

## **Revision 1**

**OLIVEHURST PUBLIC UTILITY DISTRICT (OPUD)**  
**BOARD OF DIRECTORS REGULAR MEETING**  
**7:00 p.m., Thursday, October 20, 2011**  
**Business Office, 1970 9<sup>th</sup> Avenue, Olivehurst**

*Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection in the Olivehurst Public Utility District Office, 1970 9<sup>th</sup> Avenue in Olivehurst during normal business hours. These proceedings may be recorded by a person or persons other than the District Clerk and as such, are not controlled by Olivehurst Public Utility District.*

1. **Call to Order** – President
2. **Pledge of Allegiance**
3. **Roll Call**  
Gary Bradford  
James Carpenter  
Ron Dougherty  
Michael Morrison  
Jeff Phinney
4. **Public Participation** - Members of the public may address the Board on any matter within the Board's jurisdiction that does not appear on posted agenda. NO ACTION MAY BE TAKEN ON ANY MATTER THAT IS NOT ON THE POSTED AGENDA. Comments should be limited to 3 minutes per speaker. Prior to this time, speakers are requested to fill out a "Request to Speak" card and submit it to the Clerk of the Board.
5. **Consent Agenda** – D/A
  - 5.1. Approve Minutes of August 8, 2011, Special Meeting.
  - 5.2. Approve Minutes of August 18, 2011, Regular Meeting.
  - 5.3. Approve Minutes of September 15, 2011, Regular Meeting.
  - 5.4. Approve September 2011 Claims for Payment.
    - 5.4.1. Entertain motions and take roll as appropriate
6. **Certificate of Appreciation** – James Thompson
7. **District Business**
  - 7.1. Solar Power
    - 7.1.1. Consider accepting the Notice of Exemption for the Mary Avenue Solar Project – D/A
      - 7.1.1.1. Staff report/introduction
      - 7.1.1.2. Public comment
      - 7.1.1.3. Questions/comments from Directors.
      - 7.1.1.4. Entertain motions and take roll as appropriate
    - 7.1.2. Consider finding Requirements for Environmental Review in the contract with Pacific Power Renewables to have been satisfied –D/A
      - 7.1.2.1. Staff report/introduction
      - 7.1.2.2. Public comment

- 7.1.2.3. Questions/comments from Directors.
- 7.1.2.4. Entertain motions and take roll as appropriate
- 7.2. Urban Water Management Plan
  - 7.2.1. Open Public Hearing
  - 7.2.2. Presentation OPUD 2010 Urban Water Management Plan – Dave Beauchamp, Atkins
  - 7.2.3. Public Comments
  - 7.2.4. Financial planning for revenue loss due to a water shortage.
  - 7.2.5. Draft Resolution implementing OPUD’s Water Shortage Emergency Plan.
  - 7.2.6. Close Public Hearing
- 7.3. Consider request for waiver of \$10 penalty fee for 1044 Silver Spur Way – D/A
  - 7.3.1. Staff report/introduction
  - 7.3.2. Public comment
  - 7.3.3. Questions/comments from Directors.
  - 7.3.4. Entertain motions and take roll as appropriate
- 7.4. Consider request for waiver of fees for 4676 Western Avenue – D/A
  - 7.4.1. Staff report/introduction
  - 7.4.2. Public comment
  - 7.4.3. Questions/comments from Directors.
  - 7.4.4. Entertain motions and take roll as appropriate
- 7.5. Consider request for waiver of fees for 2055 Wilcox Ranch Road – D/A
  - 7.5.1. Staff report/introduction
  - 7.5.2. Public comment
  - 7.5.3. Questions/comments from Directors.
  - 7.5.4. Entertain motions and take roll as appropriate
- 7.6. Consider waiver of past due service charges for 4324 Twain Drive – D/A
  - 7.6.1. Staff report/introduction
  - 7.6.2. Public comment
  - 7.6.3. Questions/comments from Directors.
  - 7.6.4. Entertain motions and take roll as appropriate
- 7.7. Obtain direction from the Board regarding the District’s need for a Strategic Plan (all Departments).
- 7.8. Update regarding status of delinquent special taxes for CFD 2002-1; discussion concerning District’s covenant to foreclose.
- 7.9. Consider authorizing General Manager to strip delinquent special taxes from Yuba County tax roll – D/A
  - 7.9.1. Staff report/introduction
  - 7.9.2. Public comment
  - 7.9.3. Questions/comments from Directors.
  - 7.9.4. Entertain motions and take roll as appropriate
- 7.10. Consider instructing General Counsel to initiate and prosecute foreclosure actions for properties that remain delinquent after November 1, 2011 – D/A
  - 7.10.1. Staff report/introduction
  - 7.10.2. Public comment
  - 7.10.3. Questions/comments from Directors.
  - 7.10.4. Entertain motions and take roll as appropriate
- 7.11. Consider proposal from Verdant Holdings (Cassano Kamilos Homes, Inc) – D/A
  - 7.11.1. Staff report/introduction
  - 7.11.2. Public comment
  - 7.11.3. Questions/comments from Directors.

