

MINUTES
OLIVEHURST PUBLIC UTILITY DISTRICT (OPUD)
BOARD OF DIRECTORS SPECIAL MEETING
5:45 p.m., Wednesday, June 5, 2019
Board Room, 1970 9th Avenue, Olivehurst

Our Mission is to provide superior, environmentally sensitive services to responsibly enhance our community.

We will do this by focusing on:

- *District growth,*
- *Maintaining a positive public image*
- *Recreation and parks*
- *Sustainable long-term fire protection*
- *Fully depreciating our facilities*
- *Ensuring organizational stability*

Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection in the Olivehurst Public Utility District Office, 1970 9th Avenue in Olivehurst during normal business hours or online at <http://www.opud.net>. These proceedings may be recorded by a person or persons other than the District Clerk and as such, are not controlled by Olivehurst Public Utility District. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members. In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.

1. Call to Order – Meeting was called to order at 5:45 p.m. by Director Griego.

2. Pledge of Allegiance

3. Roll Call

Directors present: Director Burbank, Director Floe, and Director Griego.

Directors absent: Director White, Director Carpenter

Also Present: John Tillotson, General Manager; Christopher Oliver, Public Works Engineer; Karin Helvey, Financial Manager; Randy York, Battalion Chief; Karl Cozad, Water Department Manager; Greg Axline, Wastewater Chief Plant Operator; Elizabeth Mallen, District Clerk/Executive Assistant; Carlin Ramos, Olivehurst Fire Department Firefighter; Rhys Miller, Olivehurst Fire Department Firefighter.

4. Public Participation – No members of the Public chose to participate at this time.

5. District Business

5.1. Consider approving the Request for Proposal (RFP) soliciting engineering services for the South Yuba County Wastewater Route project. – D/A

A motion was made by Director Burbank and seconded by Director Floe to approve the Request for Proposal (RFP) soliciting engineering services for the South Yuba County Wastewater Route project. The motion passed as follows:

Ayes: Directors Burbank, Floe, Griego

Noes: None

Absent: Directors White, Carpenter

5.2. Consider approval of the proposal for preparation of annexation map and other required annexation documents and support (Strategic Plan 1.0).

A motion was made by Director Floe and seconded by Director Burbank to approve the proposal for preparation of annexation map and other required annexation documents and support not to exceed \$6,100. The motion passed as follows:

Ayes: Directors Burbank, Floe, Griego

Noes: None

Absent: Directors White, Carpenter

5.3. Consider authorizing staff to apply for the OES Type 1 Engine, and to allow staff to move forward if awarded with the purchase not to exceed \$60,000.00.

A motion was made by Director Floe and seconded by Director White to authorize staff to apply for the OES Type 1 Engine, and allow staff to move forward if awarded with the purchase not to exceed \$60,000.00. The motion passed as follows:

Ayes: Directors Burbank, Floe, Griego

Noes: None

Absent: Directors White, Carpenter

5.4. Consider certifying eligibility list for Intermittent-Seasonal Lifeguard position(s) and authorize General Manager to hire from said list. – D/A

A motion was made by Director Floe and seconded by Director White to certify the eligibility list for Intermittent-Seasonal Lifeguard position(s) and authorize General Manager to hire from said list. The motion passed as follows:

Ayes: Directors Burbank, Floe, Griego

Noes: None

Absent: Directors White, Carpenter

5.5. Consider approving the Firefighter position description, and further authorize filling the position via existing OPUD policies. – D/A

A motion was made by Director Floe and seconded by Director White to approve the Firefighter position description, and further authorize filling the position via existing OPUD policies. The motion passed as follows:

Ayes: Directors Burbank, Floe, Griego

Noes: None

Absent: Directors White, Carpenter

6. Adjourn

6.1. Entertain motion to adjourn.

A motion was made by Director Burbank and seconded by Director Floe to adjourn the meeting. The motion passed as follows:

Ayes: Directors Burbank, Floe, Griego

Noes: None

Absent: Directors White, Carpenter