

REVISED

OLIVEHURST PUBLIC UTILITY DISTRICT (OPUD)
BOARD OF DIRECTORS SPECIAL MEETING
6:00 p.m., Thursday, February 21, 2008 (Before Regular Meeting)
Business Office, 1970 9th Avenue, Olivehurst

- 1) **Call to Order** – President
- 2) **Pledge of Allegiance**
- 3) **Roll Call**
 - James Carpenter
 - Catherine A. Hollis
 - Philip R. Miller
 - Michael Morrison
 - Larry D. Patty
- 4) **Closed Session**
 - a) Closed Session. Government Code 54957.6. Board to instruct District Labor Negotiators Shaw and Meith regarding wages, hours, terms and conditions of employment for Management and Professional Employees.
 - b) Closed Session. Government Code 54957.6. Board to instruct District Labor Negotiators Shaw and Meith regarding wages, hours, terms and conditions of employment for Fire Department Association Unit.
 - c) Closed Session. Government Code 54957(b)(1). Evaluation/Reappointment of public employee. Board to evaluate and consider reappointment of Timothy Shaw as District General Manager for additional term.
- 5) **Meeting Reconvened**
- 6) **Adjournment**

OLIVEHURST PUBLIC UTILITY DISTRICT (OPUD)
BOARD OF DIRECTORS REGULAR MEETING
7:00 p.m., Thursday, February 21, 2008
Business Office, 1970 9th Avenue, Olivehurst

- 1) **Call to Order** – President
- 2) **Pledge of Allegiance**
- 3) **Roll Call**
 - James Carpenter
 - Catherine A. Hollis
 - Philip R. Miller
 - Michael Morrison
 - Larry D. Patty

- 4) Pursuant to Government Code Section 54854.3, effective January 1, 1987, members of the public may address the Board on any matter within the Board’s jurisdiction that does not appear on posted agenda. However, **NO ACTION MAY BE TAKEN ON ANY MATTER THAT IS NOT ON THE POSTED AGENDA.** Comments should be limited to 5 minutes per speaker and 15 minutes total. (CHAIRMAN INVITES COMMENTS FROM THE AUDIENCE.)

5) **Consent Agenda** – D/A

- a) Approve Minutes of November 15, 2007, Special Meeting.
- b) Approve Minutes of November 15, 2007, Regular Meeting.
- c) Approve Minutes of November 28, 2007, Special Meeting.
- d) Approve Minutes of December 20, 2007, Regular Meeting.
- e) Approve Minutes of January 17, 2008, Regular Meeting.
- f) Approve Claims for Payment.
- g) Approve Overtime Report for January 2008.
- h) Approve merit increase for Christina Menchaca, Account Clerk II, Step 2 to Step 3, effective January 12, 2008 – D/A
- i) Approve merit increase for David Duncan, Utility Operator I, Step 1 to Step 2, effective February 26, 2008 – D/A

6) **District Development**

PLOG

- a) Consideration of Amendment to Acquisition Agreement with Plumas Lake Owners Group (PLOG) – D/A
 - i) Consideration of Agreement with Danna 70 Owners Group for dedication of well site – D/A
- b) Consider Resolution No. 2171, authorizing the issuance of the District’s Plumas Lake CFD 2002-1 Special Tax Bonds – D/A

KB Home, Cobblestone

- c) Consider Resolution No. 2172, calling for an election to submit to the Qualified Electors the question of levying a special tax. Cobblestone phase 2 to be annexed to CFD 2005-2 (park maintenance) – D/A
- d) Consider Resolution No. 2173, Declaring the results of the election held on May 31, 2007 and ordering the annexation of territory to CFD 2005-2, Annexation No. 4 – D/A
- e) Consider Ordinance No. 206.4, levying and apportioning the special tax in territory annexed to CFD 2005-2, Annexation No. 4– D/A

Lindhurst Retail Center

- f) Consider Three Party (OPUD, Linda Co Water, Developer) Agreement to accommodate the Lindhurst Retail Center commercial development – D/A

Meritage Homes, Draper Ranch North

- g) Consider Meritage Home – Draper Ranch North Fee Credit and Reimbursement – D/A

