

# Olivehurst Public Utility District



## Agenda Item Report

**Meeting Date: October 20, 2022**

### Item description/summary:

**Consider approving the special event request made by Hegemony Hope Foundation for an event at Eufay Woods, Sr. Park.**

Hegemony Hope Foundation would like to have a small business and fundraising event at Eufay Woods, Sr. Park on Saturday, November 12, 2022, from 2:00 p.m. to 7:00 p.m. They will have approximately 80 participants with 10-15 small business vendors at the event and would like to serve wine and beer to those who attend. A deposit has been taken and the liability insurance has been received. The ABC license and licensed security information has yet to be furnished. Events like these have been approved in the past.

### Fiscal Analysis:

### Employee Feedback

### Sample Motion:

Move to approve the special event request made by Hegemony Hope Foundation for an event at Eufay Woods, Sr. Park.

Prepared by:

Bri Anne Ritchie, Board Clerk



**OLIVEHURST PUBLIC UTILITY DISTRICT**

Business Office  
1970 9<sup>th</sup> Avenue/P.O. Box 670  
Olivehurst, CA 95961  
Phone (530) 743-4657 Fax (530) 743-3023 www.opud.org

Application must be submitted to Business Office a minimum of 30 business days prior to date of event.

**Special Events Application/Permit**

(YOU MUST HAVE YOUR COPY OF YOUR PERMIT IN POSSESSION DURING EVENT)

Organization/Group: THE HOPE FOUNDATION Contact Person(s): MICHAEL WILLIAMSON  
Contact Phone #(s): 530-300-1438 Email: INFO@HEGEMONYHOPEFOUNDATION.ORG  
Event Location (name of park/facility): ENFAY WOOD SPRAY PARK OLIVEHURST CA 95961  
Name/Type of Event: SMALL BUSINESS EVENT Date(s) of Event: 11.12.22  
Hours of event: 2 am/pm - 7 am/pm (Include set up and clean up time)  
Estimate: Number of Participants: 80 Spectators: --- Staff: 5  
Will you be using a public address system or any other type of amplified sound equipment? Yes  No   
If yes, provide a detailed plan for all electronics including music, public address systems, etc.: SMALL SPEAKER FOR BACK GROUND MUSIC.

Will there be any vendors or contractors operating a booth, shop, or mobile operation during event? Yes  No   
If yes, provide number of vendors 10 to 15 max and vendor type(s): RETAIL BOOTHS

(Must provide copies of all permits and written approvals from other agencies that may be required prior to conducting event)

Will alcoholic beverages be served or given away? Yes  No  If yes, must provide valid ABC license and provide licensed security. (Per OPUD Special Events Policy)

Is this a for-profit or non-profit event: NONPROFIT Will you be charging fees to participants? Yes  No

Will dumpsters be required: Yes  No  Will portable toilets be required: Yes  No

(If yes, see OPUD Special Events Policy regarding dumpsters and portable toilets.)

*INSURANCE: Applicant must provide Olivehurst Public Utility District a properly worded Certificate of Insurance from an insurance company licensed to do business in the State of California as proof of possession of general liability, owner, landlords and tenants, or general homeowners insurance, providing for personal injury, death and property damage in the amount of not less than \$1,000,000.00. In the case of other than private use, said certificate shall also provide as additionally insured the Olivehurst Public Utility District, its officers, agents, and employees. Such insurance will be primary coverage for any liability arising from applicants' use of the facilities. The certificate must cover all dates and hours of facility use. INITIAL HERE W.*

Any change, alteration or modification of intended use must be approved by Olivehurst Public Utility District. Change can result in cancellation of use. Any misrepresentation of your group or use, or failure to comply with Special Events Policy may result in expulsion from the park. INITIAL HERE W.

IT IS EXPRESSLY UNDERSTOOD AND AGREED THAT APPLICANT/ORGANIZATION SHALL SAVE, KEEP AND HOLD HARMLESS OLIVEHURST PUBLIC UTILITY DISTRICT, ITS OFFICERS, AGENTS, EMPLOYEES AND VOLUNTEERS FROM ALL DAMAGES, COSTS OR EXPENSES IN LAW OR EQUITY THAT MAY AT ANY TIME ARISE OR BE SET UP BECAUSE OF DAMAGES TO PROPERTY OR PERSONAL INJURY RECEIVED BY REASON OF OR IN THE COURSE OF USING OR OCCUPYING THE FACILITY. INITIAL HERE W.

I AND/OR MY ORGANIZATION FURTHER EXPRESSLY CERTIFY THAT I AND/OR MY ORGANIZATION WILL BE RESPONSIBLE FOR ANY DAMAGE OR LOSS SUSTAINED TO THE GROUNDS, BUILDING, OR EQUIPMENT OCCURRING, OR UNUSUAL CLEAN-UP REQUIRED, AS A RESULT OF MY AND/OR MY ORGANIZATION'S USE OF THE FACILITY. AMOUNT OF CLEANING DEPOSIT WILL BE BASED ON TYPE AND SIZE OF EVENT. IT IS UNDERSTOOD AND AGREED THAT APPLICANT/ORGANIZATION WILL CLEAN UP ALL DECORATIONS AND TRASH OR CLEANING DEPOSIT WILL BE FORFEITED. NO PERSONAL VEHICLES ARE ALLOWED ON PARK GRASS AREAS AS GRASS AND SPRINKLER HEADS CAN BE DAMAGED. INITIAL HERE W.

I have read and understand the attached OPUD Special Events Policy INITIAL HERE W.

Signature of Individual/Representative \_\_\_\_\_

FOR OFFICIAL USE ONLY: Application/Permit Fee \$ \_\_\_\_\_ Amount Refundable \$  Cash  Check # \_\_\_\_\_

Insurance:  Yes  No Food Sale/Use \_\_\_\_\_ Alcohol Sale/Use \_\_\_\_\_ Law Enforcement Notified \_\_\_\_\_

Permits/Written Approvals: \_\_\_\_\_ ABC License: \_\_\_\_\_ Licensed Security: \_\_\_\_\_

Approved:  Disapproved:  Remarks: \_\_\_\_\_ Cleaning Deposit \$ \_\_\_\_\_

Processed by: \_\_\_\_\_ Date: \_\_\_\_\_