

AGENDA
OLIVEHURST PUBLIC UTILITY DISTRICT (OPUD)
BOARD OF DIRECTORS REGULAR MEETING
7:00 p.m., Thursday, January 18, 2024
LOCATION: Hybrid Board Meeting Via Zoom and In-Person at the
Board Room Located at 1970 9th Avenue, Olivehurst, CA 95961

OPUD Board meetings will be conducted at its regular in-person meeting location in the Board Chambers, 1970 9th Avenue, Olivehurst, for the public to attend. Attendance will be limited to 50 percent of room capacity (no more than 20 persons), and it is strongly recommended that all in-person attendees wear face coverings and social distance as recommended by public health authorities.

All attendees are encouraged to be fully vaccinated.

Meetings will also continue to be streamed live and members of the public may participate remotely as described below.

Accordingly, on the day of the meeting you will have the option to:

- Attend via Zoom, using the procedure outlined below.
- Participate in person, as noted above.

If you anticipate wanting to speak during the meeting, please join in advance of public comment time.

To submit public comment during the meeting, please join us in person or on Zoom.

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

Link and password for Hybrid Board Meeting will be available on our website at www.opud.org or contact the OPUD Business Office at (530) 743-4657

Note: Your phone number will appear on the screen unless you first dial *67 before dialing the numbers provided on our website.

If you want to comment during the public comment portion of the Agenda, you can use the “Raise Hand” function in Zoom or you can Press *9 if you are calling in. The Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

Our Mission is to provide superior, environmentally sensitive services to responsibly enhance our community.

We will do this by focusing on:

- *District growth,*
- *Maintaining a positive public image*
- *Recreation and parks*
- *Sustainable long-term fire protection*
- *Fully depreciating our facilities*
- *Ensuring organizational stability*

**D/A - Discussion/Action

Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection in the Olivehurst Public Utility District Office, 1970 9th Avenue in Olivehurst during normal business hours or online at <http://www.opud.net>. These proceedings may be recorded by a person or persons other than the District Clerk and as such, are not controlled by Olivehurst Public Utility District. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members.

In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.

1. Call to Order – President
2. Pledge of Allegiance
3. Roll Call
4. Public Participation
Items appearing on this agenda: When your item(s) is called, the Board Clerk will announce your opportunity to address the Board. Comments should be limited to 3 minutes per speaker.
Items not appearing on this agenda: members of the public may address the Board on any matter within the Board’s jurisdiction that does not appear on the posted agenda. No action may be taken on any matter that is not on the posted agenda. Members of the public wishing to address the OPUD Board at this time are requested to use the raise hand feature, state your name and residency for the record, and begin your address to the Board. Comments should be limited to 3 minutes per speaker.
5. Comments from Outgoing President
6. Elections of Officers of the Board
 - 6.1. President of the Board – D/A
 - 6.2. Vice President of the Board – D/A
 - 6.3. Discuss process for Committee Assignments – D/A
 - 6.4. Discuss extending sunset on ad-hoc committees – D/A
 - 6.5. Examine and consider modification to the current Committee scheduling process – D/A
7. Consent Agenda – The Consent Agenda groups together those items which are considered routine and noncontroversial, or for which prior policy direction has been given to staff. Items in this category are typically adopted in total by one motion, though the Board may, upon the request of Directors, Staff, or any member of the public, consider any matter separately–D/A
 - 7.1. Approve Minutes of the November 16, 2023, Regular Meeting.
 - 7.2. Approve Minutes of the December 6, 2023, Special Meeting.
 - 7.3. Approve Minutes of the December 21, 2023, Regular Meeting.
 - 7.4. Approve Minutes of the December 21, 2023, Special Meeting.
 - 7.5. Approve November 2023 Claims for Payment.
 - 7.6. Approve December 2023 Claims for Payment.
 - 7.7. Approve November 2023 Overtime Report.
 - 7.8. Approve December 2023 Overtime Report.
 - 7.9. Review Revenue and Expenditure Summary January 11, 2024, FY 2023-2024 (Strategic Plan 5.3 & 5.4).
 - 7.10. Review Water Sales November 2016 to November 2023 (Strategic Plan 5.1, 5.3).

- 7.11. [Review Water Sales December 2016 to December 2023 \(Strategic Plan 5.1, 5.3\).](#)
- 7.12. [Review Service Water Account Analysis November 2023 \(Strategic Plan 5.1, 5.3\).](#)
- 7.13. [Review Service Water Account Analysis December 2023 \(Strategic Plan 5.1, 5.3\).](#)
- 7.14. [Review Invoice Cloud Activity through December 1, 2023 \(Strategic Plan 5.1, 5.3\).](#)
- 7.15. [Review Invoice Cloud Activity through January 9, 2024 \(Strategic Plan 5.1, 5.3\).](#)
- 7.16. [Review September 2023 Treasurer Report \(Strategic Plan 5.1, 5.3\).](#)
- 7.17. Approve merit increase for Carrie Caselli, Fire Fighter, Step 3 to Step 4, retroactive to January 3, 2024.
- 7.18. Entertain motions for approval of consent agenda and take roll as appropriate.

