

OLIVEHURST PUBLIC UTILITY DISTRICT Water and Wastewater Committee Report



Date/Time: Wednesday, December 4th, 2019 at 5:45 p.m.

Directors: Floe and Griego

Location: General Manager's Office, 1970 9th Avenue, Olivehurst, CA, 95961

Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members.

In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.

The following items were scheduled for discussion:

1. Discuss policies and practices OPUD could adopt to help mitigate the costs of constructing affordable housing. (Strategic Plan 2018-2023, 1.0)

Public Works Engineer gave a report.

Forwarded item(s): None

Staff Direction: None

Staff Report Requested: None

2. Receive update on annexation of the Industrial, Sports and Entertainment Zone for water, sewer and parks (Strategic Plan 1.0).

Public Works Engineer gave a report that the LAFCO meeting is on December 11, 2019.

Forwarded item(s): Receive update on annexation of the Industrial, Sports and Entertainment Zone for water, sewer and parks (Strategic Plan 1.0).

Staff Direction: None

Staff Report Requested: None

3. Discuss options for the process of scheduling District Committee Meetings

District Clerk updated Directors on the status of this item, and that it is ready for the Board.

Forwarded item(s): Discuss options for the process of scheduling District Committee Meetings

Staff Direction: None

Staff Report Requested: District Clerk

4. Wastewater Treatment Facility Status Report
 - a. Budgetary Items – Financial Manager gave a report.
 1. [Monthly Review of Revenue and Expenditures – Wastewater \(Pages 13-16\) \(Strategic Plan 2013-2018, 5.1\)](#)
 - b. Staffing – Wastewater Chief Plant Operator gave a report.
 - c. Materials – No items were reported.

Forwarded item(s): None
Staff Direction: None
Staff Report Requested: None

5. Discuss the creation of a District Longevity Policy.

Financial Manager reported to Directors that Human Resources Coordinator is continuing research on this project.

Forwarded item(s): None
Staff Direction: None
Staff Report Requested: None

6. Discuss the process of placing District Ordinances and Resolutions on the OPUD website.

District Clerk explained the proposed process and current status. Financial Manager advised that creating a municipal code may also be an option to consider.

Forwarded item(s): None
Staff Direction: None
Staff Report Requested: None

7. [Discuss possible funding mechanisms for the replacement of steel main lines within the District.](#)

Public Works Engineer reported the status of grant applications and community collaborations.

Forwarded item(s): Discuss possible funding mechanisms for the replacement of steel main lines within the District.
Staff Direction: None
Staff Report Requested: Public Works Engineer

8. [Discuss timing and process associated the second year of a three year regular water rate adjustment.](#)

Financial Manager advised that Staff are preparing to implement the next rate increase provided for in the District's original Prop 218 notice.

Forwarded item(s): Discuss timing and process associated the second year of a three year regular water rate adjustment
Staff Direction: None
Staff Report Requested: Financial Manager

9. [Discuss Community Outreach events per the District's Strategic Plan. \(Strategic Plan 2018-2023, 2.0\)](#)

Public Works Engineer reported that Consultant has provided a design for tee shirts in partnership with the Yuba Water Agency, and requested use of the District logo.

Forwarded item(s): Discuss Community Outreach events per the District's Strategic Plan.

Staff Direction: None

Staff Report Requested: Public Works Engineer

10. Water Department Status Report

a. [Staff report](#) – Water Department Manager gave a report

b. Budgetary Items – Financial Manager gave a report

1. [Monthly Review of Revenue and Expenditures – Water \(pages 13-16\) \(Strategic Plan 2013-2018, 5.1\)](#)

c. Staffing – No items reported.

d. Materials – No Items reported.

Forwarded item(s): None

Staff Direction: None

Staff Report Requested: None

[General Manager Report](#)