

**Olivehurst Public Utility District**  
**Memorandum**

November 23, 2022

To: John Tillotson, General Manager

From: Jesus Velazquez, Parks Department Manager

Re: November Report of Activities

**CSA66 Parks Status**

Park Maintenance continues daily such as park checks, graffiti removal, weed pulling, trash dumping, playground equipment inspections done weekly, ETC. The bathrooms in Eufay Woods Park are also being cleaned and sanitized daily. Monthly herbicide use reports delivered to the County Agriculture Commissioner. In addition to general park maintenance the following has been completed.

**All CSA 66 parks mowing and trimming as needed.**

- **Tree/Trim work:** Trees trimmed and green waste removed; 2 at Eufay, 4 at River Glen, 18 at Orchard Glen, 3 at Donahue, 1 at Smith, 2 at Joanne, and 10 small trees at Feather River Park.

Tree cut down and green waste removed; 1 at Orchard Glen, 1 at Smith Park.

Feather River Park project; quotes, tree's \$4,809.96, Equipment Rental \$4,612.97, and Soil \$450.00. **Total \$9,872.93**

- **Lawn/Weed work:** All Parks at Plumas Lake mowed and cleaned. Weed control, pesticide sprayed at Feather River, and Bear River Park.
- **Irrigation:** All Parks watering turned off, started November 1.
- **Sprinklers repaired/replaced:**  
**Sprinklers Replaced:** 3 at Donahue Park.

**Sprinklers Repaired:** 4 at Donahue Park.

- **Equipment Maintenance:** Eufay Park bathrooms unclogged weekly. Eufay Spray Park turned-off for the winter. Concrete sidewalk repaired at Eufay Park. Water fountain repaired at Feather River, Brown, and Eufay Park. Three trash cans replaced at Veterans Park.

- **Vandalism:** Broken glass bottles removed at Eufay Park. Graffiti removed at Brown, and Eufay Park.
- **Safety Training:** Sexual Harassment online course training, and Pesticide Safety Training (SDS review) and application for Andrew and Evan.

Irrigation Laguna software training by Toro/Rain Master for Andrew and Jesus, 2/15/2022.

## **Historic Olivehurst**

- **Tree/Trim work:** Trees trimmed and green waste removed; 2 at Johnson Park.

Lindhurst Park, Redwood Trees removal quote \$4200.00.

- **Lawn/Weed work:** All Parks at Olivehurst mowed and cleaned. Weed control, pesticide sprayed at the Youth Center parking lot and driveway, Olivehurst, and Lindhurst Park.
- **Irrigation:** All Parks watering turned off, started November 1.
- **Sprinklers repaired/replaced:**  
**Sprinklers Replaced:** n/a

**Sprinklers Repaired:** n/a

- **Equipment Maintenance:** Lindhurst Spray Park turned-off for the winter, picnic tables and bench restoration continues; two additional sets recoated with Flex-seal and painted, set completed.

Two trash cans replaced at Olivehurst and two at Lindhurst Park. Secured seven cans with chains and locks.

- **Vandalism:** Broken glass bottles removed at Olivehurst, Lindhurst, Jonson, and Becker Park weekly. Human feces removed from Olivehurst and Lindhurst Park.

2 trash cans stolen at Lindhurst and 2 at Olivehurst Park. One trash can housing damaged. Graffiti removed at Johnson, Olivehurst, and Lindhurst Park. Two benches and one BBQ grill damaged at Johnson Park.

- **Staffing:** Work schedule changed notice: The weekend employee, Evan Nielson, started working from Monday to Friday on October 31.

**Pool:** Weekly pool inspections. Small and Large Pool and facility trash removed. Lawn maintenance done weekly, mowed, weedeated, shrubs and trees trimmed, and weed control, pesticide sprayed. 20 gallons of chlorine added.

*Bear River Park phase 2 construction started Monday the 21.*

*Deputy Park construction on schedule.*

*Becker Christmas lights schedule for Wednesday the 23th at 8 am, sponsor by Richard Tree Service, Thank you Fred.*

*Park equipment and vehicles cleaned, repaired, and service.*

**November 2022,**

**Graffiti removed: 19 hours, and Vandalism cost: total \$238.82.**

**Plumas lake hours: 5 hours. 2 (WIPEOFF Aerosol can \$19.81) \$39.62, Vandalism cost: \$39.62**

Eufay Park: Graffiti removed;

Wednesday 10/26 (1 employee) 1 hour.

Monday 10/31 (1 employee) 1 hour.

Tuesday 11/1 (1 employee) 1.5 hours.

Monday 11/7 (1 employee) 1 hour.

Brown Park: Graffiti removed;

Monday 10/31 (1 employee) 30 minutes.

**Olivehurst: 14 hours. 4 (WIPEOFF Aerosol can \$19.81) \$79.24, Vandalism cost: \$199.20**

Lindhurst Park: Graffiti removed;

Wednesday 10/26 (1 employee) 2 hours.

Thursday 11/17 (2 employee) 2 hours

Vandalism repairs / replacement cost.

Friday 11/18, 2 trash cans replaced \$47.98.

Johnson Park: Graffiti removed.

Monday 10/31 (1 employee) 1hour.

Tuesday 11/15 (1 employee) 30 minutes.

Vandalism repairs / replacement cost.

Wednesday 10/26 (2 employee) 2 hours.

**Wednesday 11/16 (3 employee) 2.5 hours** **Wednesday 11/16 (2 employee) 1 hour.**

**2 Aerosol cans \$39.62**

**Material = \$70.45 (ACE/Stinemans)**

Olivehurst Park: Graffiti removed;

Friday 10/28 (2 employee) 2 hour.

Thursday 11/17 (2 employees) 2 hours.

Vandalism repairs / replacement cost.

Friday 11/18, 2 trash cans replaced \$71.98

Monday 11/21 (2 employees) 2 hours.