7) **Wastewater Collection and Treatment Facilities (WWTF)**

- a) Status of WWTF
- b) Other

8) **Fire Department/District Safety**

- a) Fire Department Status Report - Chief Hart
- b) District Safety Status Report – Chief Hart
- c) Consider authorizing advertizing for intermittent seasonal firefighter positions. – D/A
- d) Consider purchase of new type 1 engine and appurtenances, approximate cost \$292,000
 - i) Staff report
 - ii) Presentation of financing alternatives
 - iii) Authorize purchase of new engine and appurtenances – D/A
- e) Consider surplus designation for used stove and generator– D/A
- f) Committee Report.
- g) Other

9) **Public Works Engineer Report**

- a) Status Report.
- b) California Heartlands Streetlighting
 - i) Staff Report
 - ii) Consider funding the monthly electricity charges for a portion of the streetlights in the Heartlands subdivision. – D/A
- c) Discussion of the Johnson Park Ditch cleaning requirements.
- d) Discussion of District vehicle fuel needs via a cardlock service
- e) Staff Report – Annual Construction Cost Index (CCI) capacity fee adjustments.
 - i) Request approval for annual CCI rate increase under Resolution No. 2065 Exhibit A & subsequent Resolution No. 2110 Exhibit A Plumas Lake Specific Plan South Zone Sewer Collection Fee – D/A
 - ii) Request approval for annual CCI rate increase under Resolution No. 2066 Exhibit A & subsequent Resolution No. 2111 Exhibit A Plumas Lake Specific Plan South Zone Domestic Water System Capacity Fee – D/A
 - iii) Request approval for annual CCI rate increase under Resolution No. 2067 Exhibit A & subsequent Resolution No. 2112 Exhibit A WWTF Capacity Fee – D/A
 - iv) Request approval for annual CCI rate increase under Resolution No. 2115 Exhibit A Sewer Collection System Capacity Fee Historic Olivehurst – D/A
 - v) Request approval for annual CCI rate increase under Resolution No. 2119 Exhibit A Sewer Collection System Capacity Fee Plumas Lake Specific Plan North Zone and North Arboga Study Area – D/A
 - vi) Request approval for annual CCI rate increase under Resolution No. 2139 Exhibit A Water System Capacity Charge for Plumas Lake North Zone including the North Arboga Study Area and adjoining portions of Olivehurst commonly served by a backbone water system – D/A

10) **Parks and Public Facilities**

- a) Status Report of Parks and Public Facilities.
- b) Authorize letter to Yuba County clarifying OPUD Park Master Plan community park sites designation, procurement, and acceptance. – D/A
- c) Status Report, Cresleigh Park Development Agreement.
- d) Authorize advertizing for intermittent seasonal park maintenance positions– D/A
- e) Consider parks implementation budget extension request, EPS #14401
- f) Committee Report.
- g) Other.

11) **Operations and Maintenance Department**

- a) Status Report – Karl Cozad
- b) Consideration for approval of proposal from Valley Pump & Motor Works, Inc. for repairs to Well No. 10 at a cost of \$7624.00 – D/A
- c) Committee Report
- d) Other.

12) **Business Office**

- a) Accountant/Office Manager Position
 - i) Staff report on status of filling the position
 - ii) Consider extending/ reopening the filing deadline– D/A
 - iii) Consider authorizing modifications to the position description – D/A
- b) Consider changes to the billing policies associated with local government entities. – D/A
- c) 2007-2008 District Budget:
 - i) Consideration for approval of Budget Revision No. 6 (Fire Department/Moonlight Fire Strike Team) – D/A
 - ii) Consideration for approval of Budget Revision No. 7 (Fire Department/Move Up & Cover Strike Team) – D/A
 - iii) Consideration for approval of Budget Revision No. 8 (Fire Department/Prado Incident Strike Team) – D/A
- d) Other.

13) **Correspondence Not Agendized**

14) **Resources Coordinator Report**

- a) Discussion of Exit Interview, Accountant/Business Office Manager
- b) Status of Bank of America checking account.

15) **General Manager's Report**

- a) Drinking Water Distribution
 - i) Status of drinking water distribution system.
- b) MSR/SOI review process, submittal of proposed alternative boundaries.
- c) Authorize GM to advertize internally (i.e. lateral transfer/promotion) for vacant Parks Maintenance Work 1 position. – D/A
 - i) Authorize GM to advertize internally of any vacancies created by existing staff transferring into vacancies. – D/A
- d) Committee Report – Negotiating

16) **Closed Session (If necessary, continued from 6:00 special meeting closed session)**

17) **Meeting Reconvened**

18) **Adjourned**