

OLIVEHURST PUBLIC UTILITY DISTRICT

Fire Department/Safety Committee



Date/Time: Thursday, February 1st, 2024, at 4:00 p.m.

Directors: Burbank and Nelson

Location: Hybrid Meeting Via Zoom and In-Person in the Board Room

Located at 1970 9th Avenue, Olivehurst, CA 95961

OPUD Committee meetings will be conducted at its regular in-person meeting location in the Board Chambers, 1970 9th Avenue, Olivehurst, for the public to attend. Attendance will be limited to 50 percent of room capacity (no more than 20 persons), and it is strongly recommended that all in-person attendees wear face coverings and social distance as recommended by public health authorities.

All attendees are encouraged to be fully vaccinated.

Meetings will also continue to be streamed live and members of the public may participate remotely as described below.

Accordingly, on the day of the meeting you will have the option to:

- Attend via Zoom, using the procedure outlined below.
- Participate in person, as noted above.

If you anticipate wanting to speak during the meeting, please join in advance of public comment time. To submit public comment during the meeting, please join us in person or on Zoom.

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

Link and password for Hybrid Committee Meeting will be available on our website at www.opud.org or contact the OPUD Business Office at (530) 743-4657

Note: Your phone number will appear on the screen unless you first dial *67 before dialing the numbers provided on our website.

If you want to comment during the public comment portion of the Agenda, you can use the "Raise Hand" function in Zoom or you can Press *9 if you are calling in. The Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members.

If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-4658 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the Clerk of the Board at (530) 743-4658.

The following items are scheduled for discussion:

- 1) Report on Operations and Staffing
 - a) [Staff report](#) - Chief York gave report.
 - i) Staffing – No items were reported.
 - ii) Materials – No items were reported.
 - b) Fire EMS Image Task Force – Positive Public Perception. (Strategic Plan 2013-2018, 3.4)

No items were reported.
 - c) VCIO Report

VCIO reported that research is being conducted on iPad mounts for the fire engines.
 - d) Budgetary items
 - i) [Monthly Review of Revenue and Expenditures – Fire Department FY 2023-24 \(pages 10-14\) \(Strategic Plan 5.1\).](#)
 - ii) [Monthly Review of Revenue and Expenditures – Administration FY 2023-24 \(page 3\) \(Strategic Plan 5.1\).](#)
 - iii) [Discuss Budget Amendment 1 for FY 2023-2024](#)
 - (1) Forwarded item(s): Review of Revenue and Expenditures for FY 2023-24 along with Budget Amendment 1 for FY 2023-24.
 - (a) Staff Direction: None
 - (b) Staff Report Requested: None
 - (c) Documents: None

2) [Discuss FY 2022-23 Financial Audit & Management Letter.](#)

Karin Helvey, Financial Manager, stated that the audit has been completed and there are no findings for the 5th consecutive year. She asked how the Directors would prefer to receive the information, either in the form of a presentation or summary.

- a) Forwarded item(s): Bring to Board for further discussion.
 - i) Staff Direction: Provide Directors with a brief summary instead of a presentation.
 - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

3) Discuss hiring third firefighter based off MOU Proposal.

No items were reported.

- a) Forwarded item(s): None
 - i) Staff Direction: None
 - ii) Staff Report Requested: None

4) [Discuss Fire Cost Recovery program.](#)

Chief York stated that he is removing the program from consideration as other local neighboring agencies are going away from the program citing concerns with public perception.

- a) Forwarded item(s): None
 - i) Staff Direction: None
 - ii) Staff Report Requested: None

5) [Discuss AB2188 – California 2024 Cannabis Law.](#)

Cindy Van Meter, Human Resources Coordinator, stated that AB2188 went into law on January 1st regarding cannabis testing for employers. There are a lot of questions and concerns that need to be answered still and OPUD will need to seek direction for legal counsel.

a) Forwarded item(s): None

i) Staff Direction: Obtain clarification on new law and how it applies to OPUD from legal counsel.

ii) Staff Report Requested: None

6) [Business Office Status Report](#) – Financial Manager and Office Manager gave reports.

7) [General Manager Report](#) – General Manager gave report.

In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the Clerk of the Board at (530) 743-0317.