

# OLIVEHURST PUBLIC UTILITY DISTRICT Parks and Recreation Committee

Date/Time: Thursday, May 7<sup>th</sup>, 2026, at 4:30 p.m.

Directors: Burbank and Perrault

Location: Hybrid Meeting Via Zoom and In-Person in the Board Room

Located at 1970 9<sup>th</sup> Avenue, Olivehurst, CA 95961



OPUD Committee meetings will be conducted at its regular in-person meeting location in the Board Chambers, 1970 9<sup>th</sup> Avenue, Olivehurst, for the public to attend.

Meetings will also continue to be streamed live, and members of the public may participate remotely as described below.

Accordingly, on the day of the meeting you will have the option to:

- Attend via Zoom, using the procedure outlined below.
- Participate in person, as noted above.

If you anticipate wanting to speak during the meeting, please join in advance of public comment time. To submit public comments during the meeting, please join us in person or on Zoom.

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen to and view the meeting on Zoom.

**Link and password for Hybrid Committee Meeting will be available on our website at [www.opud.org](http://www.opud.org) or contact the OPUD Business Office at (530) 743-4657**

**Note: Your phone number will appear on the screen unless you first dial \*67 before dialing the numbers provided on our website.**

If you want to comment during the public comment portion of the Agenda, you can use the "Raise Hand" function in Zoom or you can Press \*9 if you are calling in. The Board Clerk will select you from the meeting queue. Please be patient while waiting in the queue.

*Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members.*

*If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-4658 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the Clerk of the Board at (530) 743-4658.*

*In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the Clerk of the Board at (530) 743-0317.*

The following items are scheduled for discussion:

1) Status of Parks and Recreation Facilities.

- a) [Staff report](#) – Parks Department Manager gave report.
  - i) Staffing – No items were reported.
  - ii) Materials – No items were reported.
  - iii) Vandalism and Costs – No items were reported.

b) VCIO Report

VCIO gave verbal report.

c) Budgetary items

- i) [Monthly Review of Revenue and Expenditures – Parks and Pool FY 2025-26 \(Pages 6-11, 19\) \(Strategic Plan 5.1\).](#)

(1) Forwarded item(s): Review of Revenue and Expenditures FY 2025-26

(a) Staff Direction: None

(b) Staff Report Requested: None

2) [Discuss DXi controller upgrade request.](#)

Jesus Velzquez, Parks Department Manager, discussed the need to upgrade the controller at a number of parks in Plumas Lake.

a) Forwarded item(s): Bring to Board for further discussion.

i) Staff Direction: None

ii) Staff Report Requested: Staff Report to be completed for Board meeting.

3) [Discuss budget allocations for FY 2026-27.](#)

Karin Helvey, Financial Manager, discussed the need to make adjustments to the budget allocation for FY 2026-27.

a) Forwarded item(s): Bring to Board for further discussion.

i) Staff Direction: None

ii) Staff Report Requested: Staff Report to be completed for Board meeting.

4) [Discuss EPS CFD Admin Proposal.](#)

Karin Helvey, Financial Manager, discussed that EPS handles the administration for the CFDs. This proposal comes every year.

a) Forwarded item(s): Bring to Board for further discussion.

i) Staff Direction: None

ii) Staff Report Requested: Staff Report to be completed for Board meeting.

5) Discuss 2024-25 audit status.

Karin Helvey, Financial Manager, states that there is no update from the auditor as he is out of the office on vacation.

a) Forwarded item(s): None

i) Staff Direction: None

ii) Staff Report Requested: None

6) Discuss audit RPF response.

Karin Helvey, Financial Manager, states that OPUD received 4 audit proposals. Of those 4, one meets the requirements of OPUD.

- a) Forwarded item(s): Bring to Board for further discussion.
  - i) Staff Direction: None
  - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

7) [Discuss Pool Grant MOU between Yuba County Health and Human Services and OPUD for FY 2026-27.](#)

John Tillotson, General Manager, discussed the grant funding for the pool for fiscal year 2026-27 from Yuba County HHS.

- a) Forwarded item(s): Bring to Board for further discussion.
  - i) Staff Direction: None
  - ii) Staff Report Requested: Staff Report to be completed for board meeting.

8) Discuss Youth Center Building upgrade project and site plan layout.

No items were reported.

- a) Forwarded item(s): None
  - i) Staff Direction: None
  - ii) Staff Report Requested: None

9) Discuss bringing programs to the Youth Center Building.

No items were reported.

- a) Forwarded item(s): None
  - i) Staff Direction: None
  - ii) Staff Report Requested: None

10) Special Events Requests and Parks and Facilities Use Agreement inquiries.

- a) [PEAK Performance Baseball Clinic – PEAK Performance Corporation](#)
  - i) Forwarded item(s): None
    - (1) Staff Direction: Approve Event
    - (2) Staff Report Requested: None

11) [General Manager Report](#) – General Manager gave report.