

REVISED

OLIVEHURST PUBLIC UTILITY DISTRICT (OPUD)

BOARD OF DIRECTORS REGULAR MEETING

7:00 p.m., Thursday, September 15, 2011

Business Office, 1970 9th Avenue, Olivehurst

Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection in the Olivehurst Public Utility District Office, 1970 9th Avenue in Olivehurst during normal business hours. These proceedings may be recorded by a person or persons other than the District Clerk and as such, are not controlled by Olivehurst Public Utility District.

1. **Call to Order** – President
2. **Pledge of Allegiance**
3. **Roll Call**
Gary Bradford
James Carpenter
Ron Dougherty
Michael Morrison
Jeff Phinney
4. **Public Participation** - Members of the public may address the Board on any matter within the Board's jurisdiction that does not appear on posted agenda. NO ACTION MAY BE TAKEN ON ANY MATTER THAT IS NOT ON THE POSTED AGENDA. Comments should be limited to 3 minutes per speaker. Prior to this time, speakers are requested to fill out a "Request to Speak" card and submit it to the Clerk of the Board.
5. **Consent Agenda** – D/A
 - 5.1. Approve Minutes of July 18, 2011, Special Meeting.
 - 5.2. Approve Minutes of July 21, 2011, Regular Meeting.
 - 5.3. Approve August 2011 Claims for Payment.
 - 5.3.1. Entertain motions and take roll as appropriate
6. **Certificate of Appreciation**
7. **District Business**
 - 7.1. Consider approval of Urban Water Management Plan – D/A
 - 7.1.1. Staff report/introduction
 - 7.1.2. Public comment
 - 7.1.3. Questions/comments from Directors.
 - 7.1.4. Entertain motions and take roll as appropriate
 - 7.2. Consider request for waiver of \$200 fee associated with destruction of OPUD service locking device – D/A
 - 7.2.1. Staff report/introduction
 - 7.2.2. Public comment
 - 7.2.3. Questions/comments from Directors.
 - 7.2.4. Entertain motions and take roll as appropriate

- 7.3. Request for one-year amortization of capacity fees (WWTF and Sewer Collection) – D/A
 - 7.3.1. Staff report/introduction
 - 7.3.2. Public comment
 - 7.3.3. Questions/comments from Directors.
 - 7.3.4. Entertain motions and take roll as appropriate

8. **Public Works Report**

- 8.1. Status Report
- 8.2. Consider approval of Resolution No. 2248 – A Resolution of the Board of Directors of OPUD establishing a fee for a FOG Program Permit, inspecting the facility, and reviewing inspection results - D/A
 - 8.2.1. Staff report/introduction
 - 8.2.2. Public comment
 - 8.2.3. Questions/comments from Directors.
 - 8.2.4. Entertain motions and take roll as appropriate
- 8.3. Consider Change Order for Well No. 34 Project – D/A
 - 8.3.1. Staff report/introduction
 - 8.3.2. Public comment
 - 8.3.3. Questions/comments from Directors.
 - 8.3.4. Entertain motions and take roll as appropriate
- 8.4. Committee Report (Asset Depreciation)

9. **Fire Department/District Safety**

- 9.1. Fire Department Status Report
- 9.2. District Safety Status Report
- 9.3. Discuss implementing Fire Department Internship Program.
 - 9.3.1. Consider authorizing advertising for Fire Department Internship Program – D/A
 - 9.3.1.1. Staff report/introduction
 - 9.3.1.2. Public comment
 - 9.3.1.3. Questions/comments from Directors.
 - 9.3.1.4. Entertain motions and take roll as appropriate
- 9.4. Consider updates/revisions to Fire Department Rules and Regulations – D/A
 - 9.4.1. Staff report/introduction
 - 9.4.2. Public comment
 - 9.4.3. Questions/comments from Directors.
 - 9.4.4. Entertain motions and take roll as appropriate
- 9.5. Considers options for Volunteer Firefighter compensation – D/A
 - 9.5.1. Staff report/introduction
 - 9.5.2. Public comment
 - 9.5.3. Questions/comments from Directors.
 - 9.5.4. Entertain motions and take roll as appropriate
- 9.6. Committee Report

