

# **OLIVEHURST PUBLIC UTILITY DISTRICT**

*Our mission is to provide high quality services to enhance our community's quality of life.*



## **BOARD OF DIRECTORS**

Dennise Burbank   John Floe   MaryJane   Lacey Nelson   Marc Perrault  
Griego

## **GENERAL MANAGER**

John Tillotson

## **NOTICE OF ADJOURNMENT OF THE REGULAR BOARD OF DIRECTORS MEETING OF THE OLIVEHURST PUBLIC UTILITY DISTRICT**

Notice is hereby given that the July 21, 2022 Regular Meeting of the Board of Directors of the Olivehurst Public Utility District was adjourned to a Regular Meeting on July 27, 2022 at 7:00 p.m.

The Regular Board of Directors Meeting on July 27, 2022 will be conducted telephonically through Zoom. Please refer to the July 21, 2022 agenda for instructions on how to participate in the meeting.

The following items of business scheduled for July 21, 2022 will be heard at the Regular Meeting of July 27, 2022:

Call to Order – The meeting was called to order at 7:00 p.m. by Director Griego.

### Roll Call

Directors Present: Director Burbank, Director Floe, Director Nelson, Director Perrault, Director Griego

Directors Absent: None

Also Present: John Tillotson, General Manager; Karin Helvey, Financial Manager; Deirdre Joan Cox, Legal Counsel; Cindy Van Meter, Office Manager; Randy York, Fire Chief; Bri Anne Ritchie, and other interested parties

### Public Participation

No members of the public were present.

## **6. District Business**

**6.2. Consider approving Budget Amendments and approve 2021-22 Budget Amendment 2 - D/A**

6.2.1. Public comment

- 6.2.2. Questions/comments from Directors
- 6.2.3. Entertain motions and take roll as appropriate

A motion was made by Director Floe and seconded by Director Nelson to approve Budget Amendments and approve 2021-22 Budget Amendment 2. The motion passed as follows:

Ayes: Directors Burbank, Floe, Nelson, Perrault, and Griego  
Noes: None  
Absent: None

6.3. [Receive an update on water shutoffs – D/A](#)

- 6.3.1. Public comment
- 6.3.2. Questions/comments from Directors
- 6.3.3. Entertain motions and take roll as appropriate

Directors received an update. No motion was made.

6.4. [Receive an update on water conservation analysis - D/A](#)

- 6.4.1. Public comment
- 6.4.2. Questions/comments from Directors
- 6.4.3. Entertain motions and take roll as appropriate

Directors received an update. No motion was made.

7. Public Works

7.1. Receive update on 1-year contract with First 5 Yuba for pool operations grant funding (Strategic Plan 3.0) – D/A

- 7.1.1. Public comment
- 7.1.2. Questions/comments from Directors
- 7.1.3. Entertain motions and take roll as appropriate

Directors received an update. No motion was made.

7.2. [Consider approving the agreement with Yuba Water Agency for pool operations grant funding \(Strategic Plan 3.0\) – D/A](#)

- 7.2.1. Public comment
- 7.2.2. Questions/comments from Directors
- 7.2.3. Entertain motions and take roll as appropriate

A motion was made by Director Burbank and seconded by Director Perrault. The motion passed as follows:

Ayes: Directors Burbank, Floe, Nelson, Perrault, and Griego  
Noes: None  
Absent: None

## Water/Wastewater

### 7.4. Receive update on South County infrastructure – D/A

- 7.4.1. Public comment
- 7.4.2. Questions/comments from Directors
- 7.4.3. Entertain motions and take roll as appropriate

Directors received an update. No motion was made.

### 7.5. Receive an update on the lift station at River Oaks and Zanes in Plumas Lake – D/A

- 7.5.1. Public comment
- 7.5.2. Questions/comments from Directors
- 7.5.3. Entertain motions and take roll as appropriate

Directors received an update. No motion was made.

### 7.6. Receive Update on Emergency Water Conservation Measures – D/A

- 7.6.1. Public comment
- 7.6.2. Questions/comments from Directors
- 7.6.3. Entertain motions and take roll as appropriate

Directors received an update. No motion was made.

### 7.8. [Consider approving the Plumas Lake Water Treatment Plant \(WTP\) Filter Pre-Purchase Project to Loprest, a Division of WRT – D/A](#)

- 7.8.1. Public comment
- 7.8.2. Questions/comments from Directors
- 7.8.3. Entertain motions and take roll as appropriate

A motion was made by Director Perrault and seconded by Director Floe approving the Plumas Lake Water Treatment Plant (WTP) Filter Pre-Purchase Project to Loprest, a Division of WRT subject to an agreement with PLOG. The motion passed as follows:

Ayes: Directors Burbank, Floe, Nelson, Perrault, and Griego

Noes: None

Absent: None

### 7.9. [Consider authorizing staff to surplus three Ford Rangers and one GMC pickup for the water department – D/A](#)

- 1.1.1. Public comment
- 1.1.2. Questions/comments from Directors
- 1.1.3. Entertain motions and take roll as appropriate

A motion was made by Director Burbank and seconded by Director Nelson authorizing staff to surplus three Ford Rangers and one GMC pickup for the water department. The motion passed as follows:

Ayes: Directors Burbank, Floe, Nelson, Perrault, and Griego

Noes: None

Absent: None

## 8. Fire Department

8.1. Consider approving the OPUD Fire Department Extension Design Assist Project to the lowest bidder meeting all requirements – D/A

8.1.1. Public comment

8.1.2. Questions/comments from Directors

8.1.3. Entertain motions and take roll as appropriate

Directors received information that no bids were received on this item. No motion was made.

