veterans

Project End Date

Projects are typically expected to be completed within 12 months of receiving funds, if awarded.

	06/30/2027
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Amount Requested

Enter the amount you are requesting from California Fire Foundation. **Note:** Awards do not require matching funds and generally range between \$5,000 – \$25,000 per grantee.

\$ 25,000.00

Total Project Budget

Enter the total amount of your project budget.

\$ 25,000.00

Project Budget

Upload your detailed project budget. [Click here to download a template](#)

PDF or Excel

California_Fire_Foundation_Budget_Olivehurst.xlsx [9.8 KiB] 

Other Funding Sources

If the California Fire Foundation is only able to award a percentage of the requested grant, how will you fund the remaining cost of your project?

Example:

1. State grant, \$5,000 - pending (application submitted)
2. Community fundraiser, \$1,000 - secured
3. Corporate donation, \$2,500 - secured

If the California Fire Foundation is unable to fully fund this project, the Olivehurst Fire Department will seek additional funding through other state and local grant opportunities, department budget allocations as available, and community partnerships. Equipment purchases will be prioritized based on operational need, with portable radios purchased first, followed by wildland PPE and fire shelters as funding allows.

Applicant Agreement

I, the undersigned, certify that the practices of this applicant conform to the nondiscrimination policy as follows: Applicant does not discriminate in its employment practices, volunteer opportunities or delivery of programs on the basis of race, religion, gender, gender identity, sexual orientation, national origin, age, disability, veteran status, marital status, or any other characteristic protected by law. I, the undersigned, hereby state that the information presented in this application is complete and factual.

By selecting "Agree" below and submitting this application, **I confirm my authority and have notified and secured approval from all parties.**

☒ AGREE

Governing Body Authorization

Is your department's or organization's governing body required to approve the acceptance of grant funding that may be awarded as a result of submitting this application?

☐ Yes

☒ No

* * * Governing Body Authorization Letter (if applicable)

If you marked "Yes" above and your governing body is required to approve the acceptance of grant funds, upload a letter -- on your governing body's letterhead -- that authorizes the receipt of such funds.

PDF or Word

Upload a file

Contact

Who is completing this application? Please provide your first and last name, as well as your affiliation to the applicant.

Example:

1. Samuel Webb, BC with Central California Fire Department
2. Lea Wong, Program Manager for North County Safety Alliance

Michael Schafer, Captain- Project Manager

The California Fire Foundation truly appreciates the opportunity to review your submission and values the time and effort you put into your proposal.

Once submitted, your application cannot be edited. Carefully review your answers prior to submitting.

Funding decisions are generally communicated **within four weeks** after the application window closes. At any time, you may view the status of your submission on your grants portal dashboard. ***Due to the volume of applications received, your dashboard will be the quickest way to check on your proposal's status.***

The Fire Foundation's ultimate goal is to support impactful programs serving high or elevated fire threat areas and under-resourced communities. Although we wish we could support every deserving project that is proposed, needs may exceed available resources. If we are unable to support your project in this cycle, we encourage you to stay connected with us and apply again when a future opportunity presents itself.

We wish you the best of luck! Once your application is submitted, you'll receive a confirmation via email. *If you haven't already, please mark administrator@grantinterface.com as a safe sender to ensure that you receive messages from us regarding your application.*

Follow Up

  Public Profile

Project wildfire response

Process: 2026 Statewide Climate-Related Wildfire & Disaster Prevention and Preparedness Support

Contact Info

Request

Documents 0

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mschafer@opud.org
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If your Organization information does not appear correct, please contact California Fire Foundation. Thank you.

 Application

 Follow Up

 FollowUp Packet

 Question List



Due by 09/18/2026 11:59 PM PDT.

Fields with an asterisk (*) are required.

▼ Question Group

Applicant

Name of the department, association or organization applying for grant funds.

Olivehurst Fire Department

Project Name

What is the name of your project?

Project wildfire response

Decision Date

09/03/2026

Amount Awarded

\$

16,000.00

GRANT AGREEMENT

This Grant Agreement contains the terms and conditions of the grant awarded to your department or organization ("Grantee"). By electronically signing this Grant Agreement and accepting grant funds from the California Fire Foundation ("Grantor"), an officer or director of the Grantee makes the following representations and agrees to the obligations and conditions set forth.

The California Fire Foundation requires this agreement to be electronically signed and related forms submitted prior to issuing any grant funds.

If you are not able to utilize all or part of the grant funds awarded for this project, contact us at 800.890.3213 or cffgrants@cpf.org

Use of Grant Funds*

1. Grant funds shall be expended solely in support of the objectives detailed in your proposal and budget for the above-referenced project.
2. Grant funds shall not be used for lobbying expenditures or to aid in the election or appointment of a public official or in the passage or defeat of a ballot measure.
3. Grantee agrees to defend and hold harmless the Grantor and its officers and employees from and against any claim, including the expenses of investigation and defense of such claim, arising out of or in any way connected with this grant or the expenditure of grant funds.

