AGENDA
OLIVEHURST PUBLIC UTILITY DISTRICT (OPUD)
BOARD OF DIRECTORS SPECIAL MEETING
6:15 p.m., Wednesday, September 29, 2021
LOCATION: Virtual Board Meeting

CORONOVIRUS (COVID-19) ADVISORY NOTICE
PUBLIC ADVISORY: THE OPUD BOARD ROOM WILL NOT BE OPEN TO THE PUBLIC

To ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Board chambers will not be open for the meeting. To maintain transparency and public access, Board members and the public will be participating virtually or telephonically and will not be physically present in the Board Room.

If you would like to speak on an agenda item, you can access the meeting remotely:

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

Link and password for Virtual Board Meeting will be available on our website at www.opud.org or contact the OPUD Business Office at (530) 743-4657

Note: Your phone number will appear on the screen unless you first dial *67 before dialing the numbers provided on our website.

If you want to comment during the public comment portion of the Agenda, you can use the “Raise Hand” function in Zoom or you can Press *9 if you are calling in. The acting Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

If you do not want to speak during the public comment portion of the Agenda, you are also encouraged to submit email correspondence to britchie@opud.org.

Email comments will be accepted up until 6:00 PM the day of the meeting and forwarded to the Board of Directors, posted to the OPUD website, and placed in OPUD’s permanent records. Email messages should be sent to britchie@opud.org. If you choose to submit an email, please note in the Subject Line the part of the Agenda your email pertains to. For example, you can type in the Subject Line, “Agenda Item 6 – District Business” or “Agenda Item 8 – Business Office”.

Our Mission is to provide superior, environmentally sensitive services to responsibly enhance our community.

We will do this by focusing on:
• District growth,
• Maintaining a positive public image
• Recreation and parks
• Sustainable long-term fire protection
• Fully depreciating our facilities
• Ensuring organizational stability

**D/A - Discussion/Action
1. **Call to Order** – Meeting was called to order at 6:15 p.m. by Director Floe.

2. **Roll Call**

   Directors Present: Director Burbank, Director Nelson, Director Perrault, and Director Floe.
   Directors Absent: Director Griego

   Also Present: John Tillotson, General Manager; Karin Helvey, Finance Manager; Cindy Van Meter, Office Manager; Deirdre Joan Cox, Legal Counsel; and Bri Anne Ritchie, District Clerk.

3. **Public Participation**
   **Items appearing on this agenda:** When your item(s) is called, the Board Clerk will announce your opportunity to address the Board. Comments should be limited to 3 minutes per speaker.
   **Items not appearing on this agenda:** members of the public may address the Board on any matter within the Board’s jurisdiction that does not appear on posted agenda. No action may be taken on any matter that is not on the posted agenda. Members of the public wishing to address the OPUD Board at this time are requested use the raise hand feature, state your name and residency for the record, and begin your address to the Board. Comments should be limited to 3 minutes per speaker.

   No members of the public were present.

4. **District Business**

   4.1. **Consider adopting Resolution Proclaiming the Continuing Need to Meet by Teleconference Pursuant to Government Code Section 54953(e) – D/A**

      4.1.1. Public comment
      4.1.2. Questions/comments from Directors
      4.1.3. Entertain motions and take roll as appropriate

      A motion was made by Director Burbank and seconded by Director Perrault to adopt Resolution Proclaiming the Continuing Need to Meet by Teleconference Pursuant to Government Code Section 54953(e). The motion passed as follows:

      Ayes: Directors Burbank, Nelson, Perrault, and Floe
      Noes: None
      Absent: Director Griego

**D/A - Discussion/Action**
5. **Public Works**  
   Water/Wastewater

5.1. **Consider approving the OPUD bid specification for the purchase of Program Logic Controllers (PLC’s) and related software for the wastewater plant PLC upgrade – D/A**

5.1.1. Public comment

5.1.2. Questions/comments from Directors

5.1.3. Entertain motions and take roll as appropriate

A motion was made by Director Perrault and seconded by Director Burbank approving the OPUD bid specification for the purchase of Program Logic Controllers (PLC’s) and related software for the wastewater plant PLC upgrade. The motion passed as follows:

- **Ayes:** Directors Burbank, Nelson, Perrault, and Floe
- **Noes:** None
- **Absent:** Director Griego

6. **Adjourn**

6.1. Entertain motion to adjourn.

A motion was made by Director Burbank and seconded by Director Perrault to adjourn the meeting. The motion passed as follows:

- **Ayes:** Directors Burbank, Nelson, Perrault, and Floe
- **Noes:** None
- **Absent:** Director Griego

The meeting was adjourned at 6:23 p.m.