## 9. Human Resources

9.1. [Consider hiring third firefighter based off MOU Proposal – D/A](#)

9.1.1. Public comment

9.1.2. Questions/comments from Directors

9.1.3. Entertain motions and take roll as appropriate

A motion was made by Director Burbank and seconded by Director Perrault approving the hiring of a third firefighter based off MOU Proposal pending the outcome of the Tribal Counsel meeting. The motion passed as follows:

Ayes: Directors Burbank, Floe, Nelson, Perrault, and Griego

Noes: None

Absent: None

9.2. [Consider establishing and hiring for intermittent/seasonal firefighter position and fill in accordance with OPUD policies – D/A](#)

9.2.1. Public comment

9.2.2. Questions/comments from Directors

9.2.3. Entertain motions and take roll as appropriate

A motion was made by Director Burbank and seconded by Director Perrault approving the establishing and hiring of intermittent/seasonal firefighter position and fill in accordance with OPUD policies. The motion passed as follows:

Ayes: Directors Burbank, Floe, Nelson, Perrault, and Griego

Noes: None

Absent: None

10. Board Committee Schedule

10.1. August 2022 Committee Meeting Schedule.

10.1.1. Fire & Safety Committee – Tuesday, August 2, 2022 at 4:00 p.m.

10.1.2. Parks & Recreation Committee – Tuesday, August 2, 2022 at 5:00 p.m.

10.1.3. Water & Wastewater Committee – Wednesday, August 3, 2022 at 5:45 p.m.

11. Reports (non-action items)

11.1. [July Fire Department Committee Report.](#)

11.2. [July Parks Department Committee Report.](#)

11.3. [July Water & Wastewater Department Committee Report.](#)

11.4. Report from the General Manager.

11.5. Report from Legal Counsel.

11.6. Reports from Directors.

11.7. Public comment.

12. Correspondence

13. Closed Session – Closed session convened at 8:24 p.m.

13.1. CONFERENCE WITH LEGAL COUNSEL – Existing Litigation pursuant to Government Code Section 54956.9(d)

Name of Case: Olivehurst Public Utility District v. The Dow Chemical Company; Shell Oil Company; Occidental Chemical Corporation; FMC Corporation; Wilbur-Ellis Company LLC, et al.

13.2. CONFERENCE WITH LEGAL COUNSEL – Significant Exposure to Litigation pursuant to Government Code Section 54956.9(d)(2): Number of potential cases: two.

13.3. Personnel (Government Code Section 54957) – It is the intention of the Board to meet in closed session to consider Public Employee Performance Evaluation for the Position of General Manager.

13.4. Conference with Labor Negotiator (Gov. Code § 54957.6) – It is the intention of the Board to meet in closed session to review its position and to instruct its designated representatives:

Agency Designated Representative: To be determined

Name of Employee Organization: Operating Engineers Local Union No. 3 Public Employees Division, on Behalf of the Business and Utility Unit

13.5. CONFERENCE WITH LEGAL COUNSEL – Existing Litigation pursuant to Government Code Section 54956.9(d)

Name of Case: Operating Engineers Local Union No. 3 v. Olivehurst Public Utility District

14. Meeting Reconvened – Closed session adjourned at 8:54 p.m.

14.1. Announcement of reportable actions taken in closed session.

Reportable action on item 13.3 – Personnel (Government Code Section 54957) –  
It is the intention of the Board to meet in closed session to consider Public Employee  
Performance Evaluation for the Position of General Manager.

Per Director Griego, Human Resources is to proceed with what's in the General  
Manager's contract. The motion passed as follows:

Ayes: Directors Burbank, Floe, Nelson, Perrault, and Griego  
Noes: None  
Absent: None

15. Adjourn

15.1. Entertain motion to adjourn.

A motion was made by Director Perrault and seconded by Director Burbank to  
adjourn the meeting. The motion passed as follows:

Ayes: Directors Burbank, Floe, Nelson, Perrault, and Griego  
Noes: None  
Absent: None

The meeting adjourned at 8:56 p.m.

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Brianne Ritchie, Board Clerk

AFFIDAVIT OF POSTING

State of California)

County of Yuba)

City of Olivehurst)

I declare under penalty of perjury that I am employed by the Olivehurst Public Utility District as the Board Clerk and that I posted this Notice of  
Adjournment on:

Date: July 22, 2022

Signature: //Brianne Ritchie //, Board Clerk