Olivehurst Public Utility District
Concession Stand Policy

Effective: 03-20-14
Rev 0

Purpose

The purpose of the concession stand policy is to provide operational guidelines for approved users of the concession stands located in Olivehurst Public Utility District (OPUD) Parks. This policy assists concession stand users in safeguarding public health and ensuring that food products stored, prepared, processed, distributed, and sold is done in accordance with current health department regulations. This policy also establishes a means to safeguard all equipment and provides the process for users to request the facility.

The purpose of the Concession Stand Policy is to provide guidelines for

1. Safeguarding public health by requiring concessionaires meet the current health department regulations.
2. Ensuring concessionaires provide liability insurance listing OPUD as the additional insured.
3. The safekeeping of OPUD facilities by requiring key and cleaning deposits.

Definitions

For the purposes of this article, the following definitions shall apply:

1. Concession
   1.1 shall mean any operation performed on property under the jurisdiction and control of OPUD which offers merchandise and/or services to the public for a fee and for which the operator is not a District employee but is, in fact, a private citizen, organization, or firm under an agreement from OPUD.
2. Board
   2.1. OPUD Board of Directors
3. General Manager
   3.1. The OPUD General Manager or his designee.
4. Stand
   4.1. The concession stand or group of tables, showcase, bench, rack, pushcart, or wagon, used for the displaying, storing or transporting of articles offered for sale by a vendor or concessionaire.

Conditions of Agreement

1. The concessionaire is responsible for obtaining all licenses and permits required by Federal, State, County, and Municipal Government.
2. The concessionaire is responsible for carrying an insurance policy that will cover liability of his/her concession operation while conducting business. Minimum amounts include $1,000,000. The Olivehurst Public Utility District must be listed as an additional insured.
3. The Parks Department will provide water when and where available for your concession operation. Electricity is NOT available at all sites. If electricity is available, the concessionaire must provide his or her own electrical cords, water hoses, etc. OPUD is not responsible for losses due to electrical or water failure. Electrical and water usage shall not interfere with our normal park use, shelter reservation or other pre-arranged activity.
4. Any temporary or permanent improvement or building must have prior approval of the Board. Any permanent improvement or building will become property of OPUD upon termination of the concession agreement.

5. The concessionaire will be responsible for any and all damages that occur to Parks facilities due to concessionaire negligence or willful action.
6. OPUD shall have the right to request the removal of any concession personnel it feels is not acting in the best interest of the general public.
7. The concessionaire shall pay a deposit of $20.00 for keys to the concession stand at the time the agreement is fully executed. The General Manager will provide (1) set of keys. It is the concessionaire's responsibility for safeguarding the equipment and supplies in the concession stand when using. It is the responsibility of the concessionaire to insure that the concession stand is secure. Furthermore, the concessionaire will be responsible for lost or stolen keys and the replacement cost of such including but not limited to the cost of changing the locks, replacement keys as well as any damage to facility, stolen equipment, etc. incurred by the loss of the keys. No key shall be copied. Once the key is returned and verified it is the correct key, the deposit may be refunded.
8. The concessionaire shall pay a cleaning deposit of $200. It is the concessionaire's responsibility for purchasing all necessary cleaning supplies including cleaning agents for sanitizing, as well as towels and soap for dispensers. The concessionaire is responsible for cleaning all areas of the concession stand. Use of proper cleaning agents is required to avoid damage. All garbage must be disposed of in appropriate receptacles. District staff will inspect the premise to insure the concession area is clean and no damage has occurred. Once inspected and damages calculated, the reminder of the deposit will be refunded to the concessionaire.
   OPUD will not be held responsible for any lost, missing, stolen, or damaged materials, equipment, supplies, etc., that concessionaire has stored on the premises.
9. Staff will provide a check list to be signed by the concessionaire and OPUD staff before and after concessionaire occupies the concession stand.

***Prohibited Conduct*.**

No concessionaire shall:

1. Leave any stand unattended;
2. Allow any items relating to the operation of the vending business to be placed anywhere other than in or on the stand;
3. Vend without the insurance coverage specified in this policy.