

OLIVEHURST PUBLIC UTILITY DISTRICT

MEMORANDUM

From the desk of

Timothy R. Shaw
General Manager

DATE: September 24, 2009

TO : Board of Directors

CC : District Staff

The following Committee meetings have been scheduled:

- 1) **FIRE DEPARTMENT / SAFETY COMMITTEE** (Morrison - Hollis)
Tuesday, September 29, 2009, 1:30 p.m., District Office, 1970 9th Ave, Olivehurst.
 - a) Status of Fire Department/Safety Inspection Reports.
 - b) Discuss settlement of Pitney Bowes Lease/Downgrade of Postage Equipment.
 - c) Discuss 1st Quarter Budget to Actual Revenues and Expenses.
 - d) Discuss Leave of Absence extension for Firefighter Ryan Leslie.
 - e) Status of MOU finalization.
 - f) Cleaning of Johnson Park Ditch.
 - g) Other.

- 2) **PARKS & RECREATION COMMITTEE** (Hollis – Patty)
Tuesday, September 29, 2009, 3:00 p.m., District Office, 1970 9th Ave, Olivehurst.
 - a) Status of Parks and Recreation Facilities.
 - b) Fluoride/parks building status.
 - c) Discuss Boy Scouts of America Troop 105 community service request – Amerik Hayden.
 - d) Bear River Park
 - i) Discuss park sign specifications.
 - ii) Discuss temporary agreement to address all punch list items for park construction sans park sign. (Assumes park sign issue to be addressed at later date).
 - e) Discuss Olivehurst Community Park Tennis Court Rehabilitation Project.
 - f) Discuss settlement of Pitney Bowes Lease/Downgrade of Postage Equipment.
 - g) Discuss 1st Quarter Budget to Actual Revenues and Expenses.
 - h) Discuss status of Forensic Accountant.
 - i) Cleaning of Johnson Park Ditch.
 - j) Other.

- 3) **WATER AND SEWER COMMITTEE** (Morrison – Peeples)
Wednesday, September 30, 2009, 2:00 p.m., District Office, 1970 9th Ave, Olivehurst.
- a) Operations Status (Karl Cozad).
 - b) Wastewater Treatment/Collection System Status (Greg Axline).
 - c) Status of OPUD Formalized Tracking System for Regulatory Monitoring
 - d) Fluoride system status.
 - e) Fluoride/parks building status.
 - f) Well No. 34 Project.
 - i) Assignment of Well 34 design and construction management contract to Affinity from Forsgren. Review and discuss MOU for consideration by the full Board.
 - ii) Right of entry for Dana 70 property to discharge water from Well No. 34 project.
 - g) Discuss settlement of Pitney Bowes Lease/Downgrade of Postage Equipment.
 - h) Discuss 1st Quarter Budget to Actual Revenues and Expenses.
 - i) Discuss Revisions for Water Revenues due to Rate Increase.
 - j) Discuss status of Forensic Accountant.
 - k) Discuss status of Wastewater Collection System Operator Apprentice position hiring.
 - l) Cleaning of Johnson Park Ditch.
 - m) Billing issues.
 - n) Other