

OLIVEHURST PUBLIC UTILITY DISTRICT

Fire Department/Safety Committee



Date/Time: Tuesday, June 29th, 2021 at 5:00 p.m.

Directors: Burbank and Perrault

Location: Virtual Meeting

CORONAVIRUS (COVID-19) ADVISORY NOTICE

PUBLIC ADVISORY: THE OPUD BOARD ROOM WILL NOT BE OPEN TO THE PUBLIC

To ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Board chambers will not be open for the meeting. To maintain transparency and public access, Board members and the public will be participating virtually or telephonically and will not be physically present in the Board Room.

If you would like to speak on an agenda item, you can access the meeting remotely:

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

Link and password for Virtual Board Meeting will be available on our website at www.opud.org or contact the OPUD Business Office at (530) 743-4657

Note: Your phone number will appear on the screen unless you first dial *67 before dialing the numbers provided on our website.

If you want to comment during the public comment portion of the Agenda, you can use the "Raise Hand" function in Zoom or you can Press *9 if you are calling in. The acting Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members.

If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-4658 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-4658.

The following items are scheduled for discussion:

1) Discuss Weed Abatement Direct Assessment.

John Tillotson, General Manager, said that more information is to follow for the Committee Meeting in August as he is working on the request that Director Griego had at the June Board Meeting in reference to speaking to the Yuba Water Agency and the County about assistance in funding weed abatement projects within the OPUD Fire Department's boundaries.

a) Forwarded item(s): None

- i) Staff Direction: None
- ii) Staff Report Requested: None

2) Report on Operations and Staffing

- a) [Staff report](#) – Chief York provided report.
 - i) Staffing – No items were reported.
 - ii) Materials – No items were reported.

- b) Fire EMS Image Task Force – Positive Public Perception. (Strategic Plan 2013-2018, 3.4)

Nothing to report.

- c) Budgetary items

- i) [Monthly Review of Revenue and Expenditures – Fire Department \(page 11-12\) \(Strategic Plan 2013-2018, 5.1\).](#)
- ii) [Monthly Review of Revenue and Expenditures – Administration \(page 3\) \(Strategic Plan 2013-2018, 5.1\).](#)
- iii) [Consider Budget Amendment 2 \(page 21\)](#)
 - (1) Forwarded item(s): Review of Revenue and Expenses and Budget Amendment 2.
 - (a) Staff Direction: None
 - (b) Staff Report Requested: None
 - (c) Documents: None

3) [Consider California Heartlands Benefit Assessment to County tax rolls for FY 2021-22 \(annual resolution\).](#)

Karin Helvey, Finance Manager, stated that this is a yearly item. Updated figures will be sent to the County and placed on the County property tax roll for FY 2021-22.

- a) Forwarded item(s): Bring to Board for further discussion.
 - i) Staff Direction: None
 - ii) Staff Report Requested: Staff Report to be completed for Board Meeting.

4) [Review 27th Pay Period Adjustment.](#)

Karin Helvey, Finance Manager, and Cindy Van Meter, Office Manager/HR, discussed the reason for having the 27th pay period adjustment. They also talked about how difficult it is to process payroll and accrual time for salaried managers. Managers are shorted income every month for 11 years and during the 12th year, they get paid an extra payroll. They are requesting to have this removed.

- a) Forwarded item(s): Bring to Board for further discussion.
 - i) Staff Direction: None
 - ii) Staff Report Requested: Staff Report to be completed for Board Meeting.

5) Discuss Voting Rights Act Ward Based OPUD Board Elections.

John Tillotson, General Manager stated that he received a proposal to update the boundary maps according to the 2020 census and we are awaiting a contract. He said that once it is complete, the changes to the Board seats for current voting standards to ward based voting standards will become effective for the 2022 election.

- a) Forwarded item(s): Bring to Board for further discussion.
 - i) Staff Direction: None
 - ii) Staff Report Requested: Staff Report to be completed for Board Meeting.

6) Discuss the new Juneteenth Federal Holiday.

John Tillotson, General Manager, stated that President Biden added Juneteenth as a Federal Holiday and in order for OPUD to recognize the holiday as a paid holiday off, it would take a Resolution approved by the Board. He stated that, currently, there are other federal holidays that OPUD does not currently recognize as paid holidays off.

- a) Forwarded item(s): Bring to Board for further discussion.
 - i) Staff Direction: None
 - ii) Staff Report Requested: Staff Report to be completed for Board Meeting.

7) Financial Status updated on Hard Rock Fire Protection Contract Year 1.

Karin Helvey, Finance Manager, stated that Year 1 of the Contract is complete and we are on to Year 2. An invoice has been sent to Hard Rock for Fire Protection for Year 2 and we are awaiting payment. Chief York stated that a proposal is being put together and will be sent to the ad-hoc committee for review.

- a) Forwarded item(s): None
 - i) Staff Direction: None
 - ii) Staff Report Requested: None

8) [Business Office Status Report](#) – Finance Manager gave report.

9) [General Manager Report](#) – General Manager gave report.

In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.