

OLIVEHURST PUBLIC UTILITY DISTRICT (OPUD)
NOTICE AND AGENDA OF SPECIAL MEETING OF
BOARD OF DIRECTORS

Take notice that a special meeting of the Board of Directors has been called by the Presiding Officer of the Board of Directors of OPUD as follows:

1. **Time: 6:15 PM, June 17, 2010**
 2. **Place: OPUD Board Room, 1970 Ninth Avenue, Olivehurst, CA.**
- 1) **Call to Order** – President
 - 2) **Roll Call**
Ron Dougherty
Catherine Hollis
Larry King
Michael Morrison
Larry Patty
 - 3) **District Business**
 - a) Consider appointing labor negotiator(s) – D/A
 - 4) **Closed Session**
 - a) Closed Session. Government Code 54957.6. Board to instruct District Labor Negotiator(s).
 - 5) **Meeting Reconvened**
 - a) Authorize any actions directed in Closed Session - D/A
 - 6) **Adjourned**

REVISION 1

OLIVEHURST PUBLIC UTILITY DISTRICT (OPUD)
BOARD OF DIRECTORS REGULAR MEETING
7:00 p.m., Thursday, June 17, 2010
Business Office, 1970 9th Avenue, Olivehurst

Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection in the Olivehurst Public Utility District Office, 1970 9th Avenue in Olivehurst during normal business hours. These proceedings may be recorded by a person or persons other than the District Clerk and as such, are not controlled by Olivehurst Public Utility District.

- 1) **Call to Order** – President
- 2) **Pledge of Allegiance**

- 3) **Roll Call**
Ron Dougherty
Catherine Hollis
Larry King
Michael Morrison
Larry Patty

- 4) **Public Participation** - Members of the public may address the Board on any matter within the Board's jurisdiction that does not appear on posted agenda. NO ACTION MAY BE TAKEN ON ANY MATTER THAT IS NOT ON THE POSTED AGENDA. Comments should be limited to 5 minutes per speaker.

- 5) **Consent Agenda** – D/A
 - a) Approve Minutes of April 15, 2010, Regular Meeting
 - b) Approve Minutes of April 22, 2010, Special Meeting
 - c) Approve Minutes of May 10, 2010, Special Meeting.
 - d) Approve May 2010 Claims for Payment.
 - e) Approve merit increase for Amber Collison, Park Maintenance Worker I, Step 2 to Step 3, effective June 1, 2010 – D/A
 - f) Approve merit increase for Gerardo Rodriguez, Park Maintenance Worker II, Step 3 to Step 4, effective June 21, 2010 – D/A

- 6) **District Business**
 - a) Consider taking actions necessary to facilitate boundary line adjustments associated with the Danna 70 property – D/A
 - b) Consider Resolution No. 2225 – A Resolution accepting the Grant Deed for Riverside Meadows/Matthews Homes lift station – D/A

- 7) **Semi-Annual Pay**
 - a) Consider discontinuance of Semi-Annual Pay option (Fire Department/Volunteer) – D/A
 - b) Consider discontinuance of Semi-Annual Pay option (Water/Sewer Department Stand-by & SCADA) – D/A
 - c) Consider restricting maximum accumulation of Compensatory Time – D/A

- 8) **Public Works Report**
 - a) Status Report
 - b) Open bids, Wheeler Ranch Park C and accept apparent low bid dependent upon verification by Public Works Director – D/A
 - c) Open bids, fluoride/parks building and accept apparent low bid dependent upon verification by Public Works Director – D/A
 - d) Open proposals for pump/motor maintenance and authorize GM to award based on scoring per RFP criteria – D/A
 - e) Consider approval of Bid Specifications for Wheeler Ranch Park F and authorize solicitation of bids – D/A
 - f) Consider Change Order No. 1 from Procida Landscape, Inc., for additional grading work at Leila Smith Park in the amount of \$1375.00 - D/A
 - g) Consider authorizing the District Public Works Director to approve field change orders of less than \$5000 – D/A
 - h) Other.

9) **Fire Department/District Safety**

- a) Fire Department Status Report
- b) District Safety Status Report
- c) Weed Abatement
 - i) Hearing- conduct public hearing regarding any objections or protests of the property owners, tenants or occupants to be assessed for the work of abatement.
 - ii) Consider approving list of properties requiring abatement and authorizing abatement of said properties – D/A
- d) Resolution No. 2222 – A resolution authorizing addition of benefit assessments to County Tax Rolls (Fire Suppression Assessment Historic Olivehurst) – D/A
- e) Resolution No. 2223 – A resolution authorizing addition of benefit assessments to County Tax Rolls (California Heartlands Fire Suppression Assessment) – D/A
- f) Fire Mitigation Fees
 - i) Staff Report
 - ii) Resolution No. 2224 – A Resolution of the Board of Directors of OPUD Fire Department recommending to the Yuba County Board of Supervisors to adopt the annual adjustment for inflation in the OPUD Fire Department Fire Mitigation Fees – D/A
- g) Committee Report
- h) Other.

10) **Wastewater Collection and Treatment Facilities (WWTF)**

- a) Status of WWTF
- b) Committee Report
- c) Other.

11) **Parks and Public Facilities**

- a) Status Report of Parks and Public Facilities
- b) Open proposals for Spray Parks and authorize GM to award based on scoring per RFP criteria – D/A
- c) Discuss Concessionaire Shacks.
- d) Consider park name for Wheeler Ranch Park C – D/A
- e) Committee Report
- f) Other.

12) **Operations and Maintenance Department**

- a) Status Report – Karl Cozad
- b) Committee Report
- c) Other.

13) **Business Office**

- a) Status Report
- b) Consider approval of FY 2010-2011 Parks Department Budget – D/A
- c) Consider approval of FY 2010-2011 Fire Department Budget – D/A
- d) Consider approval of FY 2010-2011 Water Department Budget – D/A
- e) Consider approval of FY 2010-2011 Sewer Department Budget – D/A
- f) Consider approval of FY 2010-2011 CFD 2002-1 Admin Budget – D/A
- g) Consider approval of FY 2010-2011 CFD 2005-1 Admin Budget – D/A
- h) Consider policy for expensing vacation and sick leave – D/A

**D/A - Discussion/Action

- i) Other.

14) Resource Coordinator Report

- a) Authorize hiring of Administrative Assistant, Public Works position – D/A
- b) Consideration for approval of Position Description for a regular part-time Construction Inspector and proposed salary range – D/A
 - i) Authorize GM to advertise, interview, and establish an eligibility list for proposed regular part-time Construction Inspector position – D/A
- c) Yuba County One Stop summer internship program.
- d) Discuss updates to Catastrophic Leave Policy.
- e) Approve May 2010 Overtime Report – D/A
- f) Consider July Committee Meeting schedule – D/A

15) Correspondence

16) General Manager's (GM) Report

- a) Drinking Water Distribution System
- b) Discuss letter dated 6/10/10 from Yuba County Planning Department regarding Yuba County Housing Element 2008-2013.
- c) Other

17) Adjourned