10. **Wastewater Collection and Treatment Facilities (WWTF)**

- 10.1. Status of WWTF
- 10.2. Committee Report

11. **Parks and Public Facilities**

- 11.1. Status Report of Parks and Public Facilities

- 11.2. Discuss winter closure of Spray Parks.
- 11.3. Committee Report

12. **Operations and Maintenance Department**

- 12.1. Status Report – Karl Cozad
- 12.2. Committee Report

13. **Business Office**

- 13.1. Status Report
- 13.2. Consider changes to 10-Reminder Notice and 48-Hour Notice – D/A
 - 13.2.1. Staff report/introduction
 - 13.2.2. Public comment
 - 13.2.3. Questions/comments from Directors.
 - 13.2.4. Entertain motions and take roll as appropriate
- 13.3. Consider Budget Revision 7 (Parks Dept Budget) – D/A
 - 13.3.1. Staff report/introduction
 - 13.3.2. Public comment
 - 13.3.3. Questions/comments from Directors.
 - 13.3.4. Entertain motions and take roll as appropriate
- 13.4. Consider approval of \$50,000 loan request and terms for Fire Department Budget FY 2011-12 –D/A
 - 13.4.1. Staff report/introduction
 - 13.4.2. Public comment
 - 13.4.3. Questions/comments from Directors.
 - 13.4.4. Entertain motions and take roll as appropriate
- 13.5. Consider Budget Revision 8 (Fire Dept Budget) – D/A
 - 13.5.1. Staff report/introduction
 - 13.5.2. Public comment
 - 13.5.3. Questions/comments from Directors.
 - 13.5.4. Entertain motions and take roll as appropriate

14. **Resource Coordinator Report**

- 14.1. Status of Intermittent/Seasonal Station Firefighter position.
- 14.2. Consider authorizing a Nexus Study of the fees/costs associated with 10-day Reminder Notices & 48-hr Notices – D/A
 - 14.2.1. Staff report/introduction
 - 14.2.2. Public comment
 - 14.2.3. Questions/comments from Directors.
 - 14.2.4. Entertain motions and take roll as appropriate
- 14.3. Consider continuing effort to establish an OPUD Facebook account – D/A
 - 14.3.1. Staff report/introduction
 - 14.3.2. Public comment
 - 14.3.3. Questions/comments from Directors.
 - 14.3.4. Entertain motions and take roll as appropriate
- 14.4. Consider approval of merit increase for Randy Lauff, Engineering Technician, Step 2 to Step 3, effective September 22, 2011 – D/A
 - 14.4.1. Staff report/introduction
 - 14.4.2. Public comment
 - 14.4.3. Questions/comments from Directors.
 - 14.4.4. Entertain motions and take roll as appropriate

- 14.5. Approve August 2011 Overtime Report – D/A
 - 14.5.1. Staff report/introduction
 - 14.5.2. Public comment
 - 14.5.3. Questions/comments from Directors.
 - 14.5.4. Entertain motions and take roll as appropriate
- 14.6. Consider authorizing internal filling (i.e. lateral transfer) an additional Utility Operator position- D/A
 - 14.6.1. Staff report/introduction
 - 14.6.2. Public comment
 - 14.6.3. Questions/comments from Directors.
 - 14.6.4. Entertain motions and take roll as appropriate

15. General Manager’s (GM) Report

- 15.1. Drinking Water Distribution System.
- 15.2. Discuss authorizing Yuba County to retain the Recreation Coordinator element6 of CSA-66 park component – D/A
 - 15.2.1. Staff report/introduction
 - 15.2.2. Public comment
 - 15.2.3. Questions/comments from Directors.
 - 15.2.4. Entertain motions and take roll as appropriate
- 15.3. Consider request for cooperation from Yuba County to facilitate operation of a dog park at Ella Road – D/A
 - 15.3.1. Staff report/introduction
 - 15.3.2. Public comment
 - 15.3.3. Questions/comments from Directors.
 - 15.3.4. Entertain motions and take roll as appropriate
- 15.4. Report on September meeting of Liaison Committee.
- 15.5. Directors Report

16. Closed Session

- 16.1. Closed Session. Government Code 54957.6. Board to instruct District Labor Negotiator. Utility Unit, Business Office Unit, and Fire Department Association Unit.

17. Meeting Reconvened

- 17.1. Authorize any actions directed in Closed Session - D/A

18. Adjourned

In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting.

To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.