

**OLIVEHURST PUBLIC UTILITY DISTRICT (OPUD)**  
**BOARD OF DIRECTORS REGULAR MEETING**  
**7:00 p.m., Thursday, December 15, 2011**  
**Business Office, 1970 9<sup>th</sup> Avenue, Olivehurst**

*Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection in the Olivehurst Public Utility District Office, 1970 9<sup>th</sup> Avenue in Olivehurst during normal business hours. These proceedings may be recorded by a person or persons other than the District Clerk and as such, are not controlled by Olivehurst Public Utility District.*

1. **Call to Order** – President
2. **Pledge of Allegiance**
3. **Roll Call**  
Gary Bradford  
James Carpenter  
Ron Dougherty  
Michael Morrison  
Jeff Phinney
4. **Public Participation** - Members of the public may address the Board on any matter within the Board's jurisdiction that does not appear on posted agenda. NO ACTION MAY BE TAKEN ON ANY MATTER THAT IS NOT ON THE POSTED AGENDA. Comments should be limited to 3 minutes per speaker. Prior to this time, speakers are requested to fill out a "Request to Speak" card and submit it to the Clerk of the Board.
5. **Consent Agenda** – D/A
  - 5.1. Approve Minutes of December 1, 2011, Special Meeting.
  - 5.2. Approve November 2011 Overtime Report.
  - 5.3. Ratify recommended merit raise for John Peterson.
  - 5.4. Ratify recommended merit raise for Sherry Mills.
  - 5.5. Entertain motions for approval of consent agenda and take roll as appropriate
6. **Comments from Outgoing President**
7. **Election of Officers of the Board**
  - 7.1. President of the Board – D/A
  - 7.2. Vice President of the Board – D/A
8. **District Business**
  - 8.1. Consider actions to be taken regarding Verdant Holdings Inc delinquent payment status of CFD 2002-1 special taxes – D/A
    - 8.1.1. Staff report/introduction
    - 8.1.2. Public comment
    - 8.1.3. Questions/comments from Directors.
    - 8.1.4. Entertain motions and take roll as appropriate

- 8.2. Consider action(s) in response to delinquent status for payment of capacity fees at 4213 Dan Avenue – D/A
  - 8.2.1. Staff report/introduction
  - 8.2.2. Public comment
  - 8.2.3. Questions/comments from Directors.
  - 8.2.4. Entertain motions and take roll as appropriate
- 8.3. Review proposals from strategic planning consultants – D/A
  - 8.3.1. Staff report/introduction
  - 8.3.2. Public comment
  - 8.3.3. Questions/comments from Directors.
  - 8.3.4. Entertain motions and take roll as appropriate
- 8.4. Consider request for waiver of \$20.00 fees associated with delinquent account at 4772 Fleming Way – D/A
  - 8.4.1. Staff report/introduction
  - 8.4.2. Public comment
  - 8.4.3. Questions/comments from Directors.
  - 8.4.4. Entertain motions and take roll as appropriate
- 8.5. Consider customer requests for waiver of fees associated with delinquent accounts, amount not to exceed \$25 – D/A
  - 8.5.1. Staff report/introduction
  - 8.5.2. Public comment
  - 8.5.3. Questions/comments from Directors.
  - 8.5.4. Entertain motions and take roll as appropriate

9. **Public Works Report**

- 9.1. Status of Sensus water meter issues.
- 9.2. Status of the Hazard Communication Plan.
- 9.3. Status of ELAP recertification.
- 9.4. OPUD Uniform Policy
- 9.5. Consider projected cost savings for CSA 66 parks – D/A
  - 9.5.1. Staff report/introduction
  - 9.5.2. Public comment
  - 9.5.3. Questions/comments from Directors.
  - 9.5.4. Entertain motions and take roll as appropriate
- 9.6. Consider designating the 1991 Chevrolet S-10 pick-up as surplus and authorize disposition in accordance with District Policy – D/A
  - 9.6.1. Staff report/introduction
  - 9.6.2. Public comment
  - 9.6.3. Questions/comments from Directors.
  - 9.6.4. Entertain motions and take roll as appropriate

10. **Fire Department/District Safety**

- 10.1. Update on Fire Department Intern Program.
- 10.2. Update on Fire Department physicals.

11. **Business Office**

- 11.1. Update of billing notice numbers.
- 11.2. Discuss the 2009-2010 Audit exit conference.
- 11.3. Discuss the Reporting of the General Fund by Function in Future.

- 11.4. Consider accepting 2009-2010 District Audit – D/A
  - 11.4.1. Staff report/introduction
  - 11.4.2. Public comment
  - 11.4.3. Questions/comments from Directors.
  - 11.4.4. Entertain motions and take roll as appropriate
- 11.5. Interdepartmental Loan Terms for Fire Department Budget – D/A
  - 11.5.1. Staff report/introduction
  - 11.5.2. Public comment
  - 11.5.3. Questions/comments from Directors.
  - 11.5.4. Entertain motions and take roll as appropriate
- 11.6. Interdepartmental Loan Terms for Parks Department Budget – D/A
  - 11.6.1. Staff report/introduction
  - 11.6.2. Public comment
  - 11.6.3. Questions/comments from Directors.
  - 11.6.4. Entertain motions and take roll as appropriate
- 11.7. Budget to Actual for Administrative Overhead.

12. **Reports**

- 12.1. Reports from Directors.
- 12.2. Report from the General Manager.

13. **Closed Session**

- 13.1. Closed Session. Government Code 54957.6. Board to instruct District Labor Negotiator. MPEA Unit.
- 13.2. Closed Session, Government Code 54957, Evaluation of Personnel. Position to be evaluated: General Manager.

14. **Meeting Reconvened**

- 14.1. Authorize any actions directed in Closed Session - D/A

15. **Announcement**

- 15.1. Directly following the OPUD Board meeting tonight, the annual Olivehurst Finance Corporation meeting will be held.

16. **Adjourned**

In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting.

To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.