7.11.4. Entertain motions and take roll as appropriate

8. **Public Works Report**

8.1. Status Report

8.2. Consider Newland Construction Change Orders No. 2 & 3 for Well No. 34 Transmission Main Project – D/A

8.2.1. Staff report/introduction

8.2.2. Public comment

8.2.3. Questions/comments from Directors.

8.2.4. Entertain motions and take roll as appropriate

8.3. Consider approval of Updated Resolution No. 2248 – A Resolution of the Board of Directors of OPUD establishing a fee for a FOG Program Permit, inspecting the facility, and reviewing inspection results - D/A

8.3.1. Staff report/introduction

8.3.2. Public comment

8.3.3. Questions/comments from Directors.

8.3.4. Entertain motions and take roll as appropriate

8.4. Consider accepting the Wheeler Ranch Infrastructure Depreciation Schedule – D/A

8.4.1. Staff report/introduction

8.4.2. Public comment

8.4.3. Questions/comments from Directors.

8.4.4. Entertain motions and take roll as appropriate

8.5. Consider accepting the Updated Water Supply Analysis for Plumas Lake System - D/A

8.5.1. Staff report/introduction

8.5.2. Public comment

8.5.3. Questions/comments from Directors.

8.5.4. Entertain motions and take roll as appropriate

8.6. Committee Report (Asset Depreciation)

9. **Fire Department/District Safety**

9.1. Fire Department Status Report

9.2. District Safety Status Report

9.3. Committee Report

10. **Wastewater Collection and Treatment Facilities (WWTF)**

10.1. Status of WWTF

10.2. Committee Report

11. **Parks and Public Facilities**

11.1. Status Report of Parks and Public Facilities

11.2. Consider approval for tree trimming at Tahiti Village Park – D/A

11.2.1.1. Staff report/introduction

11.2.1.2. Public comment

11.2.1.3. Questions/comments from Directors.

11.2.1.4. Entertain motions and take roll as appropriate

11.3. Consider policy to in support of irrigation Wells for Parks – D/A

11.3.1.1. Staff report/introduction

11.3.1.2. Public comment

11.3.1.3. Questions/comments from Directors.

11.3.1.4. Entertain motions and take roll as appropriate

\*\*D/A - Discussion/Action

- 11.4. Consider authorization for funding to complete Nexus regarding use of irrigation Wells for parks – D/A
  - 11.4.1.1. Staff report/introduction
  - 11.4.1.2. Public comment
  - 11.4.1.3. Questions/comments from Directors.
  - 11.4.1.4. Entertain motions and take roll as appropriate
- 11.5. Committee Report

12. **Operations and Maintenance Department**

- 12.1. Status Report – Karl Cozad
- 12.2. Committee Report

13. **Business Office**

- 13.1. Status Report
- 13.2. First Quarter Budget to Actual (All Departments).
- 13.3. Consider Budget Revision 9 (Parks Dept Budget) – D/A
  - 13.3.1. Staff report/introduction
  - 13.3.2. Public comment
  - 13.3.3. Questions/comments from Directors.
  - 13.3.4. Entertain motions and take roll as appropriate
- 13.4. Consider Nexus Cost Study of the 10-day Reminder Notices & 48-hr Notices – D/A
  - 13.4.1. Staff report/introduction
  - 13.4.2. Public comment
  - 13.4.3. Questions/comments from Directors.
  - 13.4.4. Entertain motions and take roll as appropriate
- 13.5. Consider purchasing new multi- function printer via NJPA – D/A
  - 13.5.1. Staff report/introduction
  - 13.5.2. Public comment
  - 13.5.3. Questions/comments from Directors.
  - 13.5.4. Entertain motions and take roll as appropriate
    - 13.5.4.1. Consider authorizing surplus status of existing multi-function printer (Minolta Biz Hub) – D/A
      - 13.5.4.1.1. Staff report/introduction
      - 13.5.4.1.2. Public comment
      - 13.5.4.1.3. Questions/comments from Directors.
      - 13.5.4.1.4. Entertain motions and take roll as appropriate
- 13.6. Consider temporary authorization for use of the “Emergency” account (Umpqua) for payment of Yuba County fees - D/A
  - 13.6.1. Staff report/introduction
  - 13.6.2. Public comment
  - 13.6.3. Questions/comments from Directors.
  - 13.6.4. Entertain motions and take roll as appropriate