8. District Business

8.1. Public Hearing for the annexation of territory into CFD 2005-2 for Parks Maintenance – D/A

- 8.1.1. Open the Public Hearing
- 8.1.2. [Confirmation of required notice by law](#)
- 8.1.3. Confirmation of written comments/protests
- 8.1.4. Staff Presentation
- 8.1.5. Public comment
- 8.1.6. Close Public Hearing

- 8.1.7. [Consider approving OPUD Resolution No. 2429, a resolution calling an election to vote on the annexation territory into OPUD CFD 2005-2 for parks maintenance \(annexation 12\) – D/A](#)
 - 8.1.7.1. Public comment
 - 8.1.7.2. Questions/comments from Directors
 - 8.1.7.3. Entertain motions and take roll as appropriate

- 8.1.8. [Consider approving OPUD Resolution No. 2430, a resolution declaring election results for vote on the annexation territory into OPUD CFD 2005-2 for parks maintenance \(annexation 12\) – D/A](#)
 - 8.1.8.1. Open election ballot to declare results
 - 8.1.8.2. Public comment
 - 8.1.8.3. Questions/comments from Directors
 - 8.1.8.4. Entertain motions and take roll as appropriate

- 8.1.9. [Consider waiving the first and second reading and the adoption of OPUD Ordinance No. 217, levying the tax on territory for OPUD CFD 2005-2 for parks maintenance \(annexation 12\) – D/A](#)
 - 8.1.9.1. Public comment
 - 8.1.9.2. Questions/comments from Directors
 - 8.1.9.3. Entertain motions and take roll as appropriate

9. Public Works

Parks

- 9.1. [Consider accepting Dry Creek Park land and transfer of ownership from KB Homes of Sacramento, Inc. – D/A](#)
 - 9.1.1. Public comment
 - 9.1.2. Questions/comments from Directors
 - 9.1.3. Entertain motions and take roll as appropriate

- 9.2. [Receive an update on the ADA Swing Community Effort – D/A](#)
 - 9.2.1. Public comment
 - 9.2.2. Questions/comments from Directors
 - 9.2.3. Entertain motions and take roll as appropriate
- 9.3. [Receive an update on Elite Soccer portable toilet request – D/A](#)
 - 9.3.1. Public comment
 - 9.3.2. Questions/comments from Directors
 - 9.3.3. Entertain motions and take roll as appropriate
- 9.4. [Consider approving the request made by 2 Tall Sweet Treats for improvements at Eufay Woods Sr. Park – D/A](#)
 - 9.4.1. Public comment
 - 9.4.2. Questions/comments from Directors
 - 9.4.3. Entertain motions and take roll as appropriate

Water/Wastewater

- 9.5. Receive update on South County infrastructure – D/A
 - 9.5.1. Public comment
 - 9.5.2. Questions/comments from Directors
 - 9.5.3. Entertain motions and take roll as appropriate
- 9.6. Receive an update on the lift station at River Oaks and Zanes in Plumas Lake – D/A
 - 9.6.1. Public comment
 - 9.6.2. Questions/comments from Directors
 - 9.6.3. Entertain motions and take roll as appropriate
- 9.7. [Consider approving the Improvements and Equipment for the Plumas Lake SCADA System Enhancement Project – D/A](#)
 - 9.7.1. Public comment
 - 9.7.2. Questions/comments from Directors
 - 9.7.3. Entertain motions and take roll as appropriate
- 9.8. [Consider approving Resolution No. 2431, a resolution confirming and declaring public contracting emergency and need for emergency expenditure of funds to repair wastewater treatment plant headworks bar screen in advance of rainy season – D/A](#)
 - 9.8.1. Public comment
 - 9.8.2. Questions/comments from Directors
 - 9.8.3. Entertain motions and take roll as appropriate
- 9.9. [Consider approving repair quote for headworks at WWTP – D/A](#)
 - 9.9.1. Public comment
 - 9.9.2. Questions/comments from Directors
 - 9.9.3. Entertain motions and take roll as appropriate

10. Human Resources

10.1. [Consider authorizing the General Manager to establish a new Wastewater Collection System Maintenance Operator I position and fill in accordance with District policies – D/A](#)

- 10.1.1. Public comment
- 10.1.2. Questions/comments from Directors
- 10.1.3. Entertain motions and take roll as appropriate

10.2. [Consider approving the proposed policies and objectives for threshold language\(s\), translation and interpretation standards, and bilingual staff recruitment and staff training – D/A](#)

- 10.2.1. Public comment
- 10.2.2. Questions/comments from Directors
- 10.2.3. Entertain motion and take roll as appropriate

11. Board Committee Schedule

11.1. February 2024 Committee Meeting Schedule.

- 11.1.1. Fire & Safety Committee – Tuesday, January 30, 2024, at 4:00 p.m.
- 11.1.2. Parks & Recreation Committee – Tuesday, January 30, 2024, at 5:00 p.m.
- 11.1.3. Water & Wastewater Committee – Wednesday, January 31, 2024, at 3:30 p.m.

12. Reports (non-action items)

- 12.1. [December Fire Department Committee Report.](#)
- 12.2. [December Parks Department Committee Report.](#)
- 12.3. [December Water & Wastewater Department Committee Report.](#)
- 12.4. [January Fire Department Committee Report.](#)
- 12.5. [January Parks Department Committee Report.](#)
- 12.6. [January Water & Wastewater Department Committee Report.](#)
- 12.7. Report from the General Manager.
- 12.8. Report from Legal Counsel.
- 12.9. Reports from Directors.
- 12.10. Public comment.

13. Correspondence

14. Closed Session

14.1. CONFERENCE WITH LEGAL COUNSEL – Significant Exposure to Litigation pursuant to Government Code Section 54956.9(d)(2): Number of potential cases: two.

15. Meeting Reconvened

15.1. Announcement of reportable actions taken in closed session.

16. Adjourn

16.1. Entertain motion to adjourn.