4. Grantee shall furnish to the Foundation any information concerning a major program or budget change in the proposal.
5. Grantee shall maintain financial records for expenditures and receipts relating to this grant, retaining these records and other supporting documentation that details all grant funds used for the approved proposal and budget.
6. Any unexpended or undisbursed funds must be reported to the Foundation **and may not be retained** without prior written approval. Grantee is required to contact the California Fire Foundation to discuss status and potential return or reallocation of any unspent funds, regardless of the amount.
7. The Foundation reserves the right to discontinue, modify or withhold any payment(s) that might otherwise be due under this grant, to require a refund of any unexpended funds, or both, if, in the Grantor's judgment, either of the following occur:
 - Grant funds have been used for purposes other than those contemplated by this agreement; or
 - Such action is necessary to comply with the requirements of any law or regulation affecting either the Grantee's or the Grantor's responsibilities under the grant.

☒ I agree to the above

The California Fire Foundation prefers to issue grant awards via physical check. **A check will be sent by US Mail to the following address you provide:**

Grantee's Finance Contact (Name - First and Last)*

Randy York

Finance Contact's Email Address*

☐ ryork@opud.org

Finance Contact's Phone Number*

5307437117

Payee*

Name of department, agency or organization that the check is made payable to.

Important! Payee name listed **must match** the name provided on the W-9 below.

Olivehurst Public utility district Fire Department

Payee Address*

Address that the check should be sent to via US Mail

Example:

SoCal Fire Department
c/o City of SoCal, Accounting Department
1234 Southern Street
SoCal, CA 56789

OPUD Fire Department
c/o Randy York
1962 9th ave
Olivehurst, CA 95961

180 characters left of 250

W-9*

Upload a completed W-9 for the grantee ([download a blank one here](#))

Important! To avoid causing a delay in processing your award, follow the below instructions:

- **All Grantees** - Your uploaded W-9 ***must include*** a signature and date, and the name provided on the W-9 ***must match*** the payee name noted in the section above.
- **Nonprofit Grantees** - Be sure to select "Other" as your organization's federal tax classification and on the corresponding line write "Nonprofit corporation exempt under IRS Code Section ____" (*i.e. fill in blank with the IRS Code Section applicable to your organization, such as 501(c)(3)*)
- **Fire Department Grantees** - Be sure to select "Other" as your department's federal tax classification and on the corresponding line indicate whether you are a fire district, municipality, etc.

PDF

Upload a file [5 MiB allowed]

Compliance*

1. Grantee shall not engage in any activity that is inconsistent with the terms of this Grant Agreement, including using these funds in a fashion inconsistent with the Grantor's status as an organization exempt from taxation under Internal Revenue Code Section 501(c)(3) and related IRS regulations and rulings.

2. Grantee shall not, directly or indirectly, engage in, support, or promote violence or terrorist-related activities.

☒ I agree to the above

Cooperation*

1. Grantee shall cooperate with the Grantor in supplying additional information or in complying with any procedures which might be required by any governmental agency in order for the Grantor to establish the fact that it has observed all requirements of the law with respect to this grant.

☒ I agree to the above

Partnership Recognition*

It is an expectation that Grantee publicly acknowledges this award. In recognition of the funding partnership, Grantee shall:

1. Acknowledge Grantor's support using the resources provided in these toolkits (ENGLISH | SPANISH) for distribution across Grantee's social media channels and any publications or grant project-related communication(s);
2. Always use Grantor's full name -- **California Fire Foundation** -- when referencing the Foundation; and
3. Where possible, include this written acknowledgement when referencing the grant: *This project is made possible from a grant awarded in partnership with the California Fire Foundation.*

Grantor, at its discretion, may include information regarding this grant in its periodic reports and through its various media channels.

☒ I agree to the above

Grant Reporting*

1. Grantee shall submit a brief final impact report through the Grantor's online grants' portal **no later than 45 calendar days** after the end date of Grantee's project, as stated in the awarded proposal. ***NOTE: *Access to the final impact report will appear on Grantee's dashboard in the portal shortly after this agreement is submitted and Grantor has issued award.*
2. Grantee's final report shall include:
 - A summary of what was accomplished within the project period via the expenditure of grant funds;
 - The status of project objectives with respect to how grant funds were expended to attain said objectives;
 - A description of progress made, including any challenges, opportunities, or outcomes;
 - Media, including links to pictures and/or video clips highlighting Grantee's project; and
 - A final total project budget (which may be greater than the amount of the grant) and corresponding expenditures since the start of the grant period. ***Please include related receipts and/or invoices.***

Failure to submit a final report as required may result in the Grantee being deemed ineligible for future grant opportunities from the California Fire Foundation.

☒ I agree to the above

ACCEPTANCE

By electronically signing this Grant Agreement below, the Grantee's signatory represents to the Grantor that they have the authority to sign this agreement on behalf of the Grantee. *This grant may be withdrawn if you do not accept and submit a completed grant agreement within 14 calendar days.*

By selecting the "I Accept Grant Terms and Conditions" below, Grantee agrees to accept and comply with the stated terms and conditions of this grant.

☒ I Accept Grant Terms and Conditions

Name of Signatory (First, MI and Last)*

DISCLAIMER: *By typing your name below you are signing this Grant Agreement electronically. You agree that your electronic signature is the legal equivalent of your manual signature on this agreement.*

Michael L. Schafer

Signatory's Title*

Captain

The California Fire Foundation truly values this opportunity to partner with you on your project and wishes you every success in the coming months!

One submitted, your responses cannot be edited. Carefully review your answers prior to submitting. After submitting your completed Grant Agreement, you will receive an email confirmation from us. If you haven't already, please be sure to mark administrator@grantinterface.com as a safe sender.

Due by 09/18/2026 11:59 PM PDT.

Save Follow Up

Submit Follow Up