14. **Resource Coordinator Report**

- 14.1. Consider approval of Intermittent-Seasonal Station Firefighter eligibility list, as presented, and authorize General Manager to hire from certified eligibility list – D/A
  - 14.1.1. Staff report/introduction
  - 14.1.2. Public comment
  - 14.1.3. Questions/comments from Directors.
  - 14.1.4. Entertain motions and take roll as appropriate

- 14.2. Consider authorizing advertising, interviewing and creation of eligibility list for Utility Operator III - D/A
  - 14.2.1. Staff report/introduction
  - 14.2.2. Public comment
  - 14.2.3. Questions/comments from Directors.
  - 14.2.4. Entertain motions and take roll as appropriate
- 14.3. Consider approval of merit increase for Joshua Hendrickson, Utility Worker, Step 1 to Step 2, effective October 25, 2011 – D/A
  - 14.3.1. Staff report/introduction
  - 14.3.2. Public comment
  - 14.3.3. Questions/comments from Directors.
  - 14.3.4. Entertain motions and take roll as appropriate
- 14.4. Approve September 2011 Overtime Report – D/A
  - 14.4.1. Staff report/introduction
  - 14.4.2. Public comment
  - 14.4.3. Questions/comments from Directors.
  - 14.4.4. Entertain motions and take roll as appropriate
- 14.5. Consider elimination of Standing Committees and authorizing two monthly Board meetings –D/A
  - 14.5.1. Staff report/introduction
  - 14.5.2. Public comment
  - 14.5.3. Questions/comments from Directors.
  - 14.5.4. Entertain motions and take roll as appropriate

**15. Correspondence**

- 15.1. California Emergency Management Agency Mutual Aid Survey results.
- 15.2. State Controller’s Office – 2010 Special Districts Compensation Report.
- 15.3. Message from Chief Webb, Linda Fire Protection District.
  - 15.3.1. Authorize response – D/A
    - 15.3.1.1. Staff report/introduction
    - 15.3.1.2. Public comment
    - 15.3.1.3. Questions/comments from Directors.
    - 15.3.1.4. Entertain motions and take roll as appropriate
- 15.4. Message from Rocco Greco, MJUSD Director Alternative Education
  - 15.4.1. Authorize response – D/A
    - 15.4.1.1. Staff report/introduction
    - 15.4.1.2. Public comment
    - 15.4.1.3. Questions/comments from Directors.
    - 15.4.1.4. Entertain motions and take roll as appropriate

**16. Closed Session**

- 16.1. Closed Session. Government Code 54957.6. Board to instruct District Labor Negotiator. Utility Unit and Business Office Unit.
- 16.2. Closed Session. Anticipated litigation. Government Code 54956.9(c). The Board will meet in closed session to meet with legal counsel to consider a proposal of settlement regarding failure of Well No. 2.

17. **Meeting Reconvened**

- 17.1. Consider approval and authorizing the signing of the proposed MOU between OPUD and the Utility Unit-D/A
  - 17.1.1. Staff report/introduction
  - 17.1.2. Public comment
  - 17.1.3. Questions/comments from Directors.
  - 17.1.4. Entertain motions and take roll as appropriate
- 17.2. Consider authorizing the release of Pay as You Go CFD 2002-1 tax proceeds – D/A
  - 17.2.1. Staff report/introduction
  - 17.2.2. Public comment
  - 17.2.3. Questions/comments from Directors.
  - 17.2.4. Entertain motions and take roll as appropriate

18. **General Manager's (GM) Report**

- 18.1. Review Board Members roles and responsibilities.
- 18.2. Report on October meeting of Liaison Committee.
- 18.3. Discuss scheduling of General Manager performance review.
- 18.4. Directors Reports.

19. **Adjourned**

In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting.

To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.