

# OLIVEHURST PUBLIC UTILITY DISTRICT

## Fire Department/Safety Committee



Date/Time: Thursday, February 5<sup>th</sup>, 2026, at 4:00 p.m.  
Directors: Burbank and Nelson  
Location: Hybrid Meeting Via Zoom and In-Person in the Board Room  
Located at 1970 9<sup>th</sup> Avenue, Olivehurst, CA 95961

OPUD Committee meetings will be conducted at its regular in-person meeting location in the Board Chambers, 1970 9<sup>th</sup> Avenue, Olivehurst, for the public to attend.

Meetings will also continue to be streamed live, and members of the public may participate remotely as described below.

Accordingly, on the day of the meeting you will have the option to:

- Attend via Zoom, using the procedure outlined below.
- Participate in person, as noted above.

If you anticipate wanting to speak during the meeting, please join in advance of public comment time. To submit public comments during the meeting, please join us in person or on Zoom.

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen to and view the meeting on Zoom.

**Link and password for Hybrid Committee Meeting will be available on our website at [www.opud.org](http://www.opud.org) or contact the OPUD Business Office at (530) 743-4657**

**Note: Your phone number will appear on the screen unless you first dial \*67 before dialing the numbers provided on our website.**

If you want to comment during the public comment portion of the Agenda, you can use the "Raise Hand" function in Zoom or you can Press \*9 if you are calling in. The Board Clerk will select you from the meeting queue. Please be patient while waiting in the queue.

*Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members.*

*If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-4658 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the Clerk of the Board at (530) 743-4658.*

The following items are scheduled for discussion:

- 1) Report on Operations and Staffing
  - a) [Staff report](#) – Fire Chief gave report.
    - i) Staffing – No items were reported.
    - ii) Materials – No items were reported.
  - b) Fire EMS Image Task Force – Positive Public Perception. (Strategic Plan 2013-2018, 3.4)  
  
No items were reported.
  - c) VCIO Report  
  
VCIO gave verbal report.
  - d) Budgetary items
    - i) [Monthly Review of Revenue and Expenditures – Fire Department FY 2025-26 \(pages 10-14\) \(Strategic Plan 5.1\).](#)
    - ii) [Monthly Review of Revenue and Expenditures – Administration FY 2025-26 \(page 3\) \(Strategic Plan 5.1\).](#)
    - iii) [Treasurer's Report June 2025](#)
    - iv) [Budget Amendment 1](#)
      - (1) Forwarded item(s): Review of Revenue and Expenditures FY 2025-26, Treasurer's Report June 2025, Budget Amendment 1
        - (a) Staff Direction: None
        - (b) Staff Report Requested: None
        - (c) Documents: None
- 2) [Discuss grant opportunities.](#)  
  
Chief York discussed the department's desire to seek grant opportunities.
  - a) Forwarded item(s): None
    - i) Staff Direction: None
    - ii) Staff Report Requested: None
- 3) Discuss AB 692 – Stay-or-Pay provisions.  
  
Cindy Van Meter, Office Manager/HR Coordinator, discussed new AB 692 and how it affects OPUD.
  - a) Forwarded item(s): Bring to Board for further discussion.
    - i) Staff Direction: None
    - ii) Staff Report Requested: Staff Report to be completed for Board meeting.
- 4) Discuss opening an Account Clerk 1 position.  
  
Cindy Van Meter, Office Manager, discussed the need to open a new Account Clerk I position for the front office.
  - a) Forwarded item(s): Bring to Board for further discussion.
    - i) Staff Direction: None
    - ii) Staff Report Requested: Staff Report to be completed for Board meeting.
- 5) [Business Office Status Report](#) – Cindy Van Meter, Office Manager, gave report

6) Discuss OPUD's Strategic Plan Update.

John Tillotson, General Manager, discussed the need to update OPUD's Strategic Plan as the last time it was updated was in 2018.

a) Forwarded item(s): Bring to Board for further discussion.

i) Staff Direction: None

ii) Staff Report Requested: Staff Report to be completed for Board meeting.

7) [General Manager Report](#) – General Manager gave report.

*In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the Clerk of the Board at (530) 743-0317.*