

OLIVEHURST PUBLIC UTILITY DISTRICT Water and Wastewater Committee Report



Date/Time: Wednesday, April 3rd, 2019 at 5:45 p.m.

Directors: Griego

Location: Wastewater Treatment Plant, 3908 Mary Avenue, Olivehurst, CA, 95961

Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members.

The following items were scheduled for discussion:

1. Discuss policies and practices OPUD could adopt to help mitigate the costs of constructing affordable housing. (Strategic Plan 2018-2023, 1.0)

Public Works Engineer reported to Director that property list project has been completed, and is available. Public Works Engineer discussed methods of distribution, and informed Director that a developer is requesting capacity fee waivers regarding two affordable housing projects. Director and Public Works Engineer discussed Resolution 2081.

Forwarded item(s): Consider the waiver of capacity fees for Mr. Jorge Vega regarding affordable housing projects.

Staff Direction: None

Staff Report Requested: Public Works Engineer

2. Discuss suggested modifications to the Board Meeting agenda structure to include Strategic Plan elements.

District Clerk informed Director that General Manager had proposed changes to the meeting agenda after the idea had been proposed at the SDRMA Safety Day and Governance workshop. Board Clerk advised Director that Staff would draft the proposed changes.

Forwarded item(s): Discuss suggested modifications to the Board Meeting agenda structure to include Strategic Plan elements.

Staff Direction: None

Staff Report Requested: General Manager

3. Discuss steps towards mitigating inflow and infiltration issues in the wastewater collection system.

Wastewater Chief Plant Operator informed Director of plant operations during the recent storms, and compared it to dry weather flows. Wastewater Chief Plant Operator explained the long term impacts of inflow and infiltration, and posed some potential mitigation measures.

Forwarded item(s): Discuss steps towards mitigating inflow and infiltration issues in the wastewater collection system – May Water & Wastewater Committee Meeting.

Staff Direction: None

Staff Report Requested: Wastewater Chief Plant Operator, General Manager, Public Works Engineer

4. Discuss Community Outreach events per the District's Strategic Plan. (Strategic Plan 2018-2023, 2.0)

Public Works Engineer reported to Director updates regarding Community Outreach events, and requested input on the content presented. Director requested a calendar of events be shared with the Board.

Forwarded item(s): Discuss Community Outreach events per the District's Strategic Plan. (Strategic Plan 2018-2023, 2.0)

Staff Direction: None

Staff Report Requested: Public Works Engineer

5. Wastewater Treatment Facility Status Report

- a. Staff report – Wastewater Chief Plant Operator gave a report.

- b. Budgetary Items – Financial Manager gave a report.

1. Monthly Review of Revenue and Expenditures – Wastewater (Pages 13-16)
(Strategic Plan 2013-2018, 5.1)

- c. Staffing – No items were reported.

- d. Materials – No items were reported.

Forwarded item(s): None

Staff Direction: None

Staff Report Requested: None

6. Discuss upcoming Yuba County Public Works projects and necessary accommodations.

Public Works Engineer reported that the County overlay project is projected to start in June, and that the District is collaborating with the County to incorporate our projects.

Forwarded item(s): Discuss upcoming Yuba County Public Works projects and necessary accommodations.

Staff Direction: None

Staff Report Requested: Public Works Engineer

7. Discuss proposals from Economic and Planning Systems (EPS) to perform administrative services for OPUD CFDs 2002-1 and 2005-2.

District Clerk reported that this is an annual item.

Forwarded item(s): Discuss proposals from Economic and Planning Systems (EPS) to perform administrative services for OPUD CFDs 2002-1 and 2005-2.

Staff Direction: None

Staff Report Requested: General Manager

8. Receive an update on the implementation of InvoiceCloud. (Strategic Plan 2018-2023, 2.4)

Financial Manager informed Director of InvoiceCloud reception with customers, as well as additional implementation updates.

Forwarded item(s): None

Staff Direction: None

Staff Report Requested: None

9. Water Department Status Report

- a. Staff report – Water Department Manager gave a report.
- b. Budgetary Items – Financial Manager gave a report.
 1. Monthly Review of Revenue and Expenditures – Water (pages 13-16) (Strategic Plan 2013-2018, 5.1)
 2. Monthly Review of Drinking Water Sales (2014 to 2018) – February
- c. Staffing – No items were reported.
- d. Materials – No items were reported.

Forwarded item(s): None

Staff Direction: None

Staff Report Requested: None

General Manager Report

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