

OLIVEHURST PUBLIC UTILITY DISTRICT

Parks and Recreation Committee

Date/Time: Tuesday, April 4th, 2023 at 5:00 p.m.

Directors: Burbank and Perrault

Location: Hybrid Meeting



OPUD Committee meetings will be conducted at its regular in-person meeting location in the Board Chambers, 1970 9th Avenue, Olivehurst, for the public to attend. Attendance will be limited to 50 percent of room capacity (no more than 20 persons), and it is strongly recommended that all in-person attendees wear face coverings and social distance as recommended by public health authorities.

All attendees are encouraged to be fully vaccinated.

Meetings will also continue to be streamed live and members of the public may participate remotely as described below.

Accordingly, on the day of the meeting you will have the option to:

- Attend via Zoom, using the procedure outlined below.
- Participate in person, as noted above.

If you anticipate wanting to speak during the meeting, please join in advance of public comment time. To submit public comment during the meeting, please join us in person or on Zoom.

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

Link and password for Hybrid Committee Meeting will be available on our website at www.opud.org or contact the OPUD Business Office at (530) 743-4657

Note: Your phone number will appear on the screen unless you first dial *67 before dialing the numbers provided on our website.

If you want to comment during the public comment portion of the Agenda, you can use the "Raise Hand" function in Zoom or you can Press *9 if you are calling in. The Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-4658 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-4658.

The following items are scheduled for discussion:

- 1) Status of Parks and Recreation Facilities.
 - a) [Staff report](#) – Parks Department Manager gave report.
 - i) Staffing – No items were reported.
 - ii) Materials – No items were reported.
 - iii) Vandalism and Costs - No items were reported.
 - b) Budgetary items
 - i) [Monthly Review of Revenue and Expenditures – Parks and Pool FY 2022-23 \(pages page 6-11, 19\).](#)
 - ii) [Review Treasurer’s Report March 2023.](#)
 - (1) Forwarded item(s): Review of Revenue and Expenditure along with Treasurer’s Report March 2023.
 - (a) Staff Direction: None
 - (b) Staff Report Requested: None

- 2) Discuss the possibility of redrawing property lines for the Plumas Lake Community Park.

Directors Perrault and Burbank shared the meeting details between Plumas Lake Elementary School District, Wheatland Union High School District, and OPUD and the possible request to redraw property lines should it be needed for traffic.

- a) Forwarded item(s): None
 - i) Staff Direction: Continue with meetings with both districts.
 - ii) Staff Report Requested: None

- 3) Discuss 2023 Pool Season.

John Tillotson, General Manager, stated that we are still needing to hire a pool manager and lifeguard staff.

- a) Forwarded item(s): None
 - i) Staff Direction: None
 - ii) Staff Report Requested: None

- 4) Discuss holding a grand opening event for Riverside Meadows Park.

Bri Anne Ritchie, Board Clerk, stated that it would be best to have the grand opening when the weather is warm and the turf has had enough time to dry out from all of the rain.

- a) Forwarded item(s): None
 - i) Staff Direction: Plan for mid-month of June
 - ii) Staff Report Requested: None

- 5) Discuss having Soccer/Futsal Courts in parks

Possibly turning the tennis courts at the Olivehurst Community Park into Futsal Courts was discussed as was the availability of grants for Futsal Courts.

- a) Forwarded item(s): None
 - i) Staff Direction: None
 - ii) Staff Report Requested: None

- 6) Discuss bringing youth programs to the Youth Center Building.

No items were reported.

- a) Forwarded item(s): None
 - i) Staff Direction: None
 - ii) Staff Report Requested: None

7) [Discuss OPUD Special Events Policy](#)

Bri Anne Ritchie, Board Clerk, discussed the current OPUD Special Events policy and the policy of neighboring governments. She suggested making a few changes including adding an application fee and changing the deposit fee to a deposit/cleaning fee.

- a) Forwarded item(s): Bring to Board for further discussion.
 - i) Staff Direction: None
 - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

8) Special Events Requests and Parks and Facilities Use Agreement inquiries.

a) [Plumas Lake 2nd Saturday Picnic in the Park – SactoMoFo Inc.](#)

- i) Forwarded item(s): Bring to Board for further discussion.
 - (1) Staff Direction: None
 - (2) Staff Report Requested: Staff Report to be completed for Board meeting.

b) [Low-Cost Vaccine and Microchip Clinic – Fieldhaven Feline Center](#)

- i) Forwarded item(s): None
 - (1) Staff Direction: Approve application, get insurance and deposit
 - (2) Staff Report Requested: None

c) [Vending Treats on OPUD Park Property – 2Talls Sweet Treats LLC](#)

- i) Forwarded item(s): None
 - (1) Staff Direction: Approve application, get insurance and deposit.
 - (2) Staff Report Requested: None

d) [Plumas Lake Block Party – South Yuba County Sunrise Rotary Club](#)

- i) Forwarded item(s): Bring to Board for further discussion.
 - (1) Staff Direction: None
 - (2) Staff Report Requested: Staff Report to be completed for Board meeting.

e) [5th Grade Field Trip – Linda Elementary School](#)

- i) Forwarded item(s): None
 - (1) Staff Direction: Approve application, get insurance, and deposit.
 - (2) Staff Report Requested: None

f) [Community Blood Drive – Church of Jesus Christ of Latter-Day Saints](#)

- i) Forwarded item(s): None
 - (1) Staff Direction: Approve application, get insurance, and deposit.
 - (2) Staff Report Requested: None

9) [General Manager Report](#) – General Manager gave report.

In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.