

# REVISED

## OLIVEHURST PUBLIC UTILITY DISTRICT (OPUD)

### BOARD OF DIRECTORS REGULAR MEETING

7:00 p.m., Thursday, June 19, 2008

Business Office, 1970 9<sup>th</sup> Avenue, Olivehurst

- 1) **Call to Order** – President
- 2) **Pledge of Allegiance**
- 3) **Roll Call**  
James Carpenter  
Catherine A. Hollis  
Philip R. Miller  
Michael Morrison  
Larry D. Patty
- 4) Pursuant to Government Code Section 54854.3, effective January 1, 1987, members of the public may address the Board on any matter within the Board's jurisdiction that does not appear on posted agenda. However, **NO ACTION MAY BE TAKEN ON ANY MATTER THAT IS NOT ON THE POSTED AGENDA.** Comments should be limited to 5 minutes per speaker and 15 minutes total. (CHAIRMAN INVITES COMMENTS FROM THE AUDIENCE.)
- 5) **Consent Agenda** – D/A
  - a) Approve Minutes of May 8, 2008, Special Meeting.
  - b) Approve Minutes of May 15, 2008, Regular Meeting.
  - c) Approve Minutes of May 21, 2008, Special Meeting.
  - d) Approve Minutes of June 4, 2008, Special Meeting.
  - e) Approve May Claims for Payment.
  - f) Approve Overtime Report for May 2008.
  - g) Approve merit increase for Gerardo Rodriguez, Park Maintenance Worker II, Step 1 to Step 2, effective June 21, 2008 – D/A
  - h) Approve merit increase for Jon Phillips, Field Service Technician, Step 3 to Step 4, effective June 19, 2008 – D/A
- 6) **Presentation of Achievement Award**
- 7) **District Development**
  - a) Consider water meter replacement program financing, presentation by Umpqua Bank – D/A
  - b) Installation of Water Meters.
    - i) Open Bids.
    - ii) Engineer to examine bids.

\*\*D/A - Discussion/Action

- iii) Approve lowest qualified bid for installation of water meters subject to Engineers final review – D/A
  - c) Destruction of Wells No. 6, 15, & 27.
    - i) Open Bids.
    - ii) Engineer to examine bids.
    - iii) Approve lowest qualified bid for destruction of Wells No. 6, 15, & 27 subject to Engineers final review – D/A
  - d) Status of Community Park Site.
- 8) **Wastewater Collection and Treatment Facilities (WWTF)**
- a) Status of WWTF
  - b) Consider proposed Amendment No. 3 to Task Order No. 6 WWTP Phase 1A Expansion and Upgrade from CH2M Hill – D/A
  - c) Consider approval of merit increase for Robert Price, WWTF Operator Grade II, Step 4 to Step 5, effective June 20, 2008 – D/A
  - d) Committee Report
  - e) Other
- 9) **Fire Department/District Safety**
- a) Fire Department Status Report - Chief Hart
  - b) District Safety Status Report – Chief Hart
  - c) Consider establishment of Volunteer Incident Support Team Associate program (VISTA) – D/A
  - d) Consider approving one year leave-of absence for volunteer Firefighter Ryan Leslie – D/A
  - e) Committee Report.
  - f) Other
- 10) **Public Works Report**
- a) Status Report.
  - b) Employee Break Area:
    - i) Staff Report
    - ii) Consider approval of budget for materials and equipment for employee break area, funding to come from sale of scrap metal and surplus vehicles – D/A
  - c) Consider declaring as surplus the ConVault fuel tank/pumps located in the District Corp Yard and establish a minimum value of \$3,500.00 – D/A
  - d) District wide PG& E fixture replacement.
  - e) Other.
- 11) **Parks and Public Facilities**
- a) Status Report of Parks and Public Facilities.
  - b) Consider approval of bid specifications and authorize soliciting bids for a mid-sized commercial mower – D/A
  - c) Consider authorizing General Manager to send draft letter to Cresleigh Homes regarding Park Development Agreement – D/A
  - d) Committee Report.

e) Other.

12) **Operations and Maintenance Department**

- a) Status Report – Karl Cozad
- b) Consider proposal from Valley Pump for purchase and installation of sand trap for Well No. 4 at a cost not to exceed \$7,000.00 – D/A
- c) Committee Report
- d) Other.

13) **Business Office**

- a) Status Report
- b) Consider establishing an account from CFD 2005-1 tax proceeds to be used for legal expenses relating to Wheeler Ranch – D/A
- c) Consider approval of 2007-08 Budget as an Interim Temporary Budget for 2008-09 – D/A
- d) Committee Report – Ad Hoc Business Office Committee
- e) Other.

14) **Resource Coordinator Report**

- a) Laboratory Analyst Position
  - i) Consideration for approval of eligibility list for the Laboratory Analyst position, as presented, and authorize the General Manager to hire from the certified list – D/A
- b) Consider approval of revised Lifeguard eligibility list – D/A

15) **Correspondence Unagendized**

- a) Yuba County Park Master Plan.
- b) Confirmation of Lennar's cancelled building permits.

16) **General Manager's (GM) Report**

- a) Drinking Water Distribution
- b) Committee Report – Ad Hoc MSR Committee
  - i) Consider draft MSR/SOI report and authorize response – D/A
- c) Consider approval of OPUD Harassment/Discrimination Policy – D/A

17) **Closed Session**

- a) Closed Session. Government Code 54957.6. Board to instruct District Labor Negotiators Shaw and Meith regarding wages, hours, terms and conditions of employment for Fire Department Association Unit.
- b) Closed Session, Government Code §54957-Public Employee Evaluation— Accountant/Office Manager

18) **Meeting Reconvened**

- a) Authorize any actions directed in Closed Session - D/A

19) **